



Lakeview Academy Board of Trustees Meeting

March 9, 2023, at 7:00 p.m.

527 W 400 N Saratoga Springs, Utah

Minutes

The mission of Lakeview Academy is to develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

Supporting Documents, Recordings, Minutes, and Financial Reports may be found at one of the following: lakeview-academy.com, the Utah public notice website, or by emailing bot@lakeview-academy.com.

1. Welcome and Roll Call 7:04 p.m.

In person: Alan Daniels, Lindsay Condie, Joylin Lincoln, Rick Veasey, Nicole Desmond,

Online: Daniel Dunn, Tyler Shimakonis, Rene Loraine

Community Members: Anne Bills, Imari Devaney, Cory Devaney, Tina Smith

2. Pledge of Allegiance

3. Reports

a. Director's Report

Mr. Veasey, we have run the lottery and our numbers look good for next year. I have provided the middle of the year data, which is just a check point for us to see how our plans are working and if we need to any adjustments. We are pleased with all the results, except 8th grade and we believe the issue is an attitude not an aptitude issue. We are finishing up third term and beginning to hire teachers for next year. I have done some surveying of teachers on how we can assist them through education coordinators and coaches. Based on the feedback we will be making some adjustments for next year.

Daniel Dun wanted to know how the tours went this year.

Mr. Veasey they were as good as most years, over a 100 at each event.

b. Board Member Reports

Joylin Lincoln gave a wrap up of the legislative session that just ended.

- 6% WPU increase,
- 25 million in ongoing funds,
- full day K funded,
- 64 million for educator professional time
- 30 million in flexible funds
- 75 million for school safety,
- 4200 salary bonuses for each teacher,
- 575 bills passed,
- 111 education bills

Alan Daniels has been spending Thursday mornings at the school. This has allowed him to meet with Mr. Veasey on a regular basis.

Lindsay Condie has spent a lot of time in the SPED department. The teachers are doing an excellent job.

c. Board Updates

None

d. Financial & Accounting Reports

- i. Financial Scoreboard
- ii. Annual Financial Metrics
- iii. Balance Sheet Report
- iv. Income Statement Report
- v. Consolidated APR
- vi. Check Register Report
- vii. P-Card Purchase Reports
- viii. Quarterly Review

Daniel Dun turned the time over to Nicole Desmond since he is joining online.

Nicole Desmond reviewed the reports. The school is in great shape, we continue to budget conservative and ensure that funding is going towards this year's students. We should be unified for a single audit this year.

- e. Motion to Accept the Financial and Accounting Reports

Tyler Shimakonis made a motion to accept the financial and accounting reports. The vote was 5(Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

4. Public Comment: The public may address any issue unrelated to items already on the agenda. Participates are asked to state their name for the official minutes, and please be concise. If you are unable to attend the meeting, you may email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments two hours prior to the start of the meeting.

No Public Comment

5. Public Hearing School Fees/Spend Plans: Participates are asked to state their name for the official minutes, and please be concise. If you are unable to attend the meeting, you may email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments two hours prior to the start of the meeting.

No Public Comments

6. Action Items

- a. School Fees/Spend Plan

Mr. Veasey reviewed the school fees/spend plan. No changes have been made. We have discussed the middle school fee; it is broken down into activities and classroom supplies. We have not traditionally charged different fees for different activities; we may need to change that going forward. The classroom supplies/fee does not cover what we spend on students.

Alan Daniels are both the activity and classroom fees being supplemented by the school.

Rick Veasey, yes it might be smart to change to activity \$85 and classroom are \$65. We also subsidies middle school hoodies.

Joylin Lincoln mentioned that the legislatures have and will continue to look at eliminating all curricular fees.

Tyler Shimakonis wanted to know if the drama club fee is a per semester fee or a yearly fee.

Rick Veasey indicated that it is per play fee and can adjust the language on the plan.

Joylin Lincoln made a motion to approve the school fees and spend plans. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

- b. School Land Trust

- i. Report on 2022-2023 School Land Trust Plan

- ii. Review and Approve the 2023-2024 School Land Trust Plan

- iii. Council Signature From

Rick Veasey, we have reported previously. We are just voting on the Review and Approve the 2023-2024 School Land Trust Program. The goals need to be tied to a learning outcome, and then spending should be in line with the goals. We have not adjusted the goals from last year. We continue to support literacy, technology, and science with LAND trust funding. I am not sure if you are signing electronical or old fashion this year.

Tyler Shimakonis made a motion to approve the 2023-2024 School Land Trust Plan. The vote was 7 (Daniels, Dunn, Shimakonis, Loraine, Condie, Lincoln, Veasey) – 0.

- c. 401 K Plan Changes

Nicole Desmond introduced the 401 K plan changes that are based on actions made by congress. You can now use retirement funds for nationally declared emergencies without the standard penalty.

