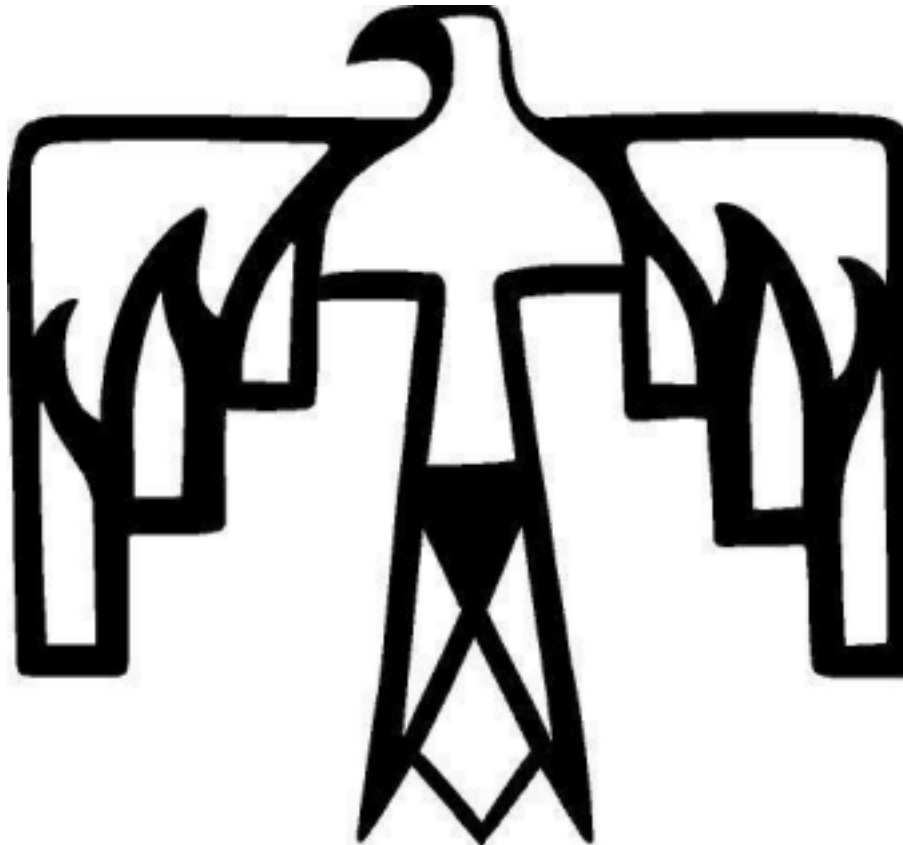


**UTAH MILITARY ACADEMY
CADET WING**

“Thunderbirds”



ET STANS SUPRA FIRMAM
“Stand Strong and Rise Above”

AFJROTC CADET GUIDE
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CONTENTS

SECTION A - UTAH MILITARY ACADEMY CADET CORPS

DESIGNATION, MISSION, VISION, PURPOSE, ACHIEVEMENT OF AFJROTC MISSION,
MOTTO, MASCOT, CORE VALUES, BENEFITS, DISENROLLMENT, RESPONSIBILITIES

SECTION B – WING ORGANIZATION

STRUCTURE AND STAFF APPLICATIONS

SECTION C - CADET GROOMING AND UNIFORM WEAR

BASIC PHILOSOPHY, UNIFORM WEAR COMPLIANCE, APPEARANCE AND
GROOMING

SECTION D - PROMOTIONS

SECTION E - AFJROTC AWARDS AND DECORATIONS

PURPOSE, APPLICATIONS, AND TYPES OF AWARDS

SECTION F - AFJROTC ACTIVITIES AND PROCEDURES

MILITARY COURTESY, COMMUNICATION, FILE SYSTEM, LEADERSHIP
DEVELOPMENT REQUIREMENTS, COMPETITION AND FIELD TRIP REQUIREMENTS

APPENDIXES

NATIONAL AWARDS, JROTC AWARDS, CURRICULUM PLAN, UNIFORM
DESCRIPTIONS AND PHOTOS

INTRODUCTION

1. This Cadet Guide explains the policies and operating procedures for Utah Military Academy AFJROTC program. 8th- 12th graders will be members of AFJROTC UT-20141. This guide explains the standards and expectations of the Cadet. Each Cadet is responsible for the information contained in this Guide.
2. Using the Guide Contents correctly will help the Cadet locate information quickly.

SECTION A - UMA AFJROTC CADET CORPS

1. **DESIGNATION**: The Air Force Junior ROTC (AFJROTC) at the Utah Military Academy (UMA) is designated: UTAH-20141 Cadet Wing (UT-20141).
2. **AFJROTC MISSION**: "Develop citizens of character dedicated to serving their nation and community"
3. **AFJROTC PURPOSE**: Instill in students the value of citizenship, service to the United States, personal responsibility, character, and a sense of accomplishment. To make the greatest positive impact in the lives of our cadets as possible.
4. **AFJROTC MOTTO**: "Building Better Citizens for America."
5. **AFJROTC VISION**: Air Force Junior ROTC (AFJROTC) will provide a quality citizenship, character, and leadership development program, while fostering enduring partnerships and relationships with high schools, educational institutions, and communities that help meet our mission.
6. **ACHIEVEMENT OF THE AFJROTC MISSION, VISION AND PURPOSE (including Grade Measurements)**: Utah Military Academy is a public charter school of choice. All students attending Utah Military Academy grades 8 – 12 are required to participate in UMA's AFJROTC program and meet all program requirements. Failure to adhere to AFJROTC standards may result in removal from UMA's AFJROTC program and henceforth the Utah Military Academy.

UMA AFJROTC realizes it cannot "force" all cadets to want/choose to live by AFJROTC or UMA standards. The UMA AFJROTC focus is on helping cadets become better people and citizens while assisting those cadets to reach the potential **they themselves** strive for. AFJROTC is not a reform program and the use of physical discipline is **prohibited** by both instructors and cadets. AFJROTC is most successful in assisting cadets who put forth an individual effort to succeed.

UMA AFJROTC's educational value is not in AFJROTC curriculum itself, but rather in the opportunities presented by the program for cadets to become successful citizens within their community and nation. The AFJROTC curriculum simply provides a structured vehicle to help meet the greater AFJROTC mission and vision.

As such cadets of The Utah Military Academy can and **will** pass all their AFJROTC courses by focusing on the principles taught not just through the curriculum, but rather in class life lessons and adhering to the greater AFJROTC mission statement and vision.

1. Attend all AFJROTC classes, with a minimum **75%** attendance rate.

- a. Being a constructive and valued citizen in our country involves being where you are supposed to be, when you are supposed to be there.
 - b. As AFJROTC teaches more than simply book work, attendance is necessary in order to learn the leadership, citizenship, and service AFJROTC strives to instill in its cadets.
 - c. The large majority of AFJROTC work is in class work. Simply making up this work out of the classroom typically does not have the same impact as when done as a group within a classroom. Additionally, much of the in-class work is completed in a large or small group setting and cadets missing out on these opportunities do not get the full benefit from the assignments.
 - d. Online attendance will be in-line with national AFJROTC standards. Currently cadets are allowed to attend online during their JROTC class period. Cadets are required to log into their respective AFJROTC core class for their attendance.
 - e. Failure to maintain a 75% attendance rate, either excused or unexcused, will result in automatic failure of a cadet's AFJROTC course that term.
 - f. Attend Spring Review – Mandatory AFTER SCHOOL ceremony: 1800hrs on 3 May 2023 (Failure to attend results in dropping grade 1 letter grade).
 - i. Does NOT apply to online cadets.
2. A cadet must put forth a solid best effort in all their AFJROTC courses by completing the assigned work to the best of their individual ability.
 - a. Doing what you are supposed to do, when you are supposed to do it, is essential to being a citizen of character.
 - b. AFJROTC requires a cadet to be attentive in class, try their hardest, and complete all assigned work in the prescribed amount of time.
3. Be respectful to instructors and other cadets and not be disruptive in class.
 - a. Showing respect to instructors and peers is essential to developing character and citizenship.
 - b. Stay alert and attentive in class.

4. Follow all Air Force customs and courtesies:
 - a. Refer to instructors by rank and last name or Sir/Ma'am.
 - b. Communicate appropriately with all instructors through both verbal and non-verbal communication.
 - c. Come to class in the correct uniform.
 - d. Follow grooming standards.

If a cadet adheres to the above principles and guidelines there is no chance such a cadet will fail his/her AFJROTC course of instructions. All cadets meeting all the above requirements will be guaranteed a passing grade of "C" or better in their AFJROTC class.

All cadets who complete at least three years of AFJROTC with a passing grade of C or better will be provided with a course completion certificate during Spring Review of their senior year. This certificate will be endorsed by their Senior Aerospace Science Instructor and will usually ensure them a higher rank upon enlistment in a branch of the United States Military.

Instructors will work with cadets to help them meet all AFJROTC requirements as stated above, however AFJROTC instructors will not compromise standards in order to get them to pass an AFJROTC class. Allowing a cadet to pass without putting forward their best effort, devalues the AFJROTC program, mission, and vision, while possibly having significant life impacts on cadets. Allowing cadets to earn AFJROTC credit despite putting little to no effort into the program does not "Create Citizens of Character", develop leadership, and is contrary to Air Force Core Values. It sets a negative precedence within AFJROTC, The Utah Military Academy, and hurts the cadets putting forward a solid, best effort in the program, school, and community. Such lack of performance by a cadet with expectation to pass, undermines the very fabric of the AFJROTC mission.

AFJROTC UT-20141 cadets attend their respective AFJROTC class on campus and can participate in extracurricular activities offered by AFJROTC. AFJROTC UT-20141 has no Reserve Cadets enrolled as Utah Military Academy provides multiple classes for cadets to obtain their AFJROTC credit.

7. **UMA MOTTO:** Latin: ET STANS SUPRA FIRMAM: "**Stand Strong and Rise Above!**"
8. **UMA MASCOT:** Thunderbird.
9. **UMA CORE VALUES:** We stand with the core values of the United States Air Force: 1. **Integrity first; 2. Service before self; 3. Excellence in all we do.**
10. **UMA CADET CREED:**

I am a Cadet of the Utah Military Academy.

*I will **always** conduct myself to bring credit to my family, community, country, and the corps of Cadets. I am the future of the United States of America.*

*I will not lie, cheat, or steal and will **always** be accountable for my actions and deeds.*

*I will **always** strive to live the core values.*

I will seek the mantle of leadership and stand prepared to uphold our values, the US constitution, and the American way of life.

11. **NO MILITARY OBLIGATION:** UMA Cadets **are not** committed to military service. The goal is to help them become more responsible, law abiding and contributing members to society no matter what career direction they take.

12. **BENEFITS:**

- a. MILITARY ACADEMY NOMINATION. All qualified Cadets may receive special consideration for AFJROTC nominations to the service academies.
- b. AWARDS. Active AFJROTC Cadets are eligible for a variety of Academic, Leadership and Service Ribbons and Medals.
- c. CERTIFICATE OF COMPLETION, AFROTC Form 310, is awarded to Cadets who successfully complete 3 years of High School AFJROTC (C or better in their AFJROTC class). CERTIFICATE OF TRAINING, AF Form 1256 is awarded for successful completion of 2 years or less.
- d. ENLISTMENT. Cadets who successfully (C or better) complete 3 years of High School AFJROTC, are recommended by the SASI, and enlist in the US Marine Corps and US Army will be awarded E-2 upon completion of Boot Camp. Navy, Coast Guard, and Air Force will award the rank of E-3 after completing Basic Training. Other benefits are determined by the individual service.
- e. HERBERT ADVANCED PLACEMENT. Two top graduating Cadets, desiring Air Force enlistment will be given job preference(s), if qualified.
- f. ORIENTATION FLIGHTS. Cadets may volunteer for Orientation Flights on military, civilian, and Civil Air Patrol aircraft when they are available. The SASI or ASI will coordinate them.
- g. RANK. Cadets can earn higher Cadet rank as evidence of achievement.
- h. COLLEGE CREDIT may be earned for all Aerospace classes through Adams State College, Alamosa, CO. Potentially more than 20 elective leadership credits can be earned and will need to be done at an additional cadet expense. Cadets who are interested will be required to pursue the credit on their own, but will be guided by instructors.

- i. SCHOLARSHIPS are incentives to attract top academic and well-rounded students into Senior AFROTC. These programs provide three and four year scholarships covering tuition, books, fees, and a variable monthly stipend. Each service values JROTC participation as a positive in applying for scholarships.
13. **TRANSFERS.** Transfer students from other JROTC Units will receive credit for training already received. No guarantees are made about retaining rank earned in a former unit, but is generally awarded. Earned awards are transferred to equal AFJROTC awards which can be worn on cadet uniform.
14. **DISENROLLMENT:** A Cadet may be disenrolled from UMA's AFJROTC program for any of the following reasons:
- a. Failure to maintain the acceptable prescribed Course Standards IAW AFJROTC.
 - b. Inaptitude or indifference to UMA training or disciplinary reasons involving undesirable character traits, or illegal acts.
 - c. Bullying or Hazing. Intolerance of others is unacceptable. Disrespect or aggression may be grounds for dismissal.
 - d. Individual student's request for release, consistent with the current UMA Add/Drop Policy.
 - e. Reference UMA policies for all infractions, suspensions and expulsions.
15. **ADDITIONAL RESPONSIBILITIES:** Cadets are responsible for the proper care and maintenance of their uniforms, textbooks, UMA facilities and equipment. All Cadets **MUST** turn in ALL issued uniform items cleaned and pressed (Dry Cleaned as required) **within 10 days** of completion of the course, transferring or withdrawing. When exchanging issued clothing items, turned-in items must be cleaned and pressed before an exchange can be made. Failure to do so will create obligations and encumbrances that delay registration, graduation, or the transfer of credits. Cadets must follow the Dress and Personal Appearance Standards set forth in this Cadet Guide.

