Lakeview Academy Board of Trustees Meeting
March 14, 2024 at 6:30 p.m.
527 W 400 N Saratoga Springs, Utah

Lakeview Academy Mission:
Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.
Lakeview Academy's Board of Trustee Role:
The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

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1) Welcome and Roll Call
2) Pledge of Allegiance
3) Board Business
4) Reports
    a) Director's Report
    b) Board Member Reports
    c) Committee Reports
        i) Policy Committee
        ii) Expansion Committee
        iii) Audit Committee
    d) January Financial & Accounting Reports
        i) Financial Scoreboard
        ii) Annual Financial Metrics
        iii) Program Report
        iv) Balance Sheet Report
        v) Income Statement Report
        vi) Check Register Report
        vii) P-Card Purchase Reports
        viii) Aegis quarterly report for FY24 Q2
5) Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes, and please be concise. If you cannot attend the meeting, you may email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.
6) Public Hearing: Participants are asked to state their name for the official minutes and please be concise. If you are unable to attend the meeting, you may email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments two hours prior to the start of the meeting.
    a) Literacy PLC: Presenting proposed new Literacy Curriculum
        i) Reading curriculum, intervention program
    b) FY25 Fee Schedule/Spend Plan (second hearing)
7) Consent Agenda
    a) Minutes February 8, 2024
    b) Executed Financial Advisor Agreement
8) Action Items
    a) Literacy PLC: Into Reading Curriculum
    b) FY25 Fee Schedule/Spending Plan
    c) Underwriters Recommendation
    d) Owner's Representative Recommendation
    e) Engagement Letter for borrower's counsel - Farnsworth Johnson PLLC
    f) Reimbursement Resolution with respect to the expansion project
    g) FY25 School Land Trust Plan
9) Closed Session
    a) A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues (all motions, except the motion to exit the closed session, will be made in an open meeting.)
    b) Return to Open Meeting
    c) Action may be taken regarding litigation matters
    d) Action may be taken regarding authorized personnel issues
10) Adjourn

Supporting Documents, Recordings, Minutes, and Financial Reports may be found at lakeview-academy.com, the Utah Public Meeting Notice website, or by emailing bot@lakeveiw-academy.com.

Lakeview Academy Board Meeting
Public Comment and Pattern of Formality Guidelines

The following guidelines were taken from Robert's Rules of Order and modified by Lakeview Academy.

Public Comment

1. During the agenda under the Public Comment section, the public may address any issue not related to items already on the agenda. Please state your name for the official minutes. Please be mindful of the length of the board meeting and limit your comments to two minutes.
2. After the board has introduced and debated an item, the President will call for public comment on that item only. Each public attendee shall have the opportunity to speak two times on the same issue on the same day. It shall proceed that everyone will be given their first opportunity to speak before anyone is given their second opportunity.
3. To maintain order, if someone from the public is out of order, the President will verbally counsel them by calling, "point of order."

Order of Debate

1. The sponsor will introduce the item, if the sponsor is not present, then the President will assign someone to do the introduction.
2. Members debate the item (unless no one wishes to discuss it). Each member is allowed two separate opportunities to speak on the item.
3. The President will then open the item up for Public Comment following the directions in the public comment section 2.
4. The item will be opened up to the Board for additional debate if necessary.
5. A member makes a motion by saying, "I move that…", if it is long, it should be prepared in writing and given to the President or Secretary. If no motion is made, the item dies, and no further debate will occur.
6. Another board member may amend the motion. If the motion is amended, the President asks if there is any objection to adopting the amendment. If no objection is made, the chair may declare the amendment adopted. However, if even one member objects, the amendment is subject to debate and vote like any other motion.
7. If the motion is amended, the President may open it up to further board comment if necessary.
8. The President will then call the question and take a vote on the item.
9. The President announces the vote.

Pattern of Formality

1. The President should be addressed as Mister or Madam President as appropriate.
2. Wait to be acknowledged verbally or with a nod by the President before speaking.
3. Speak only to the President or through him/her.
4. Avoid personalizing an issue; speak to the subject, not the person you disagree with. An example would be if you believe something said to be untrue, you would say, I believe the member is mistaken instead of saying something was a lie.
5. If anyone breaches Robert's Rules or speaks out of turn, it is called a "Point of Order" and will be corrected by the President or any other board member who catches it. One would say, "Point of Order." The President would acknowledge the person, and they would say what breach occurred. The President would then say, "The point of order is well taken," or is unfounded, "The point of order is not well taken.

Questions Board Members Consider When Making Decisions

1. How will the decision affect the school?
2. How does this decision relate to our mission statement and philosophy?
3. What's the potential for legal problems if I vote yes? What if I vote no?
4. Does this decision affect:
   - The students and families we serve. How?
   - Lakeview Academy's staff? How?
   - The community? How?
   - The Board of Trustees itself? How?
   - Is the impact on any of these groups negative? If it is, will the decision benefit significantly more people than it will harm?
5. Have we voted on this matter before? If yes, why are we considering it again? How have the conditions changed?
6. Do I have all the necessary information to make a sound decision? What questions should I ask before making this decision?
7. If someone asked me to justify why I made this decision, can I explain my decision?