

UINTAH RIVER CHARTER HIGH SCHOOL

School Reopening Plan Requirements and Recommendations

Purpose

Communicate requirements and recommendations for creating local plans to safely reopen schools to in-person learning this fall.

Background

The requirements contained in this document are intended to be referred to in the Utah Leads Together Risk Phases and replace current K12 school guidelines under the yellow and green risk levels. The intent is to clearly define “what to do” but enable adaptability and innovation by Uintah River Charter High School (URHS) to determine “how to do it” by applying a set of principles and levers to mitigate risk of spread of COVID-19.

Document Intentions

This document is:

- Requirements and recommendations to inform local decision making

This document is not:

- A final set of requirements

This document is intended to:

- Communicate requirements for a local, comprehensive, and safe plan to reopen URHS to in-person learning this fall

Incorporate any pre-existing plans to ensure consistency and inclusiveness

- Coordinate with the Ute Tribe and respective local health departments to determine specific sets of protocols that work well for the community

Communication and Training	<ul style="list-style-type: none">● URHS and its administration will train all staff on the school’s reopening protocol and action plans before the start of fall semester 2020.● Information and education will be sent out to students and caregivers on the school’s protocol and action plan; as well as posted for accessibility on our school website.● Materials will be made available to families in their respective/preferred language.● URHS point of contact is available for questions or specific concerns as well as helping to guide questions in the right direction is Alejandro Vazquez, URHS Administrative Assistant.● URHS will utilize the school website, email, one call, and social media to communicate updates.
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	<ul style="list-style-type: none"> ● URHS understands the economic importance of supporting parents' return to a normal workday. ● URHS will always evaluate, improve, and reevaluate as necessary. ● We will be prepared for locally driven crisis response communications (i.e. with the Ute Indian Tribe, TriCounty Health Dept, LEA's and other local agencies). ● All symptomatic students will be referred by the school to the Indian Health Services or the TriCounty Health Department for testing. ● All positive outbreak cases of students, staff, etc. will be confirmed and then the school will go into "red" dismissal for a minimum of two weeks. ● URHS will not tolerate any stigma and/or discrimination directed at individuals and/or families who might be affected due to COVID-19. ● For additional information on testing throughout the state of Utah, visit https://www.testutah.com ● For additional information on uninsured testing coverage, visit https://www.testutah.com
<p>Accomodation Individual Circumstances (e.g., High-Risk, personal Decisions)</p>	<ul style="list-style-type: none"> ● For students/families and staff who identify as high risk, please email Lori Fitchette, our school Special Education Director, for accommodations and a continued process of support from URHS. URHS will create an individualized process for students/families and staff for alternative learning arrangements, remote learning or instruction, or work re-assignments. All arrangements will be made in accordance with ADA and outlined in the Utah Leads Together Plan. <p>See "School Schedule" below for instructional guidelines and schedules.</p> <ul style="list-style-type: none"> ● URHS will systematically review all current plans (e.g. Individual Healthcare Plans, Individualized Education Plans, or 504 plans) to accommodating students with special healthcare needs and update their care plans as needed to decrease the risk for exposure to COVID-19 Including but not limited to: <ul style="list-style-type: none"> ○ Accommodating personal decisions of families and students who would prefer to continue remote learning, to the extent of resources available. ○ Considering emotional and social needs of educators including additional stresses related to workload, adult interactions, and breaks - Considering emotional and social needs of students, including physical breaks and peer engagement.

	<p>For assistance on emotional and mental well-being or personal assistance needed from Charles Denny, our School Counselor, please schedule a phone call or time to meet with him.</p>
<p>Enhanced Environment Hygiene and Safety</p>	<ul style="list-style-type: none"> ● URHS has developed protocols for implementing an increased cleaning and hygiene regimen in accordance with the CDC and Ute Tribe Emergency Management. ● Faculty and staff will wear face coverings (e.g. masks or shields) when physical distancing of 6 feet is infeasible. ● Hand sanitizer, disinfecting wipes, soap and water, or similar disinfectants will be made readily available to staff/students/visitors in controlled environments to ensure safe use. ● Hygiene standards will be implemented as a part of regular instruction. ● In addition, we will assist the Ute Indian Tribe and/or local health departments should they require contact tracing (more to recommended phase). ● Housekeeping will regularly clean and disinfect frequently touched surfaces and items at least daily (doorknobs, desks, computers, sporting equipment, shared supplies, etc.) ● URHS will keep an adequate hygiene and prevention inventory: PPE supplies, face coverings, sanitizer, soap, etc. ● Student face coverings are <u>not required</u> across all school settings. HOWEVER, students may be required to wear if social distancing of 6 feet is not possible. ● We will make every effort to maximize physical distancing, acknowledging that physical distancing of 6 feet or greater is not feasible in many instances.
<p>School Schedule</p>	<p>It is important to note that URHS will act in accordance with the Ute Indian Tribe, local and state health departments, as well as Governor Executive Orders for all of the following possible scenarios:</p> <p>Green Phase: Instruction, on-site, as normal with enriched distancing and more rigorous cleaning instruction and hygiene procedures.</p> <ul style="list-style-type: none"> ● In general, student instruction will fall into one of three categories <u>during the green phase</u>: <ol style="list-style-type: none"> 1. All-inclusive online home instruction with a non-URHS instructor. This would be through the Edgenuity online learning system and would include a teacher from Edgenuity to assist students and parents through this process. Students would remain on URHS' enrollment and would still be considered a URHS student for all intent and purpose. Student/family would

still be accountable for all applicable rules, regulations and policies.