SECTION B - WING ORGANIZATION

1. **ORGANIZATION:** AFJROTC instructions give the guidance for Organization and Cadet Rank Structure of the AFJROTC Program. The Corps of Cadets at UMA is organized as a Cadet Wing. A Commander and Deputy Commander and Command Staff head the Wing. Serving the Wing Commander are two Groups and four Squadrons. The Support Group Commander oversees the business of the Cadet Program. Operations Group Commander oversees the activities of the Corps. Staff functions and Flights will be assigned under each Group and Squadron. NCOs are assigned to the Commanders, and the Cadet Staff as deemed necessary.
2. **JOB DESCRIPTIONS:** Cadets appointed to a Corps position will study their job description and formulate a plan to accomplish each job. All Cadet Officers will set goals enhancing unit missions and maintain a Continuity Folder. Each cadet will become familiar with each Corps position to understand the military structure.
3. **APPOINTMENTS:** Wing/Group/Squadron Officers are normally Senior Cadets. NCOs are normally Junior Cadets. Cadets may be rotated out of their position each Semester to give leadership opportunity and experience to all.
 - a. **CRITERIA:** The basic requirement to hold a Corps position is DESIRE. Cadets will be chosen from those who APPLY for each position. Cadets are encouraged to apply for all positions. Academic standing, integrity, conformance to standards, and the ability to lead are some of the criteria for selection.
 - b. **APPLICATION:** The time for application for Corps positions will be posted school wide. UMA Staff Vacancy Application is to be submitted at the appropriate time.
 - c. **SELECTIONS:** Final approval of positions will be made by the JROTC Staff.
 - d. **SPECIAL ASSISTANTS:** After the Wing Commander is released, he/she may be appointed Special Assistant to the SASI/Commandant of Cadets. Seniors rotated out of Corps positions, in good standing, may be appointed Special Assistants to the Commander.

SECTION C - CADET GROOMING AND UNIFORM WEAR

1. **BASIC PHILOSOPHY:** Cadets wear the uniform of the United States Air Force in accordance with AFJROTC Instruction 36-2010, AFJROTC Operations Supplement, Chapter 7 and Air Force Instruction 36-2903. Any objectionable behavior, personal grooming, or nonstandard uniform wear in public creates an unfavorable reaction toward the U.S. Air Force, the AFJROTC Program, and UMA. Conversely, proper conduct, individual actions, attitudes and appearance are expected and will create and enhance the image of the Corps.
2. **GROOMING STANDARDS:** As an AFJROTC cadet, you must constantly strive to present a neat, clean, and well groomed appearance while in the Air Force Cadet uniform.
 - i. **Hair for both males and females** will be clean, well-groomed, present a professional appearance, and allow proper wear of headgear. It will not contain excessive amounts of grooming aids (e.g. gel, mousse, pomade, and moisturizer), appear lopsided, or touch either eyebrow. If applied, dyes, tints, bleaches and frostings must result in natural hair colors. Examples of natural hair colors are brown, blonde, brunette, natural red, black or gray. All cadets are authorized to wear hair in a natural color regardless of their natural born hair color. For example, ombre (blending of one color to another with dyes, tints, bleaches and frostings) or black hair with blonde highlights and/or streaks and blonde hair with black highlights and/or streaks do not present a natural appearance as they display vastly different shades of natural hair colors and are, therefore, unauthorized for wear. Prohibited hair color examples (not all inclusive) are burgundy, purple, orange, fluorescent or neon colors. **The SASI has final authority on all grooming disputes.**
 - ii. **Body Alteration/Modification.** Intentional alterations and/or modifications to a member's body that result in a visible, physical effect that disfigures, deforms or otherwise detracts from a professional military image are prohibited. Examples of prohibited conduct include (but are not limited to) tongue splitting or forking, tooth filing, acquiring visible, disfiguring skin implants, and gouging (piercing holes large enough to permit light to shine through). Members who intentionally alter and/or modify any part of their bodies in order to achieve a visible, physical effect that disfigures, deforms or otherwise detracts from a professional military image may be subject to disciplinary action or involuntary disenrollment from JROTC, as determined appropriate by the SASI.
 - iii. **Male Cadets** will keep hair clean, neat, and properly trimmed. It will present a tapered appearance on both sides and the back of the head, both with and without headgear. A tapered appearance is one that when viewed from any angle outlines the member's hair so that it conforms to the shape of the head, curving

inward to the natural termination point without eccentric directional flow, twists or spiking. A block-cut is permitted with tapered appearance. Hair will not exceed 2.5 inches in bulk, regardless of length and ¼ inch at natural termination point, allowing only closely cut or shaved hair on the back of the neck to touch the collar. Hair will not touch the ears or protrude under the front band of headgear. Cleanly shaven heads, military high-and-tight or flat-top cuts are authorized. Prohibited examples (not all inclusive) are Mohawk, mullet, cornrows, dreadlocks or etched shapes/design. Airmen may have one (cut, clipped or shaved) front to back, straight-line part, not slanted or curved, on either side of their head, above the temple. Part will not exceed 4 inches length or ¼ inch width. Men are not authorized to have hair extensions.

1. Sideburns will not extend below the bottom of the inner ear, straight, not flared.
2. Mustaches will not extend past the corners of the mouth or extend below the upper lip.
3. Beards are not authorized unless the cadet has a doctor's medical or religious shaving waiver.



- iii. **Female Cadet's** hair must not be an extreme or faddish style. Hair must be clean, neat, and well groomed. No minimum hair length, to a maximum bulk of 4 inches from scalp and allows proper wear of headgear. Hair will end above the bottom edge of the collar and will not extend below an invisible line drawn parallel to the ground, both front to back and side to side unless worn in authorized ponytail or long braid(s). One or two braids or a single ponytail may

be worn down the member's back with length not extending below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades. When hair is secured behind the head, hair may extend 6 inches to the left and to the right and six inches protruding away from the point where the hair is gathered. The braid(s) or ponytail cannot be worn over the shoulder or pulled in front of the body. It must go down the member's back. Bangs, or side-swiped hair, may touch eyebrows but will not touch or cover eyes. When in doubt, assess the correct length of hair with Cadet standing in the position of attention.

Exception: While wearing the Physical Training Gear (PTG), long hair will be secured but may have loose ends and may extend below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades.

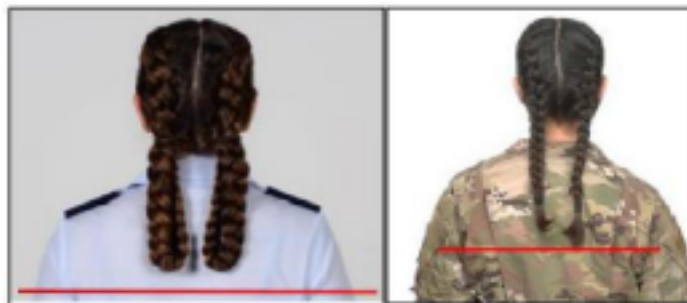
1. No hair extending upwards or loose ends.
2. Bun: Only single, not two or more. Not to exceed the width of the head.
3. Ponytail/braid(s): cannot extend below the top of each sleeve inseam through the shoulder blades. Maximum width 12 inches. (except for in PT gear)
4. Accessories: black or match hair color, headbands/scrunchies one-inch maximum, no ornaments (ribbons, beads, jeweled pins).
5. Headgear must fit properly.
6. Authorized: Locs, braids, twists, micro-braids, French braids, dutch braids, cornrows (may NOT exceed bulk/length standards).
7. Braids: must continue until the end of the hair without design and follow the contour of the head. (Micro braids/twists do not have to continue to the end of the hair).



Unbraided Single Ponytail/Pull-through Ponytail Style/Braided Ponytail



Braided Ponytails/Multiple Braids in a Single Ponytail



Two Braids Looped Underneath/Two Braids





- iv. **Fingernails.** Male cadets are not authorized to wear nail polish. If worn by females, nail polish will be a single color on all fingers (no designs) that does not distinctly contrast or detract from the uniform, or be extreme colors. Some examples of extreme colors included, but are not limited to, purple, gold, blue, black, bright red and fluorescent colors. Fingernails must present a neat and professional appearance and must not extend ¼ inch beyond the fingertip.

- v. **Earrings and Piercings.** The wearing of earrings by male cadets at Utah Military Academy is **NOT AUTHORIZED**. Earrings may be worn by female cadets if they are small, conservative, pearl white, gold, or silver, white diamond, white diamond looking and spherical or square. Clip-on earrings must fit tightly and may not extend below the earlobe. Only one earring per ear is allowed. If a member has multiple holes, only one set of earrings are authorized to be worn in uniform and will be worn in the lowest earlobe hole. **Gauges are not authorized. Facial piercings are NOT authorized** and cadets may not cover any of these with make-up or band aids. Cadets may wear clear post pins as placeholders for unauthorized piercings as long as no light can be seen through the placeholder.

- vi. **Jewelry** - Cadets may wear:
 - 1. Bracelet (1): ½ inch, conservative, gold or silver, no writing. Plain. Medical alert/ID – conservative and moderate. May not support a cause, philosophy, individual or group. POW/MIA/KIA authorized.
 - 2. Watch (1): 1 inch, conservative, solid color black, brown, silver or gold. Prohibited examples are diamond-colored, neon, bright colored, bands exceeding 1-inch width.

3. Rings (3): Rings will be worn at the base of the finger and may be worn on the thumb. 4. Necklaces: Will not be visible at any time. Must be concealed under a collar or undershirt.

vii. **EARBUD/EARPIECE:** Cadets are authorized wear of ONE (1) earbud/earpiece in uniform. Use of earbud/earpiece during formation is prohibited. Wear of earbud/earpiece in class and flight time is at the discretion of the teacher/instructor and/or flight advisor. Military customs and courtesies take precedence.

viii. **PERSONAL HYGIENE:** Daily showers, tooth brushing, deodorant, and other personal grooming issues enhance professional expectation.

- b. **AFJROTC UNIFORM WEAR:** The Utah Military Academy is an institution where military traditions and core values are an important part of the academic experience. As a public charter school and “school of choice” we are a dedicated uniformed school. When the uniform is worn, it will be worn completely and not mixed with civilian clothing or civilian shoes or without required items such as belts, nametags, etc. Cadets and parents must understand that this is a US Air Force uniform, and must be worn with proper respect. Cadets may not play sports while in the AF Blue Uniform, nor may they engage in any conduct that would bring embarrassment or disgrace to the uniform, UMA or the Air Force. Further, no uniform may be worn when engaged in partisan activity. Cadets may NOT wear the military uniform while performing fundraising activities. While in uniform, cadets may stand or walk with hand(s) in pocket(s), except in formation or at positions of drill. Cadets at UMA are required to be in the appropriate uniform at all times while on campus, this includes after school and during extracurricular activities, sport events and other UMA related activities. Cadets in uniform may not engage in public displays of affection with any gender. This includes hugging, hand holding, cuddling, kissing, etc. Cadets are required to wear the daily designated uniform. Cadets are “Inspected” daily, while in the military uniform, by the SASI/ASI, teacher, administrator, or assigned Corps Leaders. Inspection scores affect the Cadet's AFJROTC grade. Proper appearance is vital and reflects on the Air Force and the Corps. On rare occasions, deviation from the scheduled military uniform schedule may be required. Deviation must be approved by the SASI.

i. TUESDAY/THURSDAY - Camouflage Uniform (See Appendix 6)

1. 1. Acceptable uniforms are:
 2. 2. Air Force ABU with sand colored (tan) undershirt and sage green/tan/coyote brown combat boots. Belt, black socks, and school ID.
 3. 3. Air Force BDU (Civil Air Patrol Cadets) with black undershirt & black Combat boots or Air Force ABU with Civil Air Patrol Nametape and sand undershirt and sage boots. Belt, black socks, and school ID.
 4. NWU (Sea Cadets) with white undershirt & black combat boots. Belt, black socks, and school ID.
 5. Flight Suits (earned by cadets for attending flight school) See Appendix 14. Black socks and school ID.
- Appropriate service camouflage uniform of enlisted cadets.
 - The only headgear allowed in ABUs is the ABU cap. No berets, shoulder cords, ascots and gloves will be worn with the ABU.
 - Flight Suit headgear is the flight cap.
 - In the ABUs, cadets are ONLY authorized to wear the green fleece jacket or APEX, purchased separately. However, cadets may wear tan or black long-sleeved thermal shirts under their ABU blouse.

ii. WEDNESDAY - Blue Air Force Uniform (See Appendix(s) 7-13)

1. Required items are:
 - name tag
 - belt
 - flight cap
 - school ID
- A name tag and flight cap are required parts of the Air Force Blues uniform. For males, the name tag is worn over the right breast pocket parallel with and centered above the top seam of the pocket on the male uniform. A female's name tag is worn centered on the right side, even to 1 1/2 inches higher or lower than the first exposed button.
- Undershirt: A white t-shirt (v-neck for short sleeve shirt when unbuttoned and round neck when worn with tie) for males must be worn underneath the blues shirt. For females, a white t-shirt or tank top must be worn underneath the blues shirt.
- Belt: A "Blues" belt is required when wearing the Air Force Blues uniform. The belt is threaded through the loops to your right. When buckled, only the metal tip of the belt should show. The adjustable belt clamp is to change the

length of the belt for proper fit. The belt “GIG” line is the line formed by the edge of the blouse, the edge of the belt buckle, and the fly of the trousers. The “GIG” line should always keep straight. Check it frequently.

- Socks: Only calf-length black socks may be worn.
- Shoes: Only Black Oxford shoes or pumps. Black pumps will be low cut and rounded throat with a raised heel ½ inch to no higher than 2- 1/2 inches. They may be high-gloss or patent finish or in the AF Blue Uniform, cadets are ONLY authorized to wear their JROTC issued AF Blue Lightweight Jacket or Service Dress Jacket. The Lightweight Jacket must be zipped up at least ½ way (even if wearing indoors).

iii. Other Uniforms:

1. 1. JROTC PT: The only authorized uniform for JROTC PT Fridays is the UMA physical training (PT) uniform (JROTC/UMA tan T-shirt/UMA long blue shorts).
 - a. UMA sweatpants may be worn during PT, but the UMA long blue shorts MUST be worn to receive credit for dressing for JROTC PT.
 - b. The PT shirt can be tucked or untucked at anytime.
2. 2. In any uniform during the winter months, cadets may wear any heavy coat of their choosing on the way to and from school, however, only the above-mentioned items may be worn inside the school building and the heavy coat will have to remain in the cadet’s locker.
3. 3. Cadets are required to wear their headgear outdoors at all times in a military uniform. Headgear will also be worn during formation, for all AFJROTC leadership training on the drill pad, during off-campus field trips, leadership/summer camps and for special events, such as Pass and Review.

c. **Special AFJROTC Uniform Wear (TEAMS):** (See Appendix 15-16)

- i. **Drill Team, Rangers, Marksmanship, Color Guard, and Exhibition Uniforms** - these uniforms WILL NOT be worn on regular uniform days. It is important that AFJROTC cadets properly represent the Air Force during events and competitions. All drill team, color guard and exhibition uniforms must be a distinctive Air Force dress uniform. This means 1) a combination of the normal Air Force blue pants/skirts, light blue shirt, and/or blue service dress coat or, 2) the Airman Battle Uniform (ABU). Normal blue or ABU uniforms are visually depicted in Chapter 7 of this Operational Supplement.
 1. Units may accessorize their blue drill team, color guard or exhibition uniforms with the following items only. No waiver is needed for any of the items listed below.
 2. Headgear for Drill Team, Color Guard, and Exhibition Uniforms.

