



# Franklin Discovery Academy's Metadata Dictionary Definitions

## What is a Metadata Dictionary?

The metadata dictionary contains a list of approved applications that Franklin Discovery Academy utilizes for instruction, operations, and directory services. The metadata dictionary contains approval status, privacy compliance, FERPA exceptions, justification, and purpose.

## Franklin Discovery Academy's main metadata dictionary can be found [here](#)

- Many of the data elements collected per app are available by selecting a resource on that website; however, a more thorough list of collected data can be found on Franklin Discovery Academy's SDPC Alliance website [here](#). The SDPC website contains signed DPAs (data processing agreements) between Franklin Discovery Academy and approved vendors.

**Our policies, procedures, and privacy notices can be found on our school website: <https://www.franklindiscovery.org/policies-legal-notices>**

**The following table provides a list of definitions for reference when viewing collected data elements**

Family	Name	Definition
	Foreign Exchange Information	Information about a foreign exchange student. This may include: *foreign exchange status *funding source
Academic Record	School Enrollment Information	This information pertains to student enrollment at the school and may include the day they started and ended classes, which graduation cohort they are in, whether they have exited or transferred out of the school, or if they are part of a gifted/talented program.
Academic Record	Guidance Counselor	The name or contact information of the student's guidance counselor
Academic Record	Homeroom	The student's homeroom class or teacher
Academic Record	Course Enrollment Information	This information pertains to the courses the student is enrolled in and may include the school or district's name, course title, period, room number, teacher name, start and end dates, or course credits
Academic Record	Academic Performance	This includes any information related to how a student performs in academic classes and may include course letter grades or grade point average (GPA)
Academic Record	Honors	A designation of the type of academic distinctions earned by or awarded to the student
Academic Record	Student Literacy	An indicator of the student's literacy level, whether they are meeting goals, or if they are receiving special services

Family	Name	Definition
Academic Record	Student Literacy	An indicator of the student's literacy level, whether they are meeting goals, or if they are receiving special services
Academic Record	Academic Record	The student's graduation status, possibly including their graduation date. This could also include if they left the school for another reason, such as dropping out.
Academic Record	Individualized Career Plan Information	Information related to a student's professional development career plan
Academic Record	Attendance and Mobility Information	Information related to a student's attendance, including tardies and absences. Mobility refers to if the student has transferred schools more than once throughout the year.
Academic Record	Career and Technical Education Participation	Information related to a student's participation in a Career and Technical Education Program (CTE)
Academic Record	Local, State, and National Assessment Performance and Results	Results on any local, state, or national assessment, including RISE, DLM, DIBELS, ACT, AP, WIDA
Academic Record	Standardized test scores	Scores earned on a standardized test, such as RISE, ACT
Academic Record	Honors / Awards / Recognitions	Information related to any school-related award, honor, or other recognition a student has received. May include information such as: *Name of the *honor/award/recognition *Description *Date received *Reason/qualifications
Application Technology Metadata	IP Addresses of users, use of cookies, etc.	A persistent identifier used to track the student's device or activity over time

Family	Name	Definition
Application Technology Metadata	Web Browsing History	A record of any or all of a student's browsing history. This may include a comprehensive record of all websites the student visits, or a flagged indicator when a student visits a site that has been marked by the admin as of interest. Elements may include: *URL the student visits or attempts to visit *Timestamp *IP address
Application Use Statistics	Metadata on user interactions with application	Other descriptive, administrative, or statistical data related to the student's interaction with the application
Communications	Online communications that are captured (emails, blog entries)	Communications made by the student that are captured online in the application
Conduct	Conduct or behavioral data	Data related to the student's conduct or behavior while at the school
Contact Information	Student Email Address	The student's email address
Contact Information	Contact Information	The student's home address
Contact Information	Student phone number	The student's phone number
Contact Information	Parent/Guardian ID number	An ID number used to identify the student's parent/guardian
Contact Information	Parent/Guardian First and/or Last name	The parent/guardian's first and/or last name
Contact Information	Parent/Guardian Address	The parent/guardian's home address
Contact Information	Parent/Guardian Email	The parent/guardian's email address
Contact Information	Parent Telephone Number/Contact Information	Contact information for the parent, potentially including their name, address, phone number, and email address
Contact Information	Custodial Parent/Guardian information	Information regarding the custody or guardianship status of a parent



