

NUAMES Data Collection Notice (Parent)

STUDENT DATA COLLECTION NOTICE STATEMENT Utah Code Ann. §53E-9-305

NUAMES is committed to ensuring the privacy, security, and confidentiality of student data while enabling the information to be used to improve student outcomes.

Under Utah state law, an education entity that collects and maintains student data is required to inform parents and students about the student data the school collects and how that information will be used, shared, and protected. NUAMES Contracts with ASPIRE, to collect, maintain and protect student data.

STUDENT DATA NUAMES COLLECTS:

Necessary student data includes: name; date of birth; sex; parent contact information; custodial parent information; contact information; a student identification number; local, state, and national assessment results or an exception from taking a local state, or national assessment; courses taken and completed, credit earned, and other transcript information; course grades and grade point average; grade level and expected graduation date or graduation cohort; degree, diploma credential attainment, and other school exit information; attendance and mobility; drop-out date; immunization record or an exception from an immunization record; race; ethnicity; tribal affiliation; remediation efforts; an exception from a vision screening or information collected from a vision screening; information related to the Utah Registry of Autism and Developmental Disabilities; student injury information; a cumulative disciplinary record; juvenile delinquency records; English language learner status; and child find and special education evaluation data related to initiation of and Individual Education Plan.

Optional student data includes information that is related to an Individual Education Plan or needed to provide special needs services; and information that is required for a student to participate in a federal or other education-related program. NUAMES shall obtain written consent from a parent before collecting such information.

Student data NUAMES does not collect a student's social security number, biometric records, or criminal records except as required in Utah Code § 78A-6-112.

USE OF STUDENT DATA:

NUAMES uses student data that it collects to inform educational decisions about the student to improve student outcomes. NUAMES contracts with ASPIRE to collect and store student data. ASPIRE has established a **metadata dictionary** that shows clear ownership and stewardship of each data element being collected and how it is used.

SHARING OF STUDENT DATA:

NUAMES may not share a student's personally identifiable student data if the personally identifiable student data is not shared in accordance with the Family Educational Rights and Privacy Act and the Utah Student Data Protection Act.

De-identified data, aggregate data, or anonymized data that could not be used to identify a particular student is not considered personally identifiable and may be released without consent or authorization.

PROTECTING STUDENT DATA:

ASPIRE maintains an Information Technology security program that is updated at least annually. The program consists of annual security training, third-party risk assessments, security testing, and audits. ASPIRE is updated regularly to prevent unauthorized access to our systems.

ASPIRE maintains a variety of agency policies that address data and information privacy which are intended to secure all media containing sensitive or confidential data.

To ensure maximum student data privacy, the NUAMES shall, in accordance with the Utah Board of Education rule, expunge a student's data that is stored by ASPIRE in accordance with the NUAMES adopted student records retention schedule.

If there is a release of a student's personally identifiable student data due to a significant security breach, the ASPIRE shall notify NUAMES, who will notify the student, if the student is an adult student, or the student's parent or legal guardian, if the student is not an adult student.

The collection, use, and sharing of student data has both benefits and risks. Parents and students should learn about these benefits and risks and make choices regarding student data accordingly.

NUAMES STUDENT DATA COLLECTION NOTICE

Below are brief descriptions of each of the Northern Utah Academy for Math, Science and Engineering's major data collections. The collection, use, and sharing of student data have both benefits and risks. Parents and students should learn about these benefits and risks and make choices regarding student data accordingly. We may not collect a student's social security number or, except as required in Section 78A-6-112, criminal record.

Necessary Student Data Collected for Every Student:

- **Student Demographics**
 - Name
 - Birthdate
 - Race/Ethnicity
 - Gender
- **Enrollment**
 - State-assigned student identifier (SSID)
 - School
 - District of attendance
 - District of residence
 - Grade level
 - Entry date/Exit date, exit code
 - Dropout indicator (grades 10-12)
 - Total days enrolled
 - Total days attended
 - Mobility status
- **Courses enrolled**
 - Cumulative GPA
 - Grade earned
 - Credits attempted
 - Credits earned
 - Course educator ID
 - School of record
 - Part-time status
 - No Child Left Behind (NCLB) school choice and supplementary services
- **Program Participation Indicators**
 - Title I
 - Special Education and 504 status
 - Gifted
 - Free/reduced lunch

- English Language Learner
- Migrant
- Immigrant
- Refugee
- Homeless (& accompanied status)
- Optional Extended Kindergarten
- Military child
- Reading interventions provided (grades 1-3)

- **Incident and Discipline Data**

- Information about the incident
- Information about the student involved (perpetrator/victim, infraction type(s), weapons(s), injuries, etc.)
- Information about any discipline, referral, or other action taken

- **State Assessments**

- Statewide summative assessment: Student Assessment of Growth and Excellence (SAGE)
- Utah Aspire Plus (UA+)
- Readiness, Improvement, Success, Empowerment (RISE - Scale scores, subscores, proficiency levels)
- Accommodated test indicator
- Student growth percentiles (SGPs)
- Adequate growth percentile
- Alternative/Special Needs summative assessment
- Dynamic Learning Maps (DLM) scores in English and Math
- Utah Alternative Assessment (UAA) scores in Science
- College entrance exam scores: ACT (11th grade) - College credit exams: Advanced Placement (AP) scores
- Career and Technical Education Certification Tests
- Civics Exam (If the school district or charter school chooses to submit it)

Optional Student Data Collected on Students Participating in Specific Programs:

Optional student data includes: information that is related to an Individual Education Plan or needed to provide special needs services; and information that is required for a student to participate in a federal or other education-related program. NUAMES shall obtain written consent from a parent before collecting such information.

- **Special Education**

- Disability type(s)
- Services received (time, regular percent, environment, extended school year, intensive services)

- Parent phone number
- Alternative Assessment Eligibility
- Entry date/Exit date, exit code
- **English Language Learners**
 - Primary native language
 - Parents' language
 - English language proficiency level
 - EL instruction type
- **Concurrent Enrollment**
 - Institution granting credit
 - Marks/grades from the Utah System of Higher Education (USHE)
 - Credits attempted and credits earned
 - Course type and campus location
- **Career and Technical Education (CTE) participation, concentration, and completion status**
 - Name
 - Copy of Birth Certificate/information for SSID
 - Eligibility information
- **How Student Data Are Stored and Protected**
 - See the Data Governance Plan
https://drive.google.com/file/d/1l5FsqQcbsq7lht6aPyTDXQXp0pE4yZ7A/view?usp=drive_link

Students and Parents' Rights Statement

Students own their personally identifiable student data. An educational entity shall allow the following individuals to access a student's student data that is maintained by the education entity:

- the student's parent;
- the student
- in accordance with the education entity's internal policy and in the absence of a parent, an individual acting as a parent to the student

If a significant data breach occurs at an education entity, they shall notify the student, if the student has turned 18, or the student's parent or legal guardian