3. Berets may be worn. Solid-color berets, white, dark blue and/or black ONLY, with mini Hap Arnold Insignia pin. Berets may be worn on regular Dress Blue uniform days but are not authorized with ABUs.
4. Service Caps (wheel and bucket hats) may be worn. Females are authorized to wear the male Service Cap. Silver braid headband straps may only be worn on the Service Cap while the cadet is performing in a color guard or drill team competition ONLY.
5. Service Caps (wheel and bucket hats) will be a solid color and free of any embroidery. 6. Cadets will wear the highly polished/chrome Hap Arnold Wings or the large Cadet Officer insignia on the Service Cap (wheel and bucket hats).
6. Solid color ascots may be worn, colors may be locally-determined, but must be one solid color, conservative, and in good taste. Ascots will not be worn on regular uniform days.
7. Gloves may be worn. Colors may be solid but no more than two colors. Colors will be locally determined, but must be conservative and in good taste, and defined in the Cadet Guide or Unit Operations Instruction. Gloves will not be worn on regular uniform days.
8. Shoulder cord. One “infantry” style shoulder cord may be worn. On the service dress coat, the cord will be grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord. **On the blue shirt**, the cord will be under the epaulet, grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord, with no metal tips, and no wider than 1-inch. Shoulder cord may be worn on regular uniform days.
9. Shoulder Tabs. Shoulder tabs are either **cloth or metal** arches denoting participation in an AFJROTC activity. Shoulder tabs are optional. If worn, cadets are authorized to wear **one shoulder tab on the right shoulder** of the service dress coat and the light blue shirt, centered between the unit patch and the shoulder seam. Tabs will have the name of the activity on them (e.g., drill team, saber team, honor guard, etc.). If no unit patch is worn, the tab will be worn no lower than 1 inch below the shoulder seam. If a unit patch is worn, the shoulder tab will be centered between the unit patch and the shoulder seam.
10. **TURN-IN/Maintenance of AFJROTC Uniforms:** Cadets, who fail to turn in their uniform items or pay for any lost items, incur a debt to the USAF. Until the debt is cleared, cadets WILL NOT receive the following.
 - a. Certificate of Completion/Training Armed Forces Enlistment Recommendation.
 - b. Suggestions to prevent unnecessary expenses or delay to the Cadet:
 - i. DO NOT leave your uniform items in an unlocked locker or unattended, especially in the locker rooms
 - ii. DO NOT give or lend uniform items to others or allow another Cadet to turn in your uniform.
 - iii. DO place your name on each uniform item, including hat, shoes, shirt/blouse, trousers, and coat.
 - iii. DO Turn-in uniform/equipment items found to the ASI (AFJROTC Property Custodian).

- iv. DO Turn-in Uniform Items Cleaned and Pressed on Hangars, and Bagged with Laundry Tag.
- v. UNIFORM READINESS. Dry clean and launder uniform items (as appropriate). Cadets are responsible for keeping their uniforms "Ready to Wear" at ALL TIMES. The Uniform is a symbol of Pride and Honorable Service. Wear it with PRIDE.

SECTION D – PROMOTIONS (8-12 grade)

1. **PROMOTIONS:** The promotion system is specific for the high school AFJROTC program. Promotions can be earned separately in other programs. Rank earned in CAP may be carried over into the high school up to maximum rank for a year in school. Promotions provide a constant challenge and motivation. Change of rank is evidence of progress, standing, growth, maturity, leadership, and willingness to accept responsibility. Promotions are based on academic effort, Corps involvement, personal desire and achievement.

IMPORTANT PROMOTION DATES:

Promotion Forms Due:

1st Term – 27 October 2022

2nd Term – 19 January 2023

3rd Term – 30 March 2023

Promotion Ceremonies:

1st Term – 2 November 2022

2nd Term – 25 January 2023

3rd Term – 12 April 2023

2. **PROMOTION ELIGIBILITY:** Cadets may be promoted to the next rank at each term during the promotion ceremony provided they meet all the eligible requirements for that rank. Cadets are eligible based on academics, service, AFJROTC grade, citizenship, AFJROTC PT participation, uniform inspection, and teacher recommendation. It is the cadet's responsibility to apply for promotion each term. Cadets may only be promoted up to their grade's rank cap unless SASI approved.

3. **PROMOTION REQUIREMENTS:**

- a. **Academics:**

- i. Receive no more than 1 "F" during the term
 - ii. E1 – E6 – Maintain 2.0 GPA for the term
 - iii. E7 – E9 – Maintain a 2.5 GPA for the term
 - iv. Officer – Maintain a 3.0 GPA for the term

- b. **AFJROTC Grade:** Receive a C or better in your AFJROTC class.

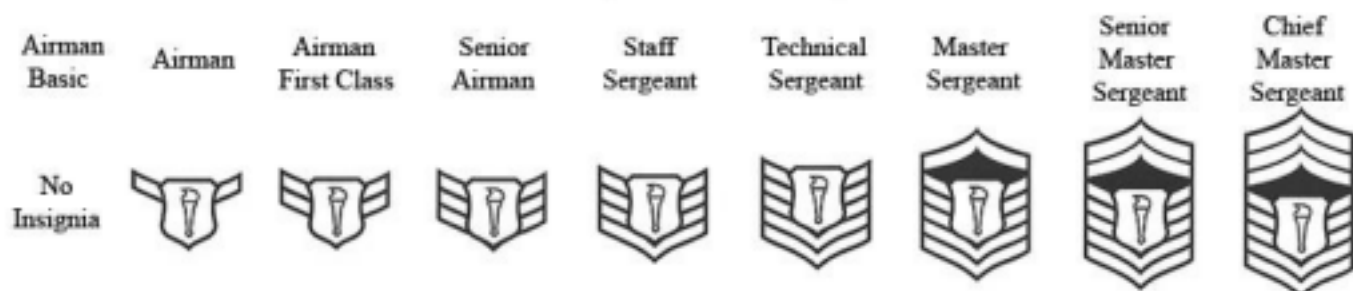
- c. **Service:** Complete 5 hours of AFJROTC sponsored service; ensure hours are submitted for WINGS input to the Service's officer.

- d. **AFJROTC PT participation:** No more than 1 failure to dress out for AFJROTC PT Fridays
 - e. **Uniform Inspection:** No uniform inspection failures (under 70%) during term
 - f. **Teacher Recommendation:** Receive promotion recommendation from at least 4 of your teachers excluding AFJROTC instructors, all cadets must receive additional recommendation from their JROTC instructor.
 - g. Must pass rank specific knowledge.
4. **PROMOTION CAPS:** Cadets may be promoted within a grade up to their rank cap for that grade. The following are the caps for each grade. SASI may approve a higher rank based on the cadet's level of responsibility or position.
- a. **8th Grade** - Cadet Airman First Class (E3)
 - b. **Freshman** – Cadet Senior Airman (E4)
 - c. **Sophomore** – Cadet Technical Sergeant (E6)
 - d. **Junior** – Cadet Chief Master Sergeant (E9)
 - e. **Senior** – Cadet Colonel (O6)

CADET OFFICER RANKS



CADET ENLISTED RANKS



SECTION E - AFJROTC AWARDS/DECORATIONS (8-12 grade):

PURPOSE: The Cadet Awards and Decorations Program fosters morale, esprit de corps, and recognizes achievements of AFJROTC cadets. A Cadet earns recognition through Valor, Achievement, Service, and Participation. Cadets can distinguish themselves by setting personal goals, fulfilling specific requirements, and applying for awards. Awards and Decorations may be a ribbon, medal, shoulder cord, certificate, money or a plaque. Ribbons and medals are kept and worn on the uniform in Order and Precedence. Ribbon holders are available through Logistics. Insignia on the AFJROTC uniform will be worn according to the figures contained in the appendixes of this guide.

1. **APPLICATION:** Each cadet who satisfies requirements for an AFJROTC Award/Decoration will complete a UMA Awards Application Form. The SASI/ASI, Group/Squadron, and Flight Commanders may recommend Cadets for Awards & Decorations. Awards orders will be posted by the Cadet Personnel Officer.

PROCEDURE. A cadet setting a goal to attain an AFJROTC Award should complete the following steps:

- Determine Award to work towards
 - Complete all requirements for that Award
 - Complete UMA Award Application Form
 - Obtain Flight Commander's approval or approval from the GP or SQ CC's, SASI or ASI
 - Place Award Application Form in appropriate box for processing by Cadet Wing Staff
 - Receive the Award/Decoration Formally/ Informally from SASI or designated presenter
2. **PRESENTATION:** Awards and Decorations are normally presented in a formal presentation at the end/beginning of the term during promotion ceremony or during the Spring Review (3 May 2023). Appropriate ceremonies based on the precedence of the Award/Decoration may be held at other times, (i.e. Promotion Ceremony, Formation, etc).
 3. **TYPES OF AWARDS/DECORATIONS (AFJROTC):** (See Appendix 1)
 - a. **NATIONAL:** National Service and Veteran Organizations present Awards and Decorations to qualified AFJROTC Cadets. Recipients are selected by the SASI, ASI, and other UMA Staff. Selected Cadets must meet criteria specified by the Organization. Cadets may only receive one National-level Award for each year they are in AFJROTC and did not receive the same National-level award twice during their AFJROTC career These are presented annually at the Annual Spring Review.
 - b. **AFJROTC:** Awards presented to Cadets are approved by the SASI and Wing Commander. These awards rank below the National Awards.

Note: Some awards are applied for, others are selected through personal performance. Note: Awards are broken down into Term Awards (TA), Semester Awards (SA) and Annual Awards (AA).

- c. Cadets receiving **Civil Air Patrol (CAP)** awards listed below - ribbons may be worn by cadets during regular uniform days and will be worn in the precedence listed below following the Patriotic Flag Ribbon.
- General Carl Spaatz Award
 - General Ira C. Eaker Award
 - Amelia Earhart Award
 - General Billy Mitchell Award
 - General J.F. Curry Achievement Award
- d. CAP Medals will not be worn on regular uniform days (see para 7.6.3.4).

NOTE: AFJROTC and CAP Medals may be worn on the semi-formal uniform only for formal and semi formal occasions of a limited nature (such as dining ins/outs, military ball, change of command ceremonies, awards ceremonies, picture days, or other formal events as specified by the SASI.) Medals will not be worn on regular uniform days.

National/Annual Awards and AFJROTC Awards:

1. Gold Valor Award (Medal/Ribbon) (AA)
2. Silver Valor Award (Medal/Ribbon) (AA)
3. Cadet Humanitarian Award (Ribbon) (AA)
4. Silver Star Community Service with Excellence Ribbon (AA)
5. Community Service with Excellence Ribbon (AA)
6. Air Force Association Award (Medal/Ribbon) (AA)
7. Daedalian Award (Medal/Ribbon) (AA)
8. Daughters of the American Revolution Award (Medal/Ribbon) (AA)
9. American Legion Scholastic Award (Medal/Ribbon) (AA)
10. American Legion General Military Excellence Award (Medal/Ribbon) (AA)
11. Reserve Officers Association Award (Medal/Ribbon) (AA)
12. Military Officers Association Award (Medal/Ribbon) (AA)
13. Veterans of Foreign Wars (VFW) Award (Medal/Ribbon) (AA)
14. National Society United States Daughters of 1812 (Medal/Ribbon) (AA)
15. National Sojourners Award (Medal/Ribbon) (AA)
16. Scottish Rite, Southern Jurisdiction Award (Medal/Ribbon) (AA)
17. Military Order of the Purple Heart Award (Medal/Ribbon) (AA)
18. Sons of the American Revolution Award (Medal/Ribbon) (AA)
19. Military Order of World Wars Award (Medal/Ribbon) (AA)
20. American Veterans Award (Medal/Ribbon) (AA)
21. Air Force Sergeants Association (AFSA) Award (Medal/Ribbon) (AA)

22. Tuskegee Airmen Incorporated AFJROTC Cadet Award (Ribbon) (AA)
23. The Retired Enlisted Association Award (Medal/Ribbon) (AA)
24. The Celebrate Freedom Foundation Award (Medal/Ribbon) (AA)
25. Air Commando Association Award (Medal/Ribbon) (AA)
26. Distinguished Unit Award with Merit (Ribbon) (AA)
27. Distinguished Unit Award (Ribbon) (AA)
28. Outstanding Organization Award (Ribbon) (AA)
29. Outstanding Flight Ribbon (TA)
30. Top Performer Ribbon (AA – if applicable)
31. Outstanding Cadet Ribbon (AA)
32. Leadership Ribbon (AA)
33. Superior Performance Ribbon (AA)
34. Achievement Ribbon (AA)
35. Academic Ribbon (SA)
36. Cadet Leadership Course Ribbon (AA)
37. Special Teams Placement Ribbon (TA)
38. All Services National Competition (Medal/Ribbon) (AA)
39. Air Force Nationals Competition (Medal/Ribbon) (AA)
40. Orienteering Ribbon (AA)
41. Leadership Development Requirement (LDR) Leadership Ribbon (AA)
42. Drill Team Ribbon (AA)
43. Color Guard Ribbon (TA)

- 44. Saber Team Ribbon (TA)
- 45. Marksmanship Ribbon (AA)
- 46. Good Conduct Ribbon (AA)
- 47. Service Ribbon (AA)
- 48. Health and Wellness (AA)
- 49. Recruiting Ribbon (TA)
- 50. Activities Ribbon (AA)
- 51. Attendance Ribbon (SA)
- 52. Dress and Appearance Ribbon (SA)
- 53. Longevity Ribbon (AA)
- 54. Bataan Death March Memorial Hike Ribbon (AA)
- 55. Patriotic Flag Ribbon (TA)

** Notes about ribbon/medal wear: AFJROTC cadets are **not authorized** to wear ribbons/medals earned/issued from Army, Navy, Marine Corps, or Coast Guard Junior ROTC programs. Cadets may be given equivalent AFJROTC ribbons to wear in lieu of Army, Navy, Marine Corps, or Coast Guard Junior ROTC ribbons/medals the cadet earned while serving in the sister-service JROTC program. It is up to the SASI to make the best determination as to what equivalent AFJROTC ribbon to issue.