Family	Name	Definition
Extracurricular Activities	Student Activity Participation	Information related to a student's participation in an extracurricular activity
Extracurricular Activities	Student Activity Recognition/Honors	Information related to any awards, honors, or other recognition a student has received as part of participating in an extracurricular activity
Extracurricular Activities	Student Fee Information	Information related to fees a student has paid to participate in school programs or if they are eligible for fee waivers
Student Identity	Student Name	The student's name
Student Identity	Student Date of Birth	The student's birth date
Student Identity	Student Place of Birth	The city, state, or country where the student was born
Student Identity	Student Sex/Gender	The student's biological sex or gender
Student Identity	Student Race/Ethnicity/Tribal Affiliation	Race includes the following categories: American Indian/Alaska Native, Asian, Black/African American, Native Hawaiian/Pacific Islander, and White. Schools may also share if the student's ethnicity is Hispanic/Latino or their Native American tribal affiliation.
Student Identity	Student Identification Number	An ID number either issued by the state, the school district, or the charter school used to identify the student
Student Identity	Local (school district) ID number	An ID number issued by the school district or the charter school used to identify the student
Student Identity	State ID number	An ID number issued by the state used to identify the student
Student Identity	Vendor/App assigned student ID number	An ID number issued by the vendor used to identify the student
Student Identity	Student app username	A unique name chosen by the teacher or the student used to identify the student to login
Student Identity	Student app password	A unique word or phrase used by the student to login

Family	Name	Definition
Student Identity	Parent Military Status	Whether the child is a member of a military family as defined in Utah Code 53E-3-903, specifically, if they are the child of an active duty member of the uniformed services OR the parent is a member or veteran of the uniformed services who is severely injured and medically discharged
Student Identity	Economic Disadvantage Status	Whether the student is considered economically disadvantaged. This is generally determined by whether they are eligible for free or reduced price school lunch, if they are enrolled in a Community Eligibility Provision Resource Center, or if the parent has voluntarily submitted a Declaration of Household Income
Student Identity	Homelessness Status	The student's homeless status. The following categories are available: (1) not homeless; (2) with another family member because of loss of housing or economic hardship; (3) in a motel or hotel; (4) in a shelter; (5) in a car, park, campground, or public place; (6) somewhere without adequate facilities, such as running water, heat, or electricity
Student Identity	Migrant Status	A migrant student is a student who enrolled during the year AND has a Certificate of Eligibility (COE) form on file in the LEA.

Family	Name	Definition
Student Identity	Immigrant/Refugee Status	To be considered an immigrant, the following three conditions must be met: (1) student is 3 to 21 years old, (2) the student was not born in any US state, and (3) the student has not attended school in any state for more than 3 full academic years. Students are concerned refugees if the district or charter school is provided a 1-94 Arrival-Departure Record form, a 1-551 Permanent Resident Record, a 1-155 Permanent Resident record, or an Immigration Court Letter identifying the student as a refugee as the result of being in the US due to asylum.
Student Identity		The native, preferred, or primary language spoken by the student
Student Identity	English Learner Status	A student is considered an English Learner if English is not their first language. These students may be offered English Learner services, which may be refused. Once a student tests out of needing services, they will enter a four-year monitoring period where they will be considered "fluent."
Student Identity	Student Grade Level	The student's grade level, K - 12
Student Identity	Immigrant/ Refugee Information	Information pertaining to an immigrant and/or refugee student. May include information such as: *Immigrant Status *U.S. School Entry Date *Country of Origin *Refugee Status *Support Services Received
Student Identity	Migrant Information	Information pertaining to a migrant student. May include information such as: *Migrant Status *Support Services Received
Student Identity	Images of Student	Images in which the student is identifiable. This may include posed photos (such as school pictures, class photos, club photos, etc.) or candid photos in which the student is identifiable.

Family	Name	Definition
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	Performance data collection in the application (e.g., typing program counts that a student types 60 wpm, reading program calculates that a student reads below grade level)
Student Services	Student Health Information	Any health information collected on a student by a school, which may include immunizations, eye or hearing tests, allergy information
Student Services	Student Disability/Special Education Information	Information that includes if a student has a disability, if they have an individualized education program (IEP), or if they receive accommodations or any other services from the school
Student Services	Title I Program Participation	Information regarding students that participation in a program that receives Title I funds from the US Department of Education, intended to help schools that have a high percentage of students from low income families
Student Services	Youth in Custody Program Information	Information related to if the student is receiving in Youth in Care services from the Division of Child and Family Services (DCFS), the Department of Juvenile Justice Services (DJJS), or the Bureau of Indian Affairs (BOIA)
Student Services	Student Incident/Discipline Information	Information related to if the student was involved in an incident at school and if any discipline was administered
Student Services	Intergenerational Poverty Grant Participation	If the student receives out-of-school education services as part of the Intergenerational Poverty Grant program (IGP)
Student Work	Student generated content; writing, pictures, etc.	Student generated content; writing, pictures, etc.

Family	Name	Definition
Student Work	Video or Voice Recordings of Student	Voice recording: A recording a student makes of their voice. Video recording: A video in which the student is shown and identifiable
Survey Responses	Student responses to surveys or questionnaires	Student responses to surveys or questionnaires
Transportation	Student bus assignment	The bus number the student is assigned to take between home and school
Transportation	Student pick up and/or drop off location	Location where the student is picked up and/or dropped off by the school bus
Transportation	Student	An ID number used to identify the student when riding the bus