



PDMA COVID-19 Checklist

COVID-19 Screening Checklist for Visitors and Staff

Self-Declaration

Painted Desert Montessori Academy (PDMA) has implemented precautionary measures to prevent the spread of the COVID-19 virus while at the school. If you have tested positive for, had yourself or been in contact with anyone who has been diagnosed with, recovered from or has exhibited symptoms of COVID-19 within the last 30 days we ask that you do not seek access to the school.

In order to safeguard our school and the rest of our community, we ask that you arrive at the office wearing a face mask. **Until you have reached an area where social distancing could be applied.**

ALL individuals (staff, other health care workers, family, visitors, government officials, etc.) entering the building must be asked to take certain actions and answer the following questions:

Has this individual washed their hands or used alcohol-based hand rub (ABHR) on entry?

Yes No – please have them do so.

The individual’s temperature is _____ °F. Below 100.4 °F Yes No _____

Staff Initials

Have you tested positive for, had yourself or been in contact with anyone who has been diagnosed with, recovered from or has exhibited symptoms of COVID-19 within the last 30 days?

Yes No

Have you recently had any of the following respiratory symptoms?

Cough Shortness of breath Difficulty breathing

Have you recently had any of the following symptoms?

Fever (≥ 100.4 °F) Chills Muscle pain

Headache Sore throat Vomiting

Diarrhea Fatigue Recent loss of taste or smell

If the answer to any of the above questions is checked as “YES”, entry to the facility will be restricted.

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Additional questions that may result in access restriction:

Within the last 30 days:

Yes No **Have you attended any large group functions?**

Yes No **Have you been following “social-distancing” guidelines?**

Yes No **Are you over the age of 65 and/or have preexisting health conditions related to the following: diabetes, chronic lung disease or asthma, serious heart condition, immunocompromised, or chronic kidney or liver disease?**



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When entering the facility we want to remind you to follow the guidelines as set by State and Federal organizations. These recommendations include:

- **Stop handshaking – use other noncontact methods of greeting**
- **Stay at least 6 feet (about 2 arms’ length) from other people**
- **Make it a habit to not touch non-essential items or surfaces**
- **Clean hands at the door, at regular intervals during your visit and before leaving the facility. Use either a hand sanitizer that contains at least 60% alcohol or wash hands with soap and water for at least 20 seconds.**
- **Avoid touching your mask, eyes, nose, and mouth with unwashed hands**
- **Wearing of masks - A cloth mask is worn to help protect others in case the wearer has the virus. A cloth face mask may provide protection for the wearer but will lose any value unless it's combined with frequent hand-washing and social distancing. An N95 mask helps protect the wearer from getting the virus from others and is recommended for healthcare workers and individuals at “high risk”. Masks are not recommended for children under 2 years of age.**

Notice: The personal data that PDMA collects from you as a data subject via this form is hereafter defined as “Personal Data”. We will only use your Personal Data to determine your eligibility to a single access our facilities. Unless otherwise directed by law, we will retain your Personal Data only for the duration needed to determine appropriate facility safety records and your eligibility to access our facilities at each instance of entry.

Visitor’s name (please print): _____

Visitor’s Signature: _____ Date: _____

Staff Initials: _____

Please direct any questions relating to PDMA’s response to the COVID-19 pandemic to

COVIDResponse@PDMA Buckeye.com