Ribbons will not be worn with Medals (only the medals will be worn). NOTE: Medals will not be worn on regular uniform days or during any type of competition, i.e., drill, Cyber-Patriot, Academic Bowl, etc.

4. **BADGES.** Cadets will wear one of the following badges. For aviation badges, cadets will wear one of the following badges in rank order on the flight suit: (lowest to highest) Flight Solo Badge, Unmanned Aircraft Badge, Aviation Ground School, and Flight Certificate Badge.
- a. Ground School Badge. Awarded for successful completion of the AFJROTC aviation honors ground school curriculum or successful completion of another aviation ground school program prescribed by the FAA. Flight Suits are authorized for those cadets currently enrolled in or that have successfully completed aviation honors ground school, been awarded a flight solo badge, flight certificate badge or have successfully completed the AFJROTC Flight Academy program.
 - b. Flight Solo Badge. Awarded to any cadet possessing a solo flight certificate signed by a FAA certified flight instructor for either powered or unpowered aircraft. Flight suits are authorized for those cadets that have received their flight solo badge and have emailed a successful FAA test certificate.
 - c. Flight Certificate Badge. Awarded to any cadet who possesses a valid FAA pilot's certificate for either powered or unpowered aircraft. Flight suits are authorized for those cadets that have received their flight certificate badge.
 - d. Awareness Presentation Team Badge. Awarded for participation on an Awareness Presentation Team. Comprised of hand-selected cadets who are positive "Role Models" for Elementary School students. Members are required to prepare presentations and present to leadership and outside entities. APT members earn the badge following one successful academic year on the team.
 - e. Distinguished AFJROTC Cadet Badge. This annual recognition consists of a certificate and the Distinguished AFJROTC Cadet badge. In recognition of one outstanding second- year cadet (third year cadet in a 4-year program) selected at the end of each school year. This allows the recipient to wear the badge their final year in the AFJROTC program. The recipient must be of high moral character, demonstrate positive personal attributes, display outstanding military potential, and maintain consistent academic and military excellence. The SASI, in coordination with the ASI and with the concurrence of the principal, selects the recipient of this award. The recipient will hold the following awards prior to selection:
 - Leadership Ribbon
 - Superior Performance Ribbon
 - Achievement Ribbon
 - Academic Ribbon
 - Leadership Development Requirement
 - Service Ribbon
 - f. Aerospace Education Foundation (AEF) Academic Cadet Badge. Awarded to rising Junior and Senior cadets for academic excellence as signified by attaining a minimum 3.3 grade point average (GPA) with no grade below a 2.0 GPA on their transcript. The individuals must be recommended by the SASI.
 - g. Model Rocketry Badge. Awarded to cadets who have fulfilled model rocketry program requirements.

- h. **Marksmanship Awards.** Marksmanship competition awards/badges may be worn on the AFJROTC uniform. Males wear the badges under the ribbons on the left pocket flap of the light blue shirt or below the ribbons on the service dress uniform. Females wear the badges above the ribbons on both uniforms.
- i. **Shoulder Tabs.** Shoulder tabs are either cloth or metal arches denoting participation in an AFJROTC activity. Shoulder tabs are optional. If worn, cadets are authorized to wear one shoulder tab on the right shoulder of the service dress coat and the light blue shirt, centered between the unit patch and the shoulder seam. Tabs will have the name of the activity on them (e.g., drill team, saber team, honor guard, etc.). If no unit patch is worn, tab will be worn no lower than 1 inch below the shoulder seam. If a unit patch is worn, shoulder tab will be centered between the unit patch and the shoulder seam. The SASI will designate which activities will be denoted by shoulder tabs and set the criteria for each.

**** NOTE:** Other Badges or Pins. Any badge or pin not specifically authorized by HQ AFJROTC will not be worn on any AFJROTC uniform combination. Pins given to **CyberPatriot and Stellar Explorer** cadets will not be worn on the AFJROTC uniforms. Only cadets who receive the **National Finalist CyberPatriot** badge may wear this badge on their uniforms.

5. **CADET WING RECOGNITION:** The Cadet Wing may recognize specific Cadets. The recognition may include but is not limited to:

- a. **Cadet of the Month:** Recognition is given to one cadet per Term. Cadets are presented with a Certificate, with the top cadet. Selection is based on the following:
 - Service and participation
 - Continued Excellence/Self-Improvement
 - Achievement(s) outside JROTC
 - Grades & Inspection Scores
- b. **Outstanding Staff Officer/Flight Commander:** Recognition is given at the end of the semester to the top Cadet Staff Officer and/or Flight Commander. SASI choice.
- c. **Outstanding Staff NCO/1st Sgt/Flight Sergeant:** Recognition is given at the end of the semester to the top Staff NCO, 1st Sgt and Flight Sergeant. SASI choice.

6. **PHYSICAL FITNESS (PF) PROGRAM & RIBBON:**

- a. **HEIGHT/WEIGHT REQUIREMENTS.** All Cadets are encouraged to meet the Height/Weight Requirements set forth by the U.S. Air Force.
- b. **WELLNESS TRAINING PROGRAM.** Each Cadet is encouraged to complete a regular fitness program. The Fitness Officer manages the Corps Fitness Program, which will include participation in the Cadet

Health & Wellness Program/ Presidential Physical Fitness Program. Those who participate may earn the Physical Fitness Ribbon at the end of the year. Each Friday is designated day for fitness within the cadet's AFJROTC class. Fitness participation is MANDATORY. Participation will be graded. Only students with documented medical issues (to include a current Physician's note with limitations) will not be required to participate and will receive an alternate assignment. In order to be eligible for the Physical Fitness Ribbon each Cadet will be required to participate in the Cadet Health & Wellness/Presidential Physical Fitness program.

7. **UMA AFJROTC VARSITY LETTER:** All UMA Cadets are eligible to earn a UMA AFJROTC Varsity Letter.

a. a. LETTER REQUIREMENTS:

- Earn a 3.0 GPA in all AFJROTC classes
- Maintain a 2.5 overall GPA in all other subjects
- Have no F's" or demerits
- Complete 10 Service Hours per year of AFJROTC
- Complete ANY four (or combination to equal 4):
 - Serve as a Project Officer for an activity
 - Serve a year on student government
 - Hold Staff Position for a School Year
 - Participate in 7 Color Guard Events
 - Attend a recognized Summer Leadership Camp
 - Participate in a selected military Competition
 - Earn a National Award
 - Earn Cadet of the Month
 - Be an active member of the any of the TEAM Clubs, (Activity is defined as attending 10 meetings and/or attend 70% of the meetings).
 - Earn the Physical Fitness Ribbon

- b. APPLICATION. Verify activities completed for award of "AFJROTC Letter" from ALL activities recorded and annotated on individuals Personnel Record.
- c. The UMA High School Jacket and Letter WILL BE PURCHASED by the lettering Cadet.
- d. UMA Activities Varsity Letter. A UMA Activities Varsity letter can be earned separately through participation in selected UMA sports and team activities.

SECTION F - AFJROTC ACTIVITIES AND PROCEDURES:

1. AFJROTC FORMATION:

- a. Cadets receive critical information during daily formation. During this time, they will be inspected for uniform and grooming compliance with Air Force standards. If they are not in compliance with AF standards they will fall out into Zero flight, then during flight time will contact parents/guardians to fix the uniform/grooming infraction. Cadets out of uniform/grooming standards will not be allowed to enter JROTC classrooms at any time.
- b. NEVER AUTHORIZED during formation: Earbud use and hands in pockets.

2. MILITARY COURTESY:

- a. Cadets are expected to display Military Courtesy at ALL TIMES. Proper behavior reflects credit upon the Cadet, the Cadet Corps Program, their parents, UMA, AFJROTC, and the U.S. Air Force.
- b. CADET and NAME. While in uniform, during AFJROTC activities or in the classroom, UMA Cadets are addressed as, "Cadet" or "Cadet (Last Name)".
- c. The TITLE "SIR or MA'AM". The practice of saying "Yes Sir/Ma'am" or "No Sir/Ma'am" or by rank/title to address all UMA faculty and staff WILL BE observed AT ALL TIMES in the classroom and at ALL Corps Activities.

3. COMMUNICATION:

- a. All AFJROTC activities will be posted on the bulletin board outside the SASI/ASI classrooms. All orders will be posted by the SASI/ASI. All cadets are responsible for posted information.
- b. Cadets will be reminded of upcoming activities during morning mandatory formations.

4. FILE SYSTEM: In keeping with military tradition, the Filing System is a means of arranging everything in its proper order for quick reference and avoids clutter. The following is a list of records that will be maintained either hard copy or in the WINGS database and the officer responsible for maintaining those records.

- a. PERSONNEL RECORDS. WINGS is the file system for personnel records.
- b. REGULATIONS. Air Force and AFROTC Instructions and Manuals are maintained online as needed.
- c. SERVICE RECORDS: Maintained in WINGS.
- d. ORDERS. The Personnel Officer creates all AFJROTC Orders from WINGS and posts them on the Bulletin Board outside the AFJROTC classrooms.

5. **EXTRA-CURRICULAR ACTIVITIES:** As part of UMA culture, we expect cadets to have high academic standards, to be well rounded, and to be able to multitask. Activities following the last period of the day are called Thunderbird Elective Afterschool Meetings (TEAMs). All cadets are strongly encouraged to participate in TEAM activities. If a cadet is not signed up for a TEAM or is not in study hall, they **MUST** be off campus.

LEADERSHIP DEVELOPMENT REQUIREMENTS (LDR): LDRs are designed to help Cadets build and enhance their secondary school resume and to provide a well-rounded school experience. Cadets are very strongly encouraged to find one or more LDR events to participate in. These activities may change depending on cadet interest and involvement and the availability of adult leadership. Listed below is just a sample of some of the activities you might participate in:

- a. **DRILL TEAM:** The Drill Team represents the AFJROTC, and UMA in Drill Competitions. Team Members are dedicated and practice hard to be competitive against other programs. All Cadets are encouraged to try out for these elite teams. This is also an accredited class. Students may travel and earn various awards.
- b. **HONOR GUARD/COLOR GUARD:** Members provide alternate support for the Hill AFB Honor Guard. Members perform Color Guard (presenting the Flag), Saber Arches, and other special presentations at ceremonies throughout the state. Membership is for the elite, and recognition can be very rewarding.
- c. **AWARENESS PRESENTATION TEAM (APT):** Composed of hand-picked cadets who are positive "Role Models" for Elementary School students. The APT provides practical information on current subjects that are of concern to educators, parents, and students (i.e. self-esteem, motivation, flag etiquette, etc.). Topics are researched by cadets and approved by the SASI/ASI and UMA leadership staff before presentation. The APT is also an avenue for the UMA Recruiting Program by introducing UMA to potential students. APT members earn and wear the APT badge.
- d. **MODEL ROCKETRY CLUB:** Open to Cadets interested in Model Rockets, Aircraft (Remote Control or Plastic) and Technology. Club members may participate in a number of competitions including NAR Rocketry Challenge. Participants may earn a number of local and national awards.
- e. **FIELD TRIPS:** Cadets have the opportunity to participate in Field Trips coordinated by instructors to a variety of facilities that may include Hill AFB, the AF Heritage Museum, local Airports/Aerospace Industries, Universities, etc. Cadets must have parent/guardian approval, and be released from classes they will miss during the trip, before participating. Making up missed assignments is the responsibility of the Cadet. Cadets must meet academic eligibility requirements to participate in Field Trips.
- f. **RANGER TEAM:** This is a Physical Fitness Program. Cadets may participate in Corps, Clubs or JROTC Inter-Service Competition. They compete locally, regionally, and nationally.
- g. **SOCIAL ACTIVITIES:** The Cadet Corps periodically sponsors social events such as Military Ball, trips, competitions, etc. These events are planned by Cadet Project Officers. All Cadets are encouraged to attend and enjoy themselves.

- h. **SERVICE PROGRAM:** Service before self is one of the key attributes of the Air Force and the JROTC. We look to serve our community and nation in a number of ways. We routinely look for opportunities to serve those in need. Cadets do earn recognition for their efforts, but most of all earn the feeling of satisfaction for helping others!
 - i. **CYBERPATRIOT:** Team competes in the AFA High School Cyber Defense championships. Open to cadets with computer skills or a desire to learn these skills.
 - j. **ACADEMIC TEAM:** Team will train and participate in postal, local, and national academic competitions. Topics could include ASVAB, History, Math, ACT prep, leadership, etc.
 - k. **MARKSMANSHIP TEAM:** AFJROTC will sponsor a .177 cal pellet marksmanship team. Academics and discipline will be critical to participation on the team. The team will participate in the local JROTC league and in other state, regional, and national competitions. Discipline and safety will be the #1 priority in training and competition.
 - i. **OTHER ACTIVITIES:** This is a cadet driven program. Any number of activities may be added for the benefit of the Corps. Cadets recommend activities, and volunteer to take part in organizing and planning ALL activities. Other sports and activities will be provided by the UMA as a whole. These activities will be determined by the UMA administration as requested and needed by UMA cadets.
6. **COMPETITION/FIELD TRIP ELIGIBILITY:** To participate in any AFJROTC competitions or field trips, cadets must be in good academic standing (no more than 1 “F” and minimum of 2.0 GPA on last term's report card).

APPENDIX 1

AFJROTC AND NATIONAL AWARDS

AFJROTC and National Awards are listed below with a brief criterion for eligibility. Awards are authorized for **High School AFJROTC Cadets**. A Cadet meeting qualifications applies for, or are recommended for, these awards. All Cadets may apply, at a time designated by the SASI, for ribbons and awards. National awards are applied for only at the end of the school year. For more detail on all awards review AFJROTCI 36-2001. Of note: **Medals will not be worn on regular uniform days or during any type of competition. Cadets will only receive ONE National-level award for each year they are in AFJROTC.**

Grandfathered National Awards - Cadets receiving these National-level awards listed below (items 51-58) prior to 30 July 2018, and wish to wear these awards may do so as long as they remain in AFJROTC or NLT 1 August 2021 (grandfathered)

These ribbons may be worn by cadets (if earned prior to 30 July 2018) during regular uniform days and will be worn in the precedence listed below following the Patriotic Flag Ribbon. These ribbons will no longer be eligible for wear after 1 August 2021.