2. **Hybrid** model where the student remains at home but attends class like they normally would but will be doing it online. The student is provided the materials, online learning system resources and would be expected to adhere to attendance in all regularly scheduled classes.
3. **On-site** Normal instruction (green phase only)

Yellow Phase: Student numbers will be reduced with the number of people in the building and to increase social distancing, URHS will offer two models of instruction.

1. **All inclusive online** home instruction with a non-URHS instructor. This would be through Edgenuity online learning system and would include a teacher from Edgenuity to assist students and parents through this process. Students would remain on URHS' enrollment and would still be considered a URHS student for all intent and purpose. Student/family would still be accountable for all applicable rules, regulations and policies.
2. **On-site Modified**, this would be classes as normal as dictated by the Ute Indian Tribe and local health department. This could include a rotating schedule to provide additional social distance requirements where students would attend (by family name) the following schedule.

le. Monday: In attendance on-site
Tuesday: In attendance off-site @home
Wednesday: In attendance on-site
Thursday: In attendance off-site @home
Friday: Sign up for once a month help day for in-person help with instruction

Monday: In attendance off-site @home
Tuesday: In attendance on-site
Wednesday: In attendance off-site @home
Thursday: In attendance on-site
Friday: Sign up for once a month help day for in-person help with instruction

(note: off site would be in regular attendance during regular times via web access or through given assignments)

	<p>Students with USU and UBTech courses would need to adhere to the procedures put in place by those institutions. Students would be required to be accountable for any changes put in place by their individual instructors and the institution.</p>
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Implementation of Mitigation Tactics

The following situational tactics are put in place to mitigate the spread of the coronavirus and respond to the situational characteristics of that space.

School Setting	Mitigation Tactics
Transitions	<ul style="list-style-type: none"> ● Higher traffic areas (ie: hallways, lunch room and entrances/exits) will have floor markings or signage to direct traffic. ● URHS will stagger or limit and increase time for transitions to support contact tracing and minimize interactions with multiple groups. ● Student congregations will be minimized and monitored. ● Students will be served a water cup by office officials and it will no longer be self served. ● Doors will be propped open to reduce touch as best is possible weather allowing. ● If propping doors is not feasible, we will clean door handles and high-touch surfaces after transition periods. ● Students and staff will be encouraged to wear masks during transitions.
Entry/Exit Points	<ul style="list-style-type: none"> ● There will be designated entry/exit flow paths to minimize congestion. ● URHS will limit nonessential visitors and volunteers to campuses and programs ie: outside visitors, volunteers/PPG Parent Partnership Group members, parents if visiting for non-essential reasons. ● URHS will check temperatures of all staff and students each day. All visitors and non-regular staff will be required to wear a face covering. ● All parents will be required to utilize our existing pick-up/drop-off procedures. Parents will not be allowed to come into the building to gather students but must remain in their cars. If a parent is checking a student out early in the day, they will need to make prior arrangements and their student will be delivered to them at the front doors.

	<ul style="list-style-type: none"> ● ALL visitors will be required to enter through the main front doors. NO EXCEPTIONS. ● Hand sanitizer will be made available at the front desk upon entry. ● Signage will be posted on all main entrances. ● Parents should remain in the vehicle when dropping off students to limit direct contact.
<p>Transportation</p>	<ul style="list-style-type: none"> ● Face coverings for students, staff and other passengers will be required (as per state) while riding the school bus. ● Drivers will be required to wear a mask at all times while driving the bus. ● The bus will be regularly cleaned and disinfected i.e.: seats and other high touch surfaces. ● Only one person per seat is allowed. ● Physical distancing will be maximized acknowledging that physical distancing of 6 feet or greater is not feasible in many instances. ● Students will not be refused transportation for failure to wear a face covering, we will provide sanitized paper face covers to students who do not have a face covering.
<p>Restrooms</p>	<ul style="list-style-type: none"> ● URHS will be provided education/instruction and display signage on proper hand hygiene. ● URHS will regularly clean high-touch areas (e.g. faucets, paper towel dispensers, door handles) ● URHS will ensure PPE (gloves, masks) is available for staff providing support in restrooms, including custodians. ● URHS will provide training for proper cleaning protocols for COVID-19. ● URHS will ensure proper airflow and ventilation through the building. ● The number of individuals in a restroom will be minimized to one at a time. ● Floor markings will be placed to encourage physical distancing when waiting to use facilities. ● Mask use will be encouraged while in the restroom. ● Soap will be made available by regularly monitoring restrooms.
<p>Cafeteria</p>	<ul style="list-style-type: none"> ● Marks on floors will be put in place for spaced lines and designated serving line flow paths. ● Salad bars and self-serve buffets will not be allowed. ● It will be mandatory for all food service workers to wear a face covering.

