



## **MSA STUDENT DIRECTORY AGREEMENT 2022-2023**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Mountain Sunrise Academy, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Mountain Sunrise Academy may disclose appropriately designated "directory information" without written consent, unless you have advised Mountain Sunrise Academy to the contrary in accordance with Mountain Sunrise Academy procedures. The primary purpose of directory information is to allow Mountain Sunrise Academy to include this type of information from your child's education records in certain school publications or electronic media including newsletters, websites, blogs, etc. Examples include:

- A playbill, showing your student's role in a drama production;
- Graduation programs;
- The annual yearbook;
- Other recognition lists;
- Birthday Celebrations;
- Photographs/videos for website, blog, and/or social media posts;

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Mountain Sunrise Academy to disclose directory information from your child's education records without your prior written consent, you must notify Mountain Sunrise Academy in writing by email at [office@MountainSunriseAcademy.org](mailto:office@MountainSunriseAcademy.org) before the first day of school. Mountain Sunrise Academy has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Email address
- Photograph
- Date of Birth
- Dates of attendance
- Grade level