



Developing youth who are
**CAPABLE
CONFIDENT &
CONTRIBUTING**

Lakeview Academy Board of Trustees Meeting
527 West 400 North Saratoga Springs, Utah
APRIL 11, 2019

MINUTES

1. Welcome and Roll Call (07:07 pm)

Alan Daniels, Jamie Holt, Natalie Steed, Tyler Shimakonis

Excused: Peter Chamberlain, LaRie Nelson, Nikki Harding

Rick Veasey, Nicole Desmond, Mandy Black, Perry Godger, Anne Bills, Kassy Overson, David Robertson

2. Pledge of Allegiance

3. Board Business (7:08 pm)

a. Expansion Update/Financial Liability discussion

David Robertson is here to answer concerns with costs rising per square foot. Tyler is asking if we are approaching the critical number of enrollment that can make the new campus viable. David said this campus in Saratoga is stable, great curriculum but asks if we can cross-pollinate the culture to both campuses. In going through the numbers to evaluate what has been spent at this campus compared to the next. David has submitted a spreadsheet with less than 2% growth projected and the latest scenario assumes we have a budget of 16 million, up from 12 million when we started. David says we need 615 students into the new facility there. With the total number being 700. David assumed we would need to get to 1650 by 2021. David is asking what the waitlist is for this school and Rick says about 500 left in the lottery at this point. Rick will pin map where those 500 are out there if they are close to that campus. David says less than 575 students at that campus would be the bottom number (starts to add pressure to Saratoga Campus to cover costs). David asks how we will 'clone' Rick and keep the culture moving forward. In issuing the coming bonds we will need a GMP with the contractor. David says we can apply with the rating, or use a rating evaluations service (to see how the school would rate in the bond process). Or David said if we don't get the SMP then still apply to the state as an already existing school with a great history. David said the total enrollment is 700 for that school but we need to have it more than 80% full and says the Saratoga campus will have to support that campus. Could we up the enrollment at the Saratoga Campus to cover the costs for a year?

If we don't meet our debt service then we have to hire a third-party consultant to tell us how to run things and after that, it defaults to the bond people and they can do what they want with the buildings.

The builder gives us a basic outline of what other buildings are costing them the price per square foot and David is asking when we can get a GMP from them. Alan says the architect is working on them and getting the engineers involved.

Rick asked if we were to go back to the state and ask if we could just add onto this campus would it affect the bonding process and he said no. David said that we have the property and land here to add on. David said if he was us he would get the contractor to give us a final cost.

David asked if we could go back to the other contractors and ask for a bid since the cost from Hogan has gone up over 25% of what they originally bid.

David is asking about the city and what is happening with the road. The city hasn't said yet.

Mandy says we would need to do the RFP process again since the data and information have changed and could be done in the 2-week process.

David asked what is happening on the land? Not purchased yet. Still waiting on Ivory and the road.

Jamie asked if we could just buy an existing building to cut the costs?

David said he is comfortable knowing Saratoga and Eagle Mtn are expanding and with our good name and good growth area. He would say now is the time to build it if we are going to, we would be behind the curve in expanding.

David said if we are committed to doing this we need to reach out to other contractors and also survey and engineering work done before costs can go up any further.

We are working with a moving target and need the city, Hogan, land to come down to a set price. David said he would not recommend buying the land this fiscal year so that one more audit is on the books.

Mandy says Alan has the perspective of the original opening and the rest of the board members don't remember that we opened in a gym and bussed the kids and had shower curtains dividing classrooms. She has seen other schools with not as strong of waitlist and enrollment and being successful. Try to draw students in. Mandy says a school, Mountain Sunrise, Monetary model opening out here, 200 enrollment. Mandy says we can cut costs, such as fewer cabinets in classrooms, maybe no teacher bonuses for a few years depending on where enrollment lands. David says to get the shell built and then buy things later and Alan says they have discussed that and it constitutes nickles compared to the overall costs. Mandy says it can work, but what kinds of choices are we willing to make?

If we have to dip into our day's cash on hand our rating goes down. And that is important so we maintain our integrity with the bonds because we will need to restructure them in the future.

Alan asked if anyone would like to call the 3 other construction companies, he will do it since he is the one who called them originally.

David asked if we had land here in Saratoga to sell to help finance it? Not really, we like the field out back.

Rick asked if Scott could ask if we could buy less of the land out there??

David said to finish up the engineering to get the contracts finalized.

b. Board Member opening (8:06 pm)

Alan has had contact with 6 people interested in the board opening. He says by the end of next week he will try to have contact with each by the end of next week so by the next board meeting we may have some people to interview.

c. Board Training (8:07 pm)

Mandy Black is here to update us on the latest legislative session. Have increased the WPU by 4%. Teacher and Student Success program will increase the equivalent of 0.5% of WPU

Local Replacement Funding will increase by 5%, plus an additional \$50 per student (total of about 7% change)

Additional money for student mental health.

Increases for early literacy and at-risk students as well

all in all, a significant jump in funding, based on membership and enrollment

Mandy says as they start building budgets for next year she will coordinate with admin and the board.

Leo counts as one of the early literacy increases.

SCHOOL FEES HB 250

All schools must 'provide two opportunities for the public to comment' on a proposed fee schedule (at a board meeting).

Publish the approved fee schedule on your website and 'include a copy' with 'registration materials'

The state Board will convene a working group to figure out how to 'establish cost centers and implement activity-based costing.

Include charge for 'school activity clothing' and travel costs as part of the fee schedule with specific amounts.

If students are charged to come to the play then that cost needs to be listed on the school fees.

They are also going to want a maximum fee per student per year, if they participate in every club, activity in a year, how much would they pay??