	<ul style="list-style-type: none"> • Students will be required to sanitize or wash their hands before and after meal services. • There will be increased cleaning and disinfecting of high-touch areas. • Lunch will be eaten in classrooms to reduce the number of students at one time as well as lunch times being staggered. • Outdoor eating areas may be utilized at times for increased circulation. • Teachers will be aware of seating and attendance to support contact tracing during meals. • Students will maintain 6 feet social distancing while waiting in lines. • Water will be served by a staff member and no longer self-served.
<p>Large Group Gatherings (e.g. assemblies)</p>	<ul style="list-style-type: none"> • If there are any large gatherings of any sort, URHS will organize such gatherings with health and safety principles and requirements in place and, as needed, in consultation with the Ute Indian Tribe and local health officials. • Nonessentials assemblies and gatherings may be rescheduled or possibly held as virtual gatherings. • Virtual meetings will be encouraged when possible, social distancing of 6 feet apart will be utilized if we must meet in person. • Face masks will be encouraged if there are large group gatherings indoors.
<p>Unique Courses with Higher Risk of Spread</p>	<ul style="list-style-type: none"> • URHS identifies weight lifting and PE to be courses that create more risk in contracting COVID-19. • To mitigate risk possible options may include: conducting in outdoor spaces, space at least 6 feet apart, reducing duration spent face-to-face. • Extra time will be spent for sanitation between sessions.
<p>Special Education, Related Services or School Counseling (e.g., school psychologist, etc.)</p>	<ul style="list-style-type: none"> • URHS will provide face coverings for one-one-one close contact to ensure students with disabilities have equal access to information. • In addition, URHS will offer reasonable accommodations for students who are unable to wear face coverings in settings where it is required for other students. • URHS will also make accommodations for circumstances that encounter close contact (ie, counseling, school psychologist).
<p>Preparation Phase</p>	<ul style="list-style-type: none"> • URHS will develop administrator/teacher/staff education and training on school's protocol for symptom monitoring.

	<ul style="list-style-type: none"> ○ The Utah department of Health recommends healthcare providers and COVID-19 testing sites test all individuals with any of the following symptoms: fever. Cough, shortness of breath, muscle aches and pains, decreased sense of smell or taste, and/or sore throat.
<p>Symptom Monitoring</p>	<ul style="list-style-type: none"> ● URHS will provide information to assist families in conducting symptom checking at home. ● No-touch thermometers will be made available and utilized to screen individuals entering the school. ● URHS will monitor staff/student symptoms and absenteeism carefully. ● Educate and promote to staff/students: If you feel sick, stay at home. ● URHS will not allow symptomatic people to physically return to school until they meet the requirements of the Ute Indian Tribe, state, and local health department criteria to do so or are cleared by a medical provider. ● Each teacher will monitor students for symptoms and contact the school nurse if a student shows symptoms. ● Staff will be required to report any COVID-19 symptoms listed above to their supervisor immediately. ● During periods of mild to moderate and sustained local COVID-19 transmission, the school will have more lenient policies on attendance for staff and students through verification. ● URHS will provide options for parents or caregivers who are unable to check symptoms by allowing them to request the school to check the student’s symptoms (contact the front desk).

Contacting Potential Outbreaks

<p>Preparation Phase</p>	<ul style="list-style-type: none"> ● If URHS experiences a potential outbreak the following plan will be enacted: <ol style="list-style-type: none"> 1. Confirm with the Ute Indian Tribe and with local health department that the case from URHS is indeed positive. (If it is a family member and not a direct student, we will rely on TriCounty to determine quarantine directives). 2. With collaboration from the Ute Indian Tribe and TriCounty Health Department, the school will go into a soft dismissal stage for no less than two weeks. Teachers and students will have two full days to move into this phase.
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	<p>3. All families and students will be notified of confirmed COVID-19 case in accordance with HIPPA and FERPA laws. (Once again discrimination will not be tolerated towards individuals who are experiencing infection or affected by COVID-19).</p> <p>4. URHS will remain on soft dismissal until the Ute Indian Tribe and local health department releases restrictions.</p> <ul style="list-style-type: none"> ● URHS will also consult with the Ute Indian Tribe and local health department regarding procedures for tracing a positive COVID-19 case by an employee, student, visitor, or those who