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| ANNUAL REPORT  2021 |

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| --- | --- | --- |
| Company Name |  |  |
| Email: [Email Here]  Website: [Website Here] | Tel: [Telephone]  Address, City, ST ZIP | logo-placeholder |

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# 2021 ANNUAL OVERVIEW

## 2021 At-A-Glance

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## Financial Highlights

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## Activity Highlights

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| ***Quote Here*** |

## Project Highlights

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Chief Executive Name  
Chief Executive Title  
Date

# ACTIVITY SUMMARY

Use this section to describe your activities, and highlight some important points. You can stay in paragraph form, or you can use bullet points as seen below.

For example, this is the List Bullet style.

Here is another sentence formatted in List Bullet style.

You can list locations, expenses, statistics, and/or outcomes.

|  |
| --- |
|  |

View and edit this document in Word on your computer, tablet, or phone. You can edit text; easily insert content such as pictures, shapes, and tables; and seamlessly save the document to the cloud from Word on your Windows, Mac, Android, or iOS device.

# FINANCIAL SUMMARY

## Summary of Revenue

* Funders
* Fundraisers
* Revenue Models

## Summary of Expenses

* Salaries
* Program Expenses
* Fundraising Expenses
* Marketing Expenses

## Statement of Assets

List any assets here.

|  |  |  |
| --- | --- | --- |
| DESCRIPTION |  | AMOUNT |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| TOTAL |  |  |
| DESCRIPTION |  | AMOUNT |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| TOTAL |  |  |

# pROJECT(S)

## Project Title or Project 1

Description of the project here. You can add additional projects and project descriptions as needed.

|  |  |  |
| --- | --- | --- |
| Group with solid fill | Gears | Handshake |

## Project Details

Insert images above that illustrate what you did during this project. Feel free to write a short paragraph to help the reader better understand important details of the project.

|  |  |
| --- | --- |
| Location/About the Community Of course, we would all prefer to just have profits. But if you’ve got any debt, this is the place to make notes about it. Project Costs Okay, you get the idea. If you’ve got notes to add about your financials, add them here. | Tell Us About the Project Keep in mind that some of these headings might need to be changed based on your project. You can list the number of supplies you collected and how many volunteers were involved in this project. Outcomes What would you like your readers to understand? Add notes on key takeaways here. |
| “Strong Caption Goes Here. Write Something in This Caption Holder.” |

# LEADERSHIP

## Executive Team

* Name, Title
* Name, Title
* Name, Title
* Name, Title
* Name, Title

## Board of Directors

* Name, Title
* Name, Title
* Name, Title
* Name, Title
* Name, Title

# IMPACT

## Overview of Impact

Describe the impact seen in paragraph form, images and/or bullet points.

* Statistics
* Volunteers
* Outcomes
* Programs