Joylin Lincoln wanted to know when we need to make the decisions by.

Nicole Desmond said she was not sure and it could be research it and get back to us.

Rene Loraine thinks we should get feedback from teachers.

Tyler Shimakonis wanted to know if we as an organization would have fees passed on to us.

Rick Veasey commented they will be passed on to the employee.

Joylin Lincoln would like additional information on the changes made, the cost associated to employees, and staff thoughts on changes.

Joylin Lincoln made a motion to table the recommended 401 K plan changes. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

- d. Supervision of Students in School Sponsored Activities, Coaching Standards, and Athletic Clinics Policy

Joylin Lincoln the policy committee has been busy lately and we are recommending the following policies for approval. This policy is required by law, but we currently do not allow our coaches to offer clinics at this point. The policy committee has a favorable recommendation.

Tyler Shimakonis made a motion to approve the Supervision of Students in School Sponsored Activities, Coaching Standards, and Athletic Clinics Policy. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

e. School Bus and Operations Policy

Joylin Lincoln this policy is also required by law, however it currently does not apply to us because we do not own/operate any school busses.

Lindsay Condie, do we have a policy for the companies that we contract with.

Nicole Desmond, the contracted company is required to follow all safety regulations found in state and federal code.

Tyler Shimakonis made a motion to approve the School Bus and Operations Policy. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

f. Drop Out Prevention Policy

Joylin Lincoln, this policy is required because we have 9th graders. They are in a graduation cohort, just not ours. We take the position that we work with all of our students to ensure that they are on track for graduation when they leave Lakeview Academy.

Rene Loraine made a motion to approve the Drop Out Prevention Policy. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

g. Early College Program Policy

Joylin Lincoln this policy is for if we offer AP, IB or Concurrent Enrollment classes, we currently do not offer any at this point.

Lindsay Condie made a motion to approve the Early College Program Policy. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

h. Out of School Time Programs Policy

Joylin Lincoln this process is required if we offer a summer program. During COVID we did offer a summer bridge program but currently we are not offering any programs.

Tyler Shimakonis made a motion to approve the Out of School Time Programs Policy. The vote was 5 (Dunn, Shimakonis, Loraine, Condie, Lincoln) – 0.

i. Grievance Policy

Alan Daniels the changes on this policy are to ensure that timelines line up.

Joylin Lincoln the committee would like some direction on this policy regarding if we should offer a anonymous hotline. It is difficult to respond and check an anonymous grievance. The committee is split on this portion and would like future guideless.

Tyler Shimakonis is hard to verify and report back on this.

Alan Daniels they can give great detail in an anonymous grievance, but we cannot follow through.

Joylin Lincoln, we do have a whistle blower feature in our financial policies.

Lindsay Condie can people ask for advise on how to handle a situation before they file a grievance.

Joylin Lincoln, we need to ensure that we allow individuals to solve the problem at the closet person to the issue.

Rick Veasey if we allow for an anonymous complaint, we need to ensure that the pathway that it is anonymous. If they give enough details about an incident then we usually know who is involved, so I recommend not allowing anonymous grievance.

Reve Loraine though it might be difficult we should allow for an anonymous grievance we should not shy away from allowing people a chance to speak up. I was surprised to see this policy on the agenda, because the committee work is not finished.

Joylin Lincoln this policy will return to committee, they were just wanting feedback on the anonymous hotline.

Tyler Shimakonis you can always take anonymous reports allowing people to be heard, but it is very difficult to acutely resolve the issue.

Rick Veasey who will manage a hotline?

Alan Daniels we could hire a company.

Lindsay Condie how would we communicate to parents on what level of complaint rises to the level of using the hotline.

Alan Daniels, I believe the cons out way the pros of having a hotline. When should we expect to see this again.

Joylin Lincoln if we are just looking at timelines it should come back quick, of we add the hotline we should probably open up the whole policy and that could take several months.

Lindsay Condie what incident occurred to bring the policy forward.

Joylin Lincoln, we looked at this policy due to public comment at a previous board meeting. We will bring this policy back next month with just the date changes.

- a. Enhancement Updates
- b. Training Updates
 - i. [LEA Audit Training Board Members Module 1](#)
 - ii. [LEA Audit Training Audit Committee Members Module 2](#)

Daniels, Dunn, Shimakonis, Loraine, Condie, Lincoln have completed the Audit Training Modules 1 and 2.

- c. Board Calendar
 - i. Leadership Assignments for March
Alan Daniels will be out of town in March and Joylin Lincoln will be acting chair from March 12th through the 21st.

8. Closed Session (8:55 p.m.)

- a. A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues. (all motions, except the motion to exit the closed session, will be made in an open meeting)

No motion was made.

- b. Return to Open Meeting
- c. Action may be taken regarding litigation matters
- d. Action may be taken regarding authorized personnel issues

9. Adjourn at 8:20.