The state will withhold funding if we are not in compliance.

Rick says if we start to implement it now then we have time before the state is auditing us to make this happen.

Beginning with the 2021-2022 School year...

implement the 'cost centers and 'activity based costing' so that we can prove that the fee is 'equal to or less than the expense incurred by the LEA in providing for a student the activity, course, or program.'"

Beginning in the 2022-2023 school year...

May not charge for a textbook unless a AP or CE class

There are several other ways that the accountability for fees may affect schools, but they are the result of the new attention to existing problems discovered in a statewide school fee audit, rather than new regulation.

Keep in mind:

Fees should be transparent, know, and formally adopted.

Fee schedule should be specific and include an amount for every fee, and that should relate to the per-student cost of providing the course, activity, or program

SEXUAL BATTERY OR ABUSE HB 311, HB391

There are some new ways that your school can lose its protection under “governmental immunity” for liability related to certain sexual crimes:

1. If you hire a registered sex offender as an employee and that employee commits any act of sexual battery against a student.
2. If an employee (even one who is not a sex offender) commits an act of sexual abuse or battery against a student
 1. If the school did not have a policy regulating employee behavior toward students and a prohibition of sharing pornography with students, and
 2. Employee training under that policy wasn’t conducted and documented

SCHOOL SAFETY—HB303, HB373, HB120, SB106

Some new requirements and opportunities regarding school safety:

1. Charter LAND Trust Councils (usually just the Board, but you should know if this is your board or not) must now develop and incorporate safety principles regarding safe technology utilization and digital citizenship and coordinate regarding the safety principles with administrators.
2. Schools must inform all students about the SafeUT Crisis Line
3. To qualify for new school safety and mental health funding, submit a plan to the SBE about how you’ll use the money to improve school safety, culture, student engagement, or academic achievement.
4. Schools can now submit to Medicaid or private insurance companies claims for clinical mental health services they provide to students with a clinical mental health diagnosis
5. Watch for model policies and data collection systems that the SBE will be launching later this year regarding school safety and incident data reporting

TESTING INCENTIVES—HB118

Schools can now provide grade enhancement for students who take and score proficient or better on RISE tests. Still can’t punish students or otherwise incentivize students for either participation or non-participation on the tests.

CONTRACEPTIVES—HB71

Schools may now include in health education instruction may include information about the medical characteristics, effectiveness, limitations, and risks of contraceptives. Schools still may not “advocate or encourage” sexual activity outside of marriage or the use of contraceptives. If you choose to include contraceptive information as part of health instruction, you’ll need to amend your policy to allow it and ensure that materials meet state law. That is, the materials can talk about “characteristics, effectiveness, limitations, and risks” of contraceptives but cannot encourage the use of them.

EXIT SURVEYS—HB 130

The State Board will create “standards” for an “exit survey” for “educators” who leave LEA’s employment, and create a “model exit survey.” Charter Schools need to create an exit survey that meets the SBE’s standards (or use the model survey), and then for every educator that leaves employment: Make best efforts to “administer” the survey before the educator leaves employment. Report back to the SBE (they’ll create some way to gather this data—hopefully on a website) on the results of the completed survey.

ASTHMA MEDICATION—HB344 Schools can now keep a prescription of albuterol (asthma inhaler) in case a student suffers a severe asthma attack. To participate, the school must:

1. Develop a written “Asthma Action Plan” for each student who has asthma
2. Designate at least one person who acts as the point person for the albuterol (standards are that they have to be an employee and an adult)
3. Train that person and all other staff on how to recognize the signs of an asthma attack and how to administer albuterol
4. Keep a record of the training and any use under the Plan

Lincoln will send the updated policies out and as a board, we can review and adopt those.

4. Reports (8:28 pm)

a. Director's Report

Rick says we are at 1040 students for next year. It will adjust over the summer but that is the 4% over enrollment we aim for at this point in the year. We are taking no more Kinder until that number comes back down. We are at 97 in 9th grade but may adjust as the school opens in EM (district school) and the new Junior High on Redwood is opening too. State of Utah is reviewing new standards for K-5 science and health class so when those are adopted Rick will share that with the board. To decide what is included in our health class curriculum.

Rick was going to ask about surplus funds but we need to hear back from construction and engineering.

Alan asked if a board member had a K student would they get in? Yes, but Rick is trying to increase Middle School numbers and give K teachers a bit of a break.

b. Board Member Reports

Jamie showed the new website

c. Financial Reports (8:45 pm)

Tyler says based on time already utilized on budgets he says we are on 167 cash on hand and Mandy will build the budget based on 990. Also building columns in the proposed budget based around the WPU's.

- i. Balance Sheet Report Ending February 28, 2019
- ii. Income Statement Report Ending February 28, 2019
- iii. Check Register Report Ending February 28, 2019

5. Public Comment (8:47 pm)

6. Consent Agenda

- a. Minutes March 14, 2019
- b. Income Statement Report Ending February 28, 2018
- c. Signed Lear and Lear Contract

**TYLER MAKES A MOTION TO APPROVE THE CONSENT AGENDA
ALAN, JAMIE, TYLER, NATALIE (4-0 AYE)
MOTION PASSED.**

7. Action Items (8:48 PM)

a. Replication

No further discussion based on Board Business discussion.

b. Student and Teacher Success Framework

Something the board needs to create so Rick can create a plan and submit it to the board. Lincoln prepared a template for us to use. Alan asked if any board members or Rick was concerned with language proposed. Rick asked Lincoln about the 40% to use toward teacher raises and Lincoln said the verbiage was implied.

8. Closed Session

No closed session

9. Adjourn (8:52 pm)

Tyler moves to adjourn the meeting.