51. Daughters of the American Revolution Award

52. National Sojourners Award

53. Sons of the American Revolution Award

54. Scottish Rite, Southern Jurisdiction Award

55. Sons of Union Veterans of the Civil War Award

56. Sons of Confederate Veterans H.L. Hunley Award

57. National Society United States Daughter of 1812

58. Non-Funded National Awards (i.e., NCOA, National Society, Daughters of Founders and Patriots of America, American Military Retirees Association "LEAP", United Daughters of the Confederacy etc.)

Cadets receiving these Civil Air Patrol (CAP) awards listed below (items 59-63) prior to 30 July 2018, and who wish to wear these awards may do so as long as they remain in AFJROTC or NLT 1 August 2021 (grandfathered).

These ribbons may be worn by cadets (if earned prior to 30 July 2018) during regular uniform days and will be worn in the precedence listed below following the Patriotic Flag Ribbon. These ribbons will no longer be eligible for wear after 1 August 2021.

- 59. General Carl Spaatz Award
- 60. General Ira C. Eaker Award
- 61. Amelia Earhart Award
- 62. General Billy Mitchell Award
- 63. General J.F. Curry Achievement Award

Special Awards

1. **Gold Valor Award.** Awards consist of a medal, ribbon, and certificate. The Gold Valor Award recognizes the most outstanding voluntary acts of self-sacrifice and personal bravery by a cadet involving conspicuous risk of life above and beyond the call of duty. Forward recommendations for valor awards through HQ-Assessments@afjrotc.com or douglas.davenport@us.af.mil (HQ-Ops Support) for review and processing within 6 months of the incident. Include a detailed description of the situation, newspaper clippings (if available), statements by victims and observers, and any other information deemed appropriate to validate eligibility. In addition, submit a proposed citation to accompany the award. HQ Ops Support will forward the valor award to the Director, HQ AFJROTC for final approval. Upon approval, HQ-Ops Support will distribute the citation, medal, and ribbon for presentation. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. For each additional award earned an additional small silver star will be awarded. Medals will not be worn on regular uniform days or during any type of competition.
2. **Silver Valor Award.** Awards consist of a medal, ribbon, and certificate. The Silver Valor Award is awarded to a cadet for a voluntary act of heroism which does not meet the risk-of-life requirements of the Gold Valor Award. Forward recommendations for valor awards through HQ-Assessments@afjrotc.com or douglas.davenport@us.af.mil (HQ-Ops Support) for review and processing within 6 months of the incident. Include a detailed description of the situation, newspaper clippings (if available), statements by victims and observers, and any other information deemed appropriate to validate eligibility. In addition, submit a proposed citation to accompany the award. HQ-Ops Support will forward the valor award to the Director, HQ AFJROTC for final approval. Upon approval, HQ-Ops Support will distribute the citation, medal, and ribbon for presentation. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. For each additional award earned an additional small silver star will be awarded. Medals will not be worn on regular uniform days or during any type of competition.
3. **Cadet Humanitarian Award.** Award consists of a ribbon and certificate. It is intended to recognize cadets who provide aid in response to a singular extraordinary event such as a natural disaster or other catastrophe that has placed or has the potential to place a hardship on their fellow citizens. This award is not to be used to recognize day-to-day service in the community. Forward recommendations for this award through HQ-Assessments@afjrotc.com or douglas.davenport@us.af.mil (HQ-Ops Support) for review and processing within 6 months of the incident. Include a detailed description of the situation, newspaper clippings (if available), statements by victims and observers, and any other information deemed appropriate to validate eligibility. In addition, submit a proposed citation to accompany the award. HQ-Ops Support will forward the award to the Director, HQ AFJROTC for final approval. Upon approval, HQ-Ops Support will distribute the citation, medal, and ribbon for presentation. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. For each additional award earned an additional small silver star will be awarded.
4. **Silver Star Community Service with Excellence Award.** Award consists of a ribbon with a Silver Star device and certificate. The Silver Star Community Service with Excellence Award will be an honor that emphasizes the value of community service, and establishes a greater sense of pride within the corps. The award will be given to cadets in the Top 5% of units (approximately 45 units) who have the highest "per

cadet average" community service hours. "Countable" hours must be logged into WINGS and be accomplished IAW published guidance in AFJROTCI 36-2010. Countable hours will be the period from 11 April (previous year) to 10 Apr (current year). HQ will use the last PSR cadet enrollment and the hours submitted in WINGS for that period to calculate the Top 5% units and notify the units earning the Award. Instructors at the Top 5% units will determine which of their cadets have contributed to the unit earning the new award. For each additional award earned an additional large silver star will be awarded.

5. **Community Service with Excellence Award.** Award consists of a ribbon and certificate. It is intended to recognize those individual cadets who provide significant leadership in the planning, organizing, directing, and executing of a major unit community service project that greatly benefit the local community. This is not an award given to participants but to the key leader(s) of the project. Forward recommendations for Community Service with Excellence Award to HQ OpsSupport@afjrotc.com for review and approval within 6 months of completion of the project. Include a detailed description of the contributions of the individual(s) along with newspaper clippings (if available) describing the outcome of the project, letters of appreciation from civic leaders, or other information deemed appropriate to validate eligibility. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.

National-level Awards

6. **Air Force Association (AFA) Award.** Cadets may only receive this award once. This AFA-sponsored award is presented annually at each unit to the outstanding second-year (in a 3- year program) or third-year cadet (in a 4-year program). Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

The award recipient must possess/meet the following personal characteristics and eligibility criteria:

- Top 1% of the cadets in a unit in the following areas, academics, leadership, and professionalism
- Positive attitude (toward AFJROTC and school)
- Outstanding personal appearance (uniform and grooming)
- Display personal attributes such as initiative, judgment, and self-confidence, and possess a courteous demeanor (promptness, obedience, and respect for customs).

7. **Daedalian Award.** Cadets may only receive this award once. The Order of Daedalin's is a fraternity of commissioned pilots from all military services. It is named after the legendary figure, Daedalus, and was organized by WWI military pilots who sought to perpetuate the spirit of patriotism, love of country, and the high ideals of self-sacrifice which place service to the nation above personal safety and position. This award is offered to encourage the development of these traits in cadets and to interest them in a military career. The medal is fashioned after an ancient Grecian plaque discovered by a Daedalian in the village of Lavadia, Greece and depicts Daedalus and his son Icarus fabricating their legendary wings of wax and feathers. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This annual award recognizes one outstanding third-year cadet at each unit that meets the following criteria:

- Demonstrates an understanding and appreciation of patriotism, love of country, and service to the nation
- Indicates the potential and desire to pursue a military career
- Ranks in the top 10% of their AFJROTC class
- Ranks in the top 20% of their school class.

8. **Daughters of the American Revolution (DAR) Award.** Cadets may only receive this award once. Ribbon for this award may NOT be worn on the cadet's ribbon rack. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to one third-year (in a 3-year program) or fourth-year cadet (in a 4-year program) that meets the following criteria:

- Ranks in the top 25% of their AFJROTC class
- Ranks in the top 25% of their high school class
- Demonstrates qualities of dependability and good character
- Demonstrates adherence to military discipline
- Possesses leadership ability and a fundamental and patriotic understanding of the importance of JROTC training.

9. **American Legion Scholastic Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to one second- or third-year cadet (in a 3-year program) or a third- or fourth-year cadet (in a 4-year program) based on the cadet's overall scholastic achievements. Each cadet must:

- Ranks in the top 10% of the high school class
- Ranks in the top 25% of their AFJROTC class
- Demonstrates leadership qualities
- Actively participates in student activities.

10. **American Legion General Military Excellence Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to one second- or third-year cadet (in a 3-year program) or a third- or fourth-year cadet (in a 4-year program) based on the cadet's general military excellence. Each cadet must:

- Rank in the top 25% of their AFJROTC class
- Demonstrate outstanding qualities in military leadership, discipline, character, and citizenship.

11. **Reserve Officers Association (ROA) Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually for military and academic achievement to an outstanding third-year cadet (fourth-year cadet in a 4-year program). The recipient must possess individual characteristics contributing to leadership such as:

- Be in the top 10% in the AFJROTC program
- Be in the top 25% in academic grades
- Be recognized for having contributed the most to advancing the objectives of the AFJROTC program, which includes outstanding dedication to citizenship, knowledge of civic responsibility, military orientation, self-discipline and a sound work ethic.

12. **Military Officers Association of America (MOAA) Award.** Cadets may only receive this award once. This award, formerly known as The Retired Officers Association Award. Ribbon for this award may NOT be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to an outstanding second-year cadet (third-year cadet in a 4-year program) who shows exceptional potential for military leadership. Each cadet must:

Be a member of the junior class

Be in good academic standing

Be of high moral character, show a high order of loyalty to the unit, school, and country, and show exceptional potential for military leadership.

13. **Veterans of Foreign Wars (VFW) Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to an outstanding second or third-year cadet in a 3-year program (third or fourth-year cadet in a 4-year program) who is actively engaged in the AFJROTC program and who possesses individual characteristics contributing to leadership. Each cadet must:

- Positive attitude toward the AFJROTC program
- Must be enrolled as a 10th-12th grade AFJROTC student
- Must maintain a "B" average in AFJROTC curriculum and a "C" average in all remaining subjects with no failing grades in the previous semester
- Be active in at least one other student extracurricular activity (music, athletics, government, etc.)
- Not a previous recipient of this award.

14. **National Society United States Daughters 1812 Award.** Cadets may only receive this award once. Ribbon for this award may NOT be worn on the cadet's ribbon rack. **Medals will not be worn on regular uniform days or during any type of competition.**

Awarded annually, at the SASI's discretion, based off of the following criteria:

- For academic excellence, leadership, military discipline, dependability, patriotism and upright character in speech and habits.

15. **National Sojourners Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually recognizing an outstanding first- or second-year cadet (second or third-year cadet in a 4-year program) who contributed the most to encourage and demonstrate Americanism within the corps of cadets and on campus. Each cadet must:

- Be in the top 25% of their academic class
- Encourage and demonstrate ideals of Americanism
- Demonstrate potential for outstanding leadership
- Not have previously received the award.

16. **Scottish Rite, Southern Jurisdiction Award.** Cadets may only receive this award once. Ribbon for this award may NOT be worn on the cadet's ribbon rack. **Medals will not be worn on regular uniform days or during any type of competition.**

This award annually recognizes an outstanding second-year cadet in a 3-year program or third-year cadet in a 4-year program. Each cadet must:

- Contribute the most to encourage Americanism by participation in LDR activities or community projects
- Demonstrate academic excellence by being in the top 25% of class
- Demonstrate the qualities of dependability, good character, self-discipline, good citizenship and patriotism
- Not have been a previous recipient of this award.

17. **Military Order of the Purple Heart Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award annually recognizes an outstanding underclassman (first, second, or third-year cadet), who is enrolled in the AFJROTC program and demonstrates leadership ability. (Seniors are not eligible) Each cadet must:

- Have a positive attitude toward AFJROTC and country
- Hold a leadership position in the cadet corps
- Be active in school and community affairs
- Attain a grade of "B" or better in all subjects for the previous semester
- Not a previous recipient of this award.

18. **Sons of the American Revolution (SAR) Award.** Cadets may only receive this award once. Ribbon for this award may NOT be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award recognizes an outstanding second-year cadet in a 3-year program or third year cadet in a 4-year program who is enrolled in the AFJROTC program. The recipient must exhibit a high degree of leadership, military bearing, and all-around excellence in AS studies and not have previously received the award. Each cadet must:

- Be currently enrolled in the AFJROTC program
- Be in the top 10% of their AFJROTC class
- Be in the top 25% of their overall class.

19. **Military Order of World Wars Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award is presented annually to an outstanding cadet who has committed to continue the aerospace science program the following school year. Selection is based on outstanding accomplishments or service to the AFJROTC unit. **Medals will not be worn on regular uniform days or during any type of competition.**

20. **American Veterans (AMVETS) Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to one qualified cadet that possesses individual characteristics contributing to leadership such as:

- A positive attitude toward AFJROTC programs and service in the Air Force, personal appearance (wearing of the uniform, posture, and grooming, but not physical characteristics per se), personal attributes (initiative, dependability, judgment, and self-confidence)
- Officer potential (capacity for responsibility, adaptability, and maintenance of high personal standards)
- Obtained a grade of "A" (or the numerical equivalent) in their AS class and be in good scholastic standing in all classes at the time of selection and at the time of presentation.

21. **Air Force Sergeants Association (AFSA) Award.** Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award recognizes an outstanding second- or third-year cadet in a three-year program (third- or fourth-year cadet in a 4-year program). The recipient must demonstrate outstanding qualities in military leadership, discipline, character, and citizenship. Each cadet must:

- Be in the top 10% of the AFJROTC class
- Demonstrate outstanding qualities in military leadership, discipline, character, and citizenship
- Not a previous recipient of this award.

22. **Tuskegee Airmen Incorporated (TAI) AFJROTC Cadet Award.** Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

This award is presented annually to two cadets. Cadets may be first-year, second year, or third-year cadets (in a 3- or 4-year program) and must meet the following criteria:

- Attain a grade of “B” or better in their AS class
- Be in good academic standing
- Participate in cadet corps activities
- Participate in at least 50% of all unit service programs.

23. **The Retired Enlisted Association (TREA) Award.** Cadets may only receive this award once. Awarded annually, at SASI’s discretion, for exceptional leadership to the most outstanding AFJROTC cadet while serving in an Enlisted Rank. The selected enlisted cadet must have shown outstanding leadership throughout the course of the school year. Ribbon for this award may be worn on the cadet’s ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

24. **The Celebrate Freedom Foundation (CFF) Award for Excellence in Academic Programs.** Cadets may only receive this award once. The awards program recognizes 9th, 10th, 11th and 12th grade students enrolled in AFJROTC programs. Ribbon for this award may be worn on the cadet’s ribbon rack and worn on regular uniform days. **Medals will not be worn on regular uniform days or during any type of competition.**

Cadets must demonstrate the following personal characteristics to be eligible for nomination:

- Outstanding personal appearance (uniform and grooming), display personal attributes such as initiative, judgment and self-confidence, courteous demeanor (promptness, obedience and respect for customs), growth potential (capacity for responsibility, high productivity and adaptability to change)
- Possess the highest personal and ethical standards and strong positive convictions, shows the potential and desire to pursue a military career
- Rank in the top 5% in his/her AS class with a grade average of A or numerical equivalent
- Rank in the top 15 % of his/her academic class
- Demonstrates a positive attitude (toward AFJROTC and school).

