STUDENT DATA COLLECTION NOTICE

Below are brief descriptions of each of Excelsior Academy's major data collections. The collection, use, and sharing of student data have both benefits and risks. Parents and students should learn about these benefits and risks and make choices regarding student data accordingly. We may not collect a student's social security number or, except as required in Section 78A-6-112, criminal record.

Necessary Student Data Collected for Every Student:

- **Student Demographics**
  - Name
  - Birthdate
  - Race/Ethnicity
  - Gender

- **Enrollment**
  - State-assigned student identifier (SSID)
  - School
  - District of residence
  - Grade level
  - Entry date/Exit date, exit code
  - Dropout indicator (grades 7–12)
  - Total days enrolled
  - Total days attended
  - Mobility status

- **Courses enrolled**
  - Cumulative GPA
  - Grade earned
  - Credits attempted
  - Credits earned
  - Course educator ID
  - School of record
  - Part-time status

- **Program Participation Indicators**
  - Title I
  - Special Education and 504 status
  - Gifted
  - Free/reduced lunch
  - English Language Learner
  - Migrant
  - Immigrant
  - Refugee
  - Homeless (& accompanied status)
  - Optional Extended Kindergarten
  - Military child
  - Reading interventions provided (grades 1–3)

- **Incident and Discipline Data**
  - Information about the incident
  - Information about the student involved (perpetrator/victim, infraction type(s), weapons(s), injuries, etc.)
  - Information about any discipline, referral, or other action taken

- **State Assessments**
  - Statewide summative assessment: Student Assessment of Growth and Excellence (RISE)
  - Scale scores, subscores, proficiency levels
  - Accommodated test indicator
  - Student growth percentiles (SGPs)
  - Adequate growth percentile
  - Alternative/Special Needs summative assessment
  - Dynamic Learning Maps (DLM) scores in English and Math
  - Utah Alternative Assessment (UAA) scores in Science
  - Kindergarten Entry/Exit Profile (KEEP)
  - Early literacy assessment: Dynamic Indicators of Basic Early Literacy Skills (DIBELS) scores (Grades K–3)
  - Bi-literacy Seal

Additional Student Data Collected on Students Participating in Specific Programs:
- **Special Education**
  - Disability type(s)
  - Services received (time, regular percent, environment, extended school year, intensive services)
  - Parent phone number
  - Alternative Assessment Eligibility
  - Entry date/Exit date, exit code

- **Youth in Care**
  - Custody type
  - Services received (time, environment)
  - Entry/Exit date, exit code

- **English Language Learners**
  - Primary native language
  - Parents' language
  - English language proficiency level
  - EL instruction type

- **Carson Smith**
  - Copy of Birth Certificate/information for SSID
  - Eligibility information

Optional Student Data

–   Student photos

How Student Data Are Stored and Protected

Excelsior Academy enforces the following to safeguard student data:

- All student data is hosted on up-to-date servers behind enterprise-grade firewalls within physically secure server closets
- Access to student data is restricted to authorized user credentials
- Network transmission of student data will include encryption where technologically feasible
- Other measures identified within Excelsior Academy's Data Security Plan

Students' and Parents' Rights Statement

Students own their personally identifiable student data. An educational entity shall allow the following individuals to access a student's student data that is maintained by the education entity:

- the student's parent;
- the student
- in accordance with the education entity's internal policy and in the absence of a parent, an individual acting as a parent to the student

If a significant data breach occurs at an education entity, they shall notify the student, if the student has turned 18, or the student's parent or legal guardian.