

Hawthorn Academy
Policy: Continuing Enrollment Policy
Adopted: June 17, 2020

Purpose

The Board of Directors of Hawthorn Academy (the "School") adopts this policy to apply in the event the School implements a distance learning program, online learning program, and/or blended learning program for the 2020-2021 and/or 2021-2022 school year. The Board is adopting this policy to help the School be able to provide a quality education to all of its students in the wake of the COVID-19 pandemic.

Policy

The School shall not implement a distance learning program, online learning program, and/or blended learning program unless and until it receives approval from the Utah State Charter School Board to do so. If the School elects to implement any such program, the School shall follow all applicable laws related to the program, including Utah Administrative Code Rules R277-418 and R277-419.

Consistent with R277-419, the School's Lead Director shall establish administrative procedures that designate a continuing enrollment measurement to document the continuing membership or enrollment status for each student that is enrolled in a distance learning program, online learning program, and/or blended learning program at the School. The continuing enrollment measurement established by the Lead Director may include some or all of the following components, in addition to other components, as determined by the Lead Director:

- (a) A minimum student login or teacher contact requirement;
- (b) Required periodic contact with a licensed educator;
- (c) A minimum hourly requirement, per day or per week, when students are engaged in coursework; or
- (d) Required timelines for a student to provide or demonstrate completed assignments, coursework, or progress toward academic goals.

With respect to students that are enrolled in a distance learning program, online learning program, and/or blended learning program at the School, the School shall document each participating student's enrollment status in compliance with this policy and the Lead Director's administrative procedures at least once every ten consecutive school days. The School shall also appropriately adjust and update student membership records in the School's student information system for participating students that did not meet the continuing enrollment measurement.