25. **Air Commando Association Award.** Cadets may only receive this award once. Awarded annually at the SASI’s discretion for completing a one-page essay based on a historical AF Special Operations mission possessing the 13 critical attributes of success: integrity, self-motivation, intelligence, self discipline, perseverance, adaptability, maturity, judgment, selflessness, leadership, skill, physical fitness and family strength. Ribbon for this award may be worn on the cadet’s ribbon rack and worn on regular uniform days.

26. **Distinguished Unit Award with Merit (DUAM).** Award consists of a ribbon awarded to cadets enrolled during the same academic year in which 1) the unit receives a HQ AFJROTC evaluation with an overall rating of Exceeds Standards and 2) the unit is selected by HQ AFJROTC to receive the DUA. Both criteria must occur during the same academic year. For each additional ribbon earned an additional small silver star will be awarded.

27. **Distinguished Unit Award (DUA).** Is a ribbon awarded to cadets enrolled during the academic year when a unit is selected by HQ AFJROTC to receive the DUA. For each additional ribbon earned an additional small silver star will be awarded.
28. **Outstanding Organization Award (OOA).** Is a ribbon awarded to cadets enrolled during the academic year when a unit is selected by HQ AFJROTC to receive the OOA. For each additional ribbon earned an additional small silver star will be awarded.
29. **Outstanding Flight Ribbon.** Is a ribbon awarded each academic term to members of the outstanding flight. The following factors are used in determining the Outstanding Flight: Academic grades, attendance, drill proficiency (Rated by ASI), inspection scores, competitions, corps participation (i.e. Parades, Color Guard, Drill Team, Ranger Team, Community Service). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.

Each cadet must:

- Earn flight of the term
30. **Top Performer Award.** The award consists of a ribbon and certificate **presented/awarded only by Headquarters AFJROTC personnel.** This award is only presented during a visit by HQ AFJROTC personnel. The award is presented to a maximum of 2% of the current unit cadet corps population. Once awarded, the ribbon may be worn for the duration of a cadet's tenure in AFJROTC. Consideration for the Top Performer Awards. All currently enrolled cadets may be considered, but specific consideration will be given to cadets not previously recognized for superior performance. The Regional Director may select (SASIs may nominate) a maximum of 2% of a unit's cadets based on a cadet's performance in the following key areas: Leadership and job performance: in primary duty and specifically in preparation for the unit's assessment. Leadership qualities: involvement and positions held in Leadership Development Requirement activities. Academic performance: nominee must be in good academic standing in all high school course work, significant self-improvement, community involvement and other accomplishments.
31. **Outstanding Cadet Ribbon.** Is a ribbon awarded annually to the outstanding first-year, second-year, third-year, and fourth-year cadets. The recipient from each class must be of high moral character, demonstrate positive personal attributes, display outstanding military potential, and attain academic and military excellence. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded.
32. **Leadership Ribbon.** Is a ribbon awarded to 5% of eligible AFJROTC cadets for outstanding performance in a position of leadership, above and beyond expectations. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
33. **Superior Performance Ribbon.** Is a ribbon awarded to no more than the top 10% of the cadet corps annually for outstanding achievement or meritorious service rendered specifically on behalf of AFJROTC. Presentation of the ribbon is for a single or sustained performance of a superior nature. Award

is presented in recognition of achievements and services which are clearly outstanding and exceptional when compared to achievements and accomplishments of other cadets. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded.

34. **Achievement Ribbon.** Is a ribbon awarded to the top 5% of AFJROTC cadets for a significant achievement in AFJROTC or other school activities/events. Individuals may not receive more than one ribbon during a 1-year period. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded.
35. **Academic Ribbon.** Is a ribbon awarded for academic excellence as signified by attaining an overall grade point average of at least “B” for one academic term, in addition to an “A” average in AFJROTC. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
36. **Cadet Leadership Course (CLC) Ribbon.** Is a ribbon awarded for completion of an approved leadership school program of at least 5 days in duration. For each additional CLC completion an additional bronze star will be awarded. Silver Star will be awarded for outstanding performance or leadership ability at a CLC instead of the Bronze Star. Limit the Silver Star to 10% of the class.
37. **Special Teams Placement Ribbon.** Is a ribbon awarded to team members for placing **1st, 2nd or 3rd in an Air Force or Joint Service (local, regional, state or national-level)** Competition to include Drill Teams, Color Guard Teams, Marksmanship Rifle Teams, Saber Teams, Academic Bowl Teams, CyberPatriot, StellarXplorers etc. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
38. **All-Service National Competition Award.** Is a medal/ribbon awarded to team **members who competed** at a Joint/All Service national-level competition to include Drill Teams, Color Guard Teams, Marksmanship Rifle Teams, Saber Teams, Academic Bowl Teams, CyberPatriot, StellarXplorers etc. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster. Medals may not (ribbon may) be worn during competitions and regular uniform wear days.
39. **Air Force Nationals Competition Award.** Is a medal/ribbon awarded to team members who competed at an Air Force only national-level competition to include Drill Teams, Color Guard Teams, Marksmanship Rifle Teams, Saber Teams, Academic Bowl Teams, CyberPatriot, StellarXplorers etc. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster. Medals may not (ribbon may) be worn during competitions and regular uniform wear days.
40. **Orienteering Ribbon.** Is a ribbon awarded to team members for completing a unit-specific Orienteering program as part of the unit curriculum. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.

41. **Leadership Development Requirement (LDR) Leadership Ribbon.** Is a ribbon awarded at the SASI's discretion for leadership in AFJROTC Leadership Development Requirement activities (such as but not limited to PT team commander, orienteering team commander, drill team commander, color guard team commander, dining-in chairperson, military ball chairperson, etc.). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
42. **Drill Team Ribbon.** Cadets must be on the drill team for an entire year/drill season to be eligible to qualify and must have distinguished participation in 75% of drill team events, i.e., competitions, special school events, community demonstrations (cumulative). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
43. **Color Guard Ribbon.** Cadets must perform at least 5 color guard performance events to receive this ribbon (cumulative). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
44. **Saber Team Ribbon.** Cadets must perform at least 3 saber team performance events to receive this ribbon (cumulative). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
45. **Marksmanship Team Ribbon.** Cadets must be on the marksmanship team for an entire year/season to be eligible to qualify and must have competed in at least 1 marksmanship competition event (cumulative). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
46. **Good Conduct Ribbon.** Cadets must not have infractions or disciplinary action (ie..detention, ISS, suspension) for an academic term to be eligible to qualify for this award. An oak leaf cluster will be added to this ribbon for each year of qualifying membership beginning with the second year.
47. **Service Ribbon.** Is a ribbon awarded for distinctive performance in school, community, or AFJROTC service projects. Limited to cadets whose active participation in 5 distinctive performances or 10 hours in an AFJROTC sponsored service project contributed significantly to the goals of the organization. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
48. **Health and Wellness Ribbon.** Is a ribbon awarded for participation in the unit health and wellness physical fitness program. All cadets who participate in the unit's wellness program may receive the Health and Wellness Ribbon. Subsequent yearly awards of the Health and Wellness Ribbon will be denoted by the addition of a Bronze Oak Leaf cluster to the ribbon for each additional year of award. Cadets who score in the Physical Fitness Test's 75-84% will receive a Bronze Star device; 85-95% will receive a Silver Star device; and 96-100% will receive a Gold Star device. These cadets, if already wearing the ribbon with oak leaf cluster(s), will receive and wear an additional Health and Wellness

Ribbon with the highest-level Star Device(s) affixed. Duplicate awards of the Bronze, Silver or Gold percentile will be denoted by the addition of another star on this ribbon. Should a cadet subsequently score in a higher percentile, only the star representing the higher percentile will be worn. In no case will a cadet mix different color stars, or star(s) and oak leaf cluster(s) on the same ribbon. (NOTE: The Physical Fitness Test percentiles are computed automatically under the PFT-Mass Assessment in WINGS.)

49. **Recruiting Ribbon.** Is a ribbon awarded for outstanding effort in support of unit recruiting activities. Cadets must have directly contributed to the recruitment of two new members to AFJROTC. Criteria for this award will be published in the unit's Cadet Guide. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
50. **Activities Ribbon.** Is a ribbon awarded for participation in Leadership Development Requirement (LDR) activities other than those that qualify for the Color Guard, Drill Team, and Special Teams Competition ribbons. These include, but are not limited to orienteering teams, model rocketry clubs, academic bowl teams, and raider/sports teams. An oak leaf cluster will be added to this ribbon for each year of membership beginning with the second year. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
51. **Attendance Ribbon.** Is awarded to cadets who have no more than three school absences during academic term. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster. Cadets may only receive one award annually.
52. **Dress and Appearance Ribbon.** Is awarded to cadets who maintain a 90% or higher average on weekly uniform grades. Cadets receiving this award will maintain the highest grooming and dress standards possible. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
53. **Longevity Ribbon.** Is a ribbon awarded for successful completion of each AFJROTC school year. Cadets may only receive one award annually. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded.
54. **Bataan Death March Memorial Hike Ribbon.** As a ribbon awarded to honor and remember the sacrifices of the victims and survivors of World War II's Bataan Death March, AFJROTC units may conduct an optional 14-mile Bataan Death March Memorial Hike. This event must be accomplished on a locally determined 14-mile course (trails, road courses, tracks, etc.). Units may complete the full hike in a span of one to no more than 3- days. Cadet safety must be monitored at all times and advanced planning for any first aid/medical attention is paramount. Cadets who fully complete the 14-mile hike are authorized to wear the ribbon. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.
55. **Patriotic Flag Ribbon.** Is a ribbon awarded for participation in non-color guard events specifically designed to honor our nation's flag. Such events include flag raising ceremonies, flag retirement

ceremonies, flag folding ceremonies, and historical flag demonstrations. In order to receive this award, cadets must have participated in a minimum of 5 flag events. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.

56. **Covid Resiliency Ribbon.** Awarded to those cadets who survived a year of covid during the 2020-2021 academic years. This award is given out by SASI discretion, to earn this ribbon you must have been enrolled in AFJROTC in the 2020-2021 school year.

APPENDIX 2



APPENDIX 3

CURRICULUM PLAN FOR UMA AFJROTC STUDENTS

1. Required Courses

- a. Eighth Grade (8th Grade)**
 - i. Character and Leadership Development**
 - ii. Medal of Honor/Drill and Ceremonies**
 - iii. Wellness**

- b. Freshmen/Sophomore (9/10th Grades)**
 - i. Aerospace Science: Science of Flight**
 - ii. Leadership Education: LE-100**
 - iii. Wellness**

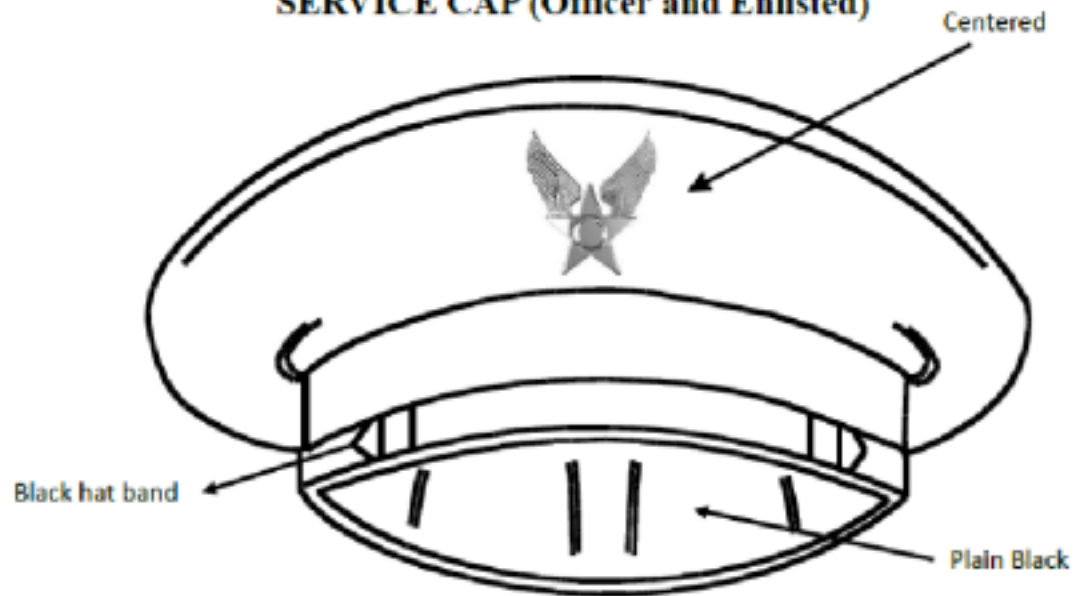
- c. Junior/Senior (11/12th Grades)**
 - i. Aerospace Science: Aviation History**
 - ii. Leadership Education: LE-300**
 - iii. Wellness**

APPENDIX 6

Cadet Male Headgear

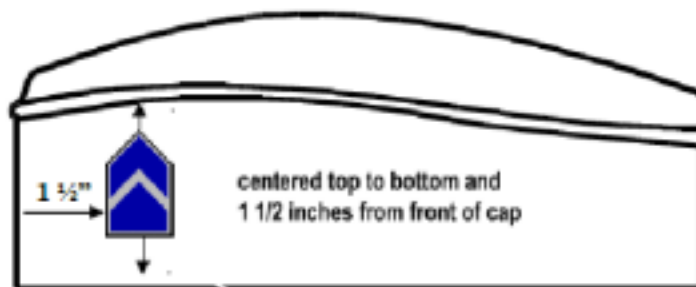
CADET MALE HEADGEAR

SERVICE CAP (Officer and Enlisted)



Officer Service Cap may also be worn with the large officer service cap insignia.

FLIGHT CAP* (Officer and Enlisted)



- Enlisted Ranks will have no hat insignia on the flight cap.
- The former officer flight cap emblem will not be worn on the flight cap.

Appendix 7

Cadet Female Headgear

CADET FEMALE HEADGEAR

SERVICE CAP (Officer Only)

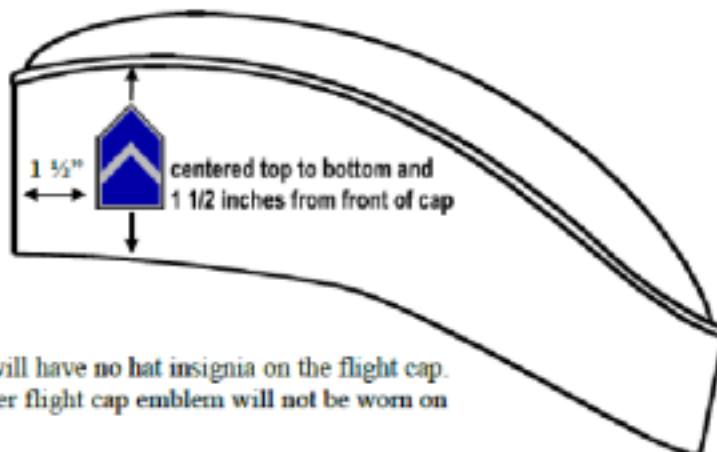
Solid Blue Color with no embroidery

Centered



Enlisted Women's Service Caps may be worn with the Hap Arnold Wings insignia.

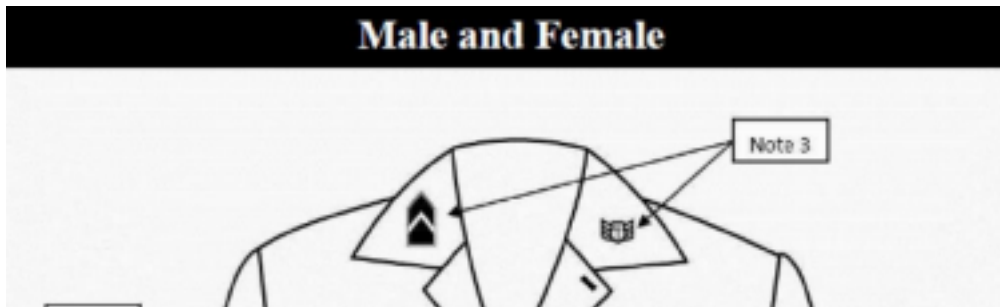
FLIGHT CAP* (Officer and Enlisted)



- Enlisted Ranks will have no hat insignia on the flight cap.
- The former officer flight cap emblem will not be worn on the flight cap.

Appendix 8

Cadet ABU (Male and Female)



Note 3 - Rank will be worn on left and right collar, centered and parallel with the bottom of the collar.

Cadet ABU Headgear (Male and Female)



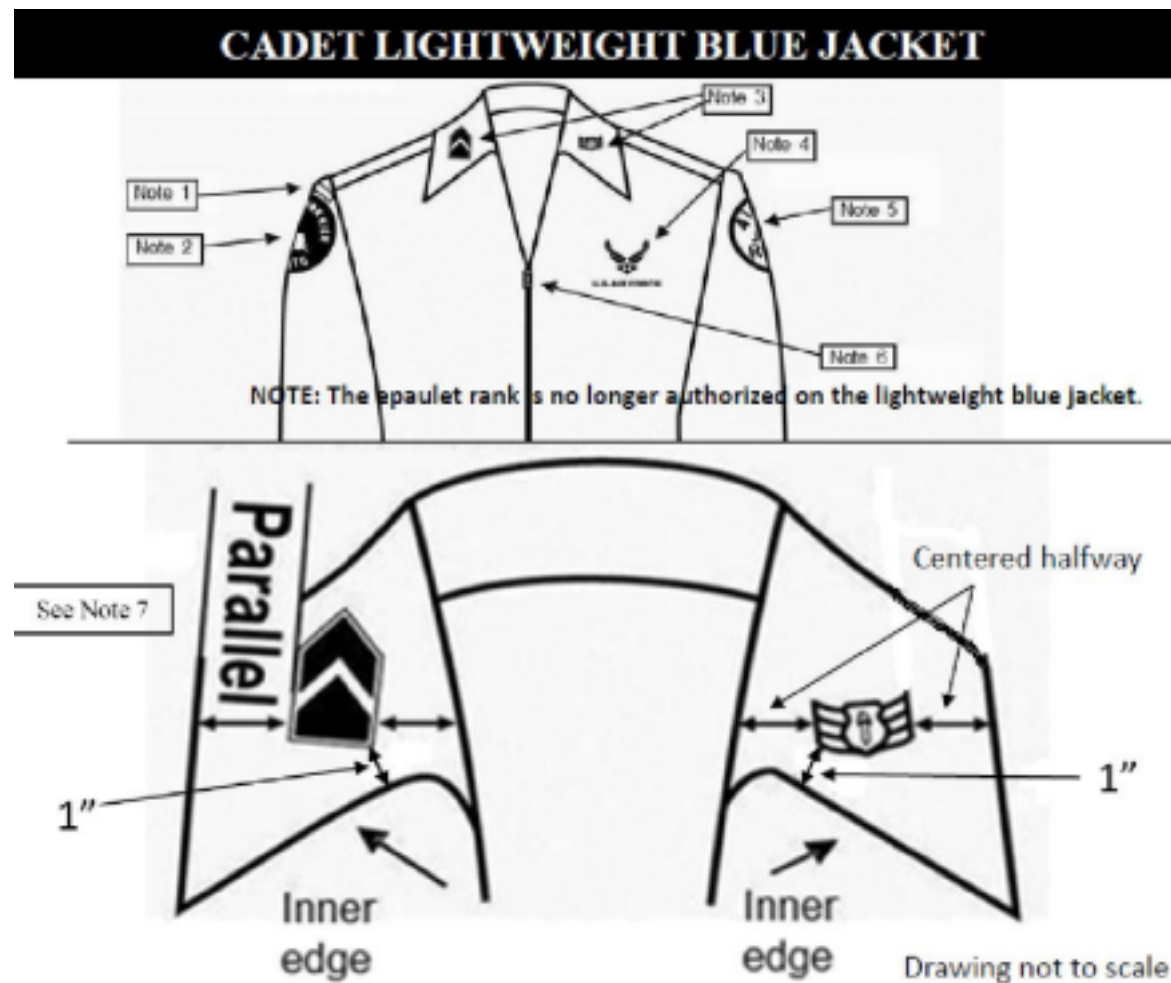
Enlisted Cadets will not wear rank on the ABU cap.



Officers will wear rank insignia on the ABU cap.

Appendix 9

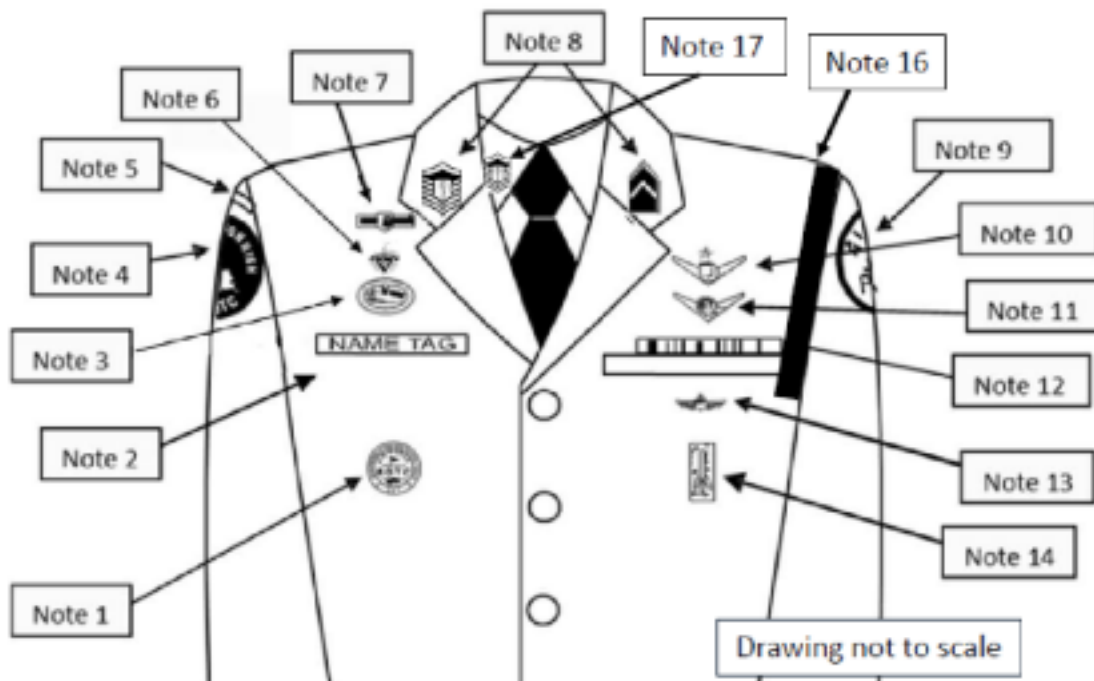
Cadet Lightweight Blue Jacket



Appendix 10

Cadet Male Service Dress

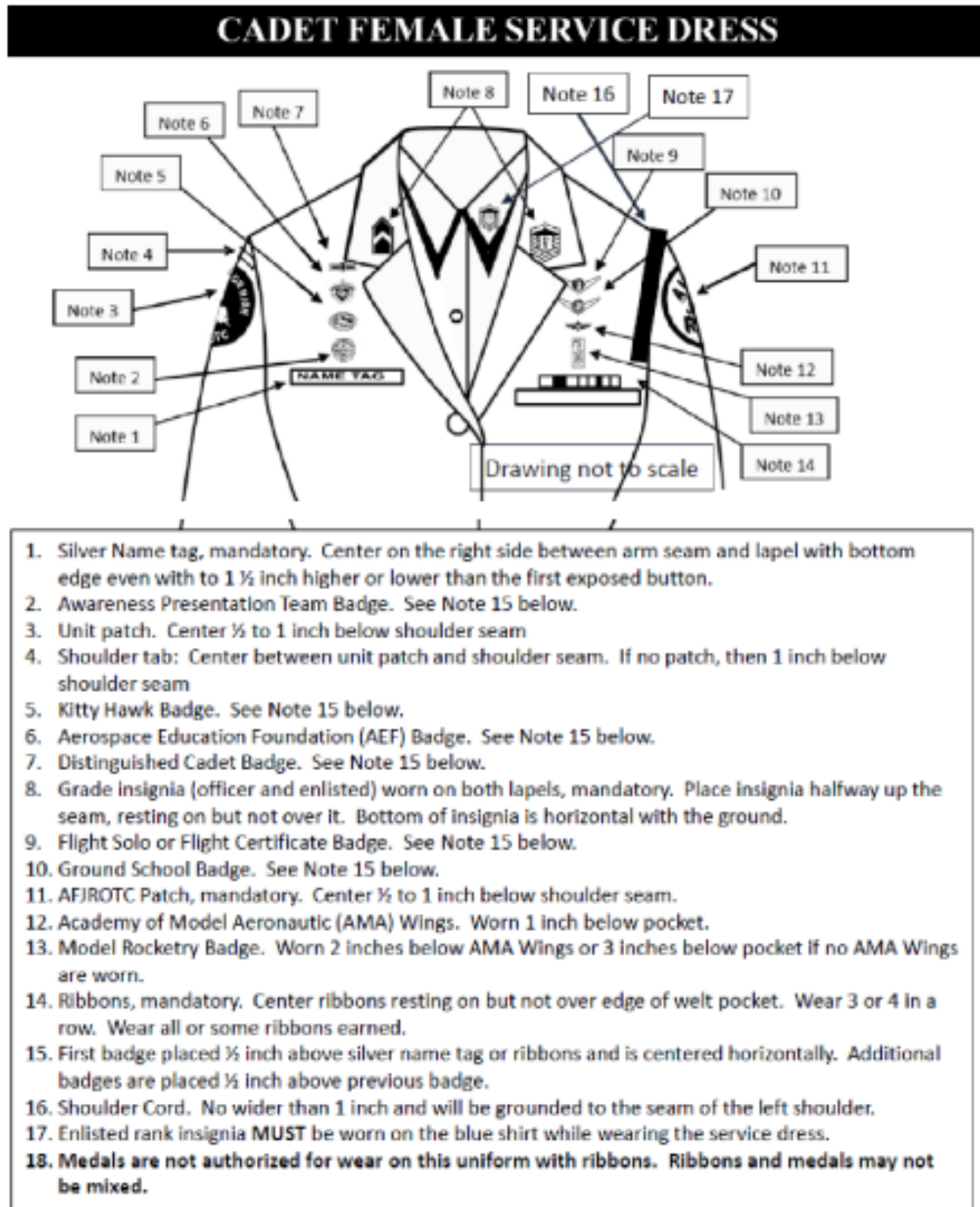
CADET MALE SERVICE DRESS



1. Awareness Presentation Team (APT) Badge. Centered 3 inches below the bottom of the silver name tag.
2. Silver Name tag, mandatory. Center on the right side between arm seam and lapel with bottom edge parallel to top of welt pocket.
3. Kitty Hawk Badge. See Note 15 below.
4. Unit patch. Place $\frac{1}{2}$ to 1 inch below shoulder seam and centered.
5. Shoulder tab: Center between unit patch and shoulder seam. If no patch, then 1 inch below shoulder seam.
6. Aerospace Education Foundation (AEF) Badge. See Note 15 below.
7. Distinguished Cadet Badge. See Note 15 below.
8. Grade Insignia (officer and enlisted) worn on both lapels, mandatory. Place insignia halfway up the seam, resting on but not over it. Bottom of insignia is horizontal with the ground.
9. AFJROTC Patch: Place $\frac{1}{2}$ to 1 inch below shoulder seam and centered.
10. Flight Solo or Flight Certificate Badge. See Note 15 below.
11. Ground School Badge. See Note 15 below.
12. Ribbons, mandatory. Centered, on but not over edge of pocket. Wear 3 or 4 in a row. Wear all or some ribbons earned.
13. Academy of Model Aeronautic (AMA) Wings. Worn 1 inch below pocket.
14. Model Rocketry Badge. Worn 2 inches below AMA Wings or 3 inches below pocket if no AMA Wings are worn.
15. First badge placed $\frac{1}{2}$ inch above silver name tag or ribbons and is centered horizontally. Additional badges are placed $\frac{1}{2}$ inch above previous badge.
16. Shoulder Cord. No wider than 1 inch and will be grounded to the seam of the left shoulder.
17. Enlisted rank insignia **MUST** be worn on the blue shirt while wearing the service dress.
18. **Medals are not authorized for wear on this uniform with ribbons. Ribbons and medals may not be mixed.**

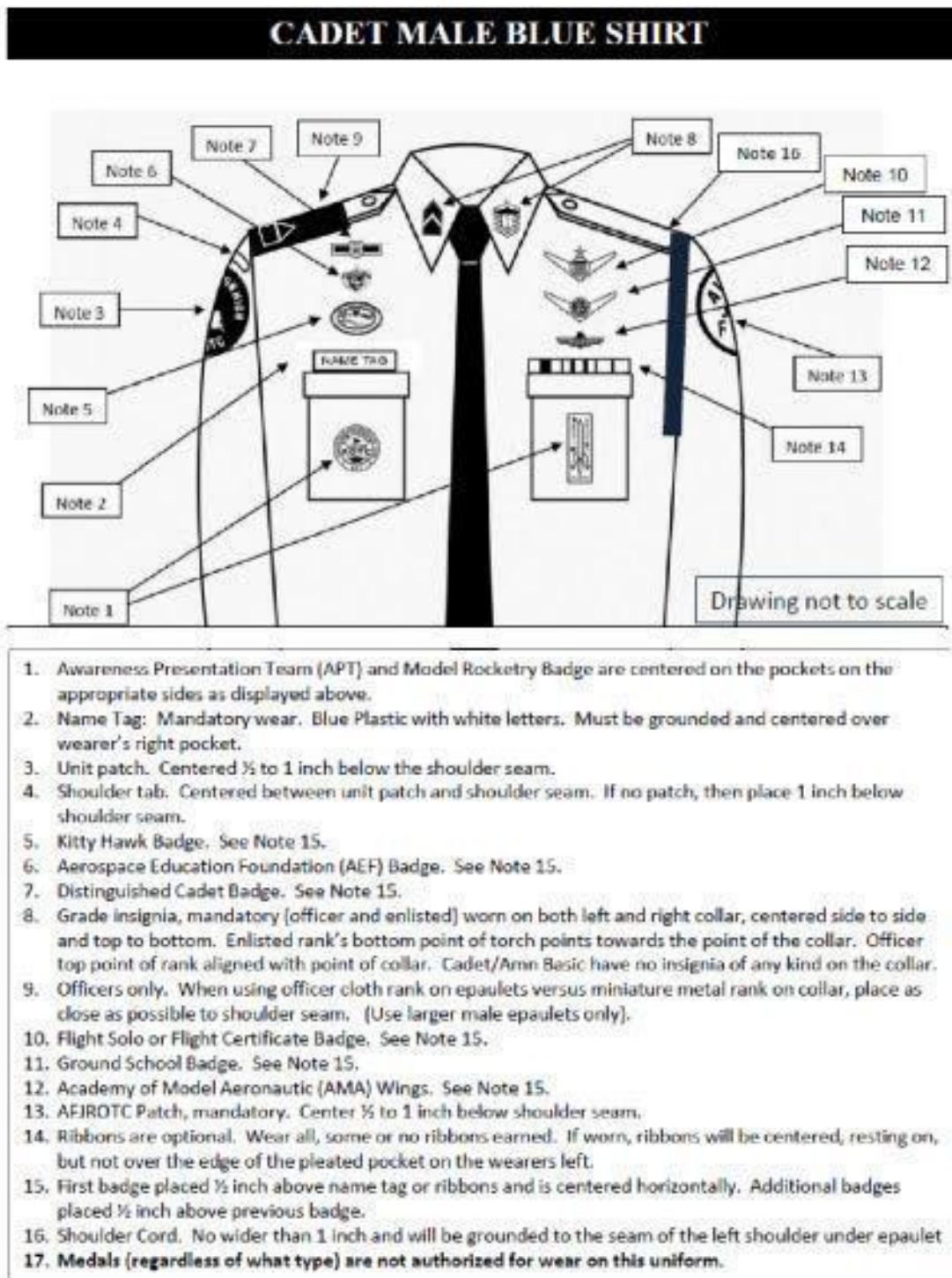
Appendix 11

Cadet Female Service Dress

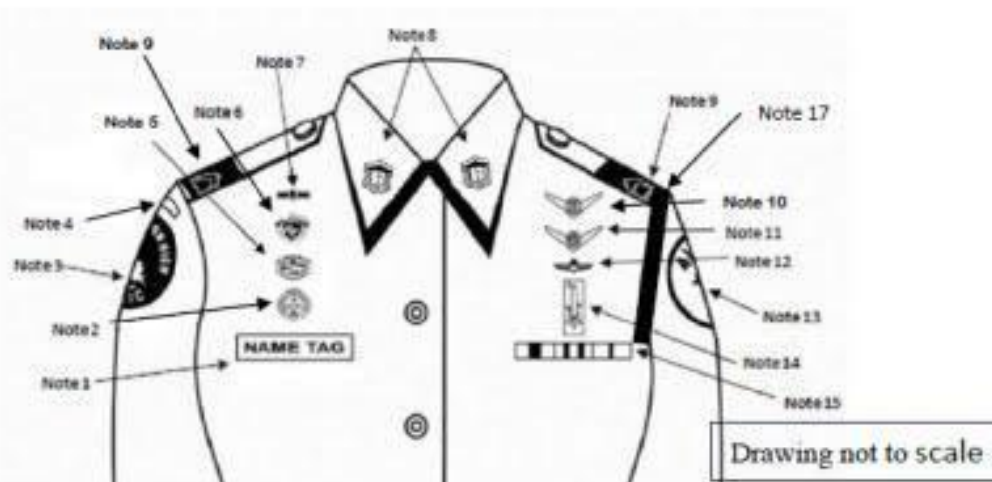


Appendix 12

Cadet Male Blue Shirt



CADET FEMALE BLUE SHIRT

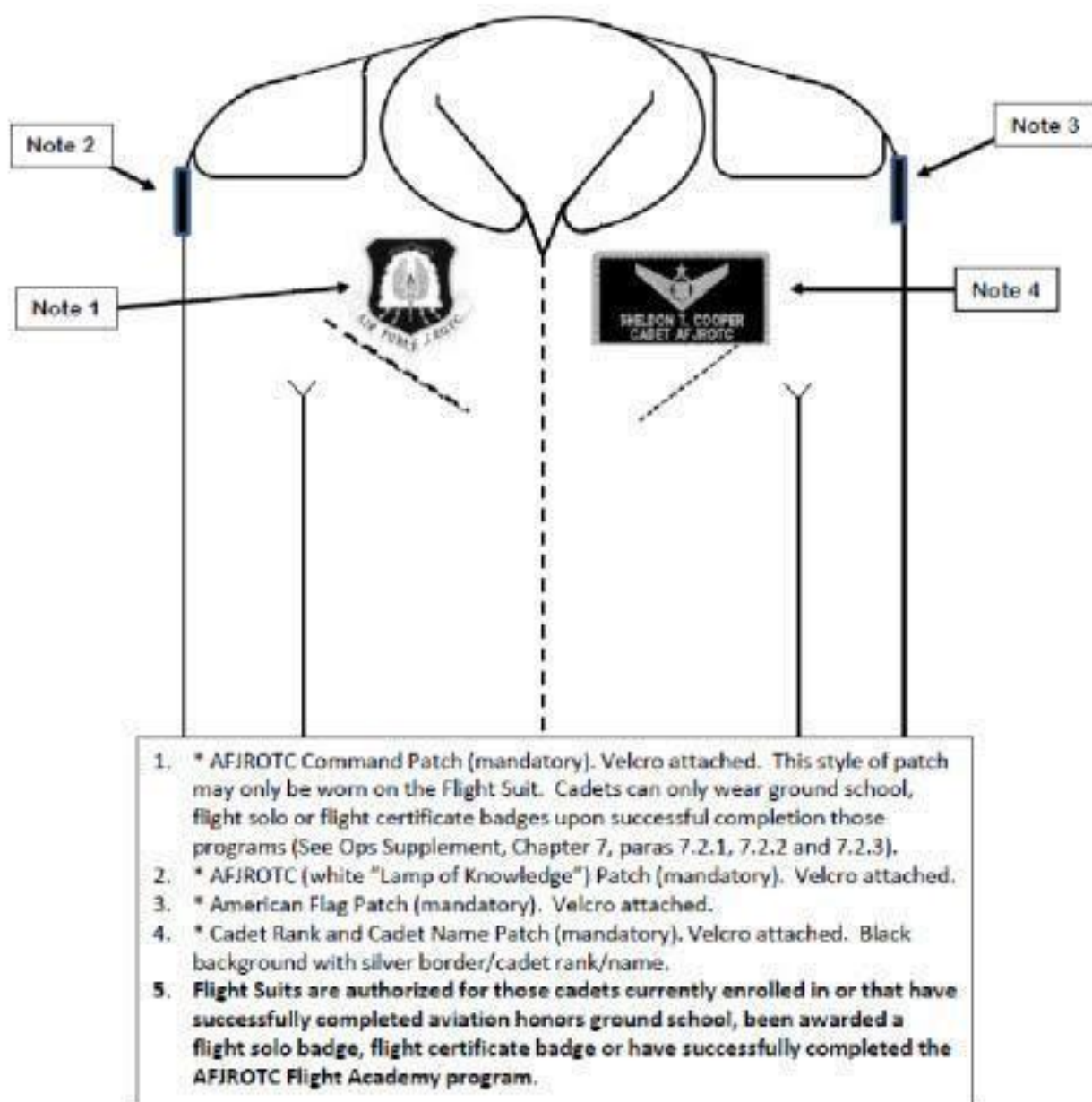


1. Name Tag: Mandatory wear. Blue Plastic with white letters. Without ribbons: centered on right side, parallel to ground and within 1 ½ inches higher/lower than topmost exposed button. With Ribbons: Even with bottom row of ribbons, centered on right side, parallel to ground and within 1 ½ inches higher/lower than topmost exposed button.
2. Awareness Presentation Team (APT) Badge. See Note 16.
3. Unit Patch. Centered on sleeve and ½ to 1 inch below shoulder seam.
4. Shoulder Tab (Metal or cloth). Centered between unit patch and shoulder seam. If no patch, then 1 inch below shoulder seam.
5. Kitty Hawk Air Society Badge. See Note 16.
6. Aerospace Education Foundation (AEF) Badge. See Note 16.
7. Distinguished Cadet Badge. See Note 16.
8. Grade insignia, mandatory (officer and enlisted) worn on both left and right collar, centered side to side and top to bottom. Enlisted rank's bottom point of torch points towards the point of the collar. Officer top point of rank aligned with point of collar. Cadet/Amn Basic have no insignia of any kind on the collar.
9. Officers only. When using officer cloth rank on epaulets versus miniature metal rank on collar, place as close as possible to shoulder seam. (Use smaller female epaulets only)
10. Flight Solo or Flight Certificate Badge. See Note 16.
11. Ground School Badge. See Note 16.
12. Academy of Model Aeronautics (AMA) Wings. See Note 16.
13. AFJROTC Patch, mandatory. Center on sleeve ½ to 1 inch below shoulder seam.
14. Model Rocketry Badge. See Note 16.
15. Ribbons are optional. Wear all, some or no ribbons earned. If worn, center ribbons on wearer's left, parallel with ground. Align bottom of the ribbons with the bottom of the name tag.
16. First badge is centered ½ inch above name tag or ribbons (as appropriate).
17. Shoulder Cord. No wider than 1 inch and will be grounded to the seam of the left shoulder under the epaulet.
18. Medals (regardless of what type) are not authorized for wear on this uniform.

Appendix 14

Flight Suit

FLIGHT SUIT (Male and Female)



Appendix 15

Sample Drill Uniform



1. Berets. Solid Color, white, dark blue and/or black ONLY, with AFJROTC officer and/or enlisted rank insignia and mini-Hap Arnold Insignia. The former officer flight cap emblem will not be worn on the beret.
2. Shoulder Cord. Cadets are authorized to wear one shoulder cord on the left shoulder. This will be a single "infantry" style cord, without metal tips, no more than 1-inch wide. On the blue shirt the cord will be under the epaulet, grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord.
3. Blue/Silver Name Tags and ribbons may be omitted on uniforms where a drill rifle or other equipment may damage the item or injure the performing member. **This does not apply to uniforms worn during regular uniform days.**
4. Blue pants may be modified to have a 3/4 inch stripe on the outside length of the pants, silver, dark blue, and/or black only. **These items will not be worn on regular uniform days.**
5. Solid color ascots may be worn, colors may be locally-determined (school colors), but must be conservative and in good taste, and defined in the Cadet Guide or Unit Operations Instruction. **Ascots will not be worn on regular uniform days.**
6. Embroidery on the Air Force blue drill team uniform is not authorized, i.e., on the back of the blue shirt collar or shoulder yoke.
7. Specialized unit rank/shoulder boards are not authorized.
8. Wrist bands are not authorized.

Appendix 16

Sample Drill Uniform 2



1. Women's Service Caps may be worn with the Hap Arnold Wings insignia or Officer Service Cap may also be worn with the large officer service cap insignia large officer's . Service Caps (wheel and bucket hats) will be a solid color and free of any embroidery.
2. Shoulder Cord. Cadets are authorized to wear one shoulder cord on the left shoulder. This will be a single "infantry" style cord, without metal tips, no more than 1-inch wide. On the blue shirt the cord will be under the epaulet, grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord. Cords may be any color.
3. Blue/Silver Name Tags and ribbons may be omitted on uniforms where a drill rifle or other equipment may damage the item or injure the performing member. **This does not apply to uniforms worn during regular uniform days.**
4. Blue pants may be modified to have a ¾ inch stripe on the outside length of the pants, silver, dark blue, and/or black only. **These items will not be worn on regular uniform days.**
5. Solid color ascots may be worn, colors may be locally-determined (school colors), but must be conservative and in good taste, and defined in the Cadet Guide or Unit Operations Instruction. Ascots will not be worn on regular uniform days.
6. Embroidery on the Air Force blue drill team uniform is not authorized, i.e., on the back of the blue shirt collar or shoulder yoke.
7. Specialized unit rank/shoulder boards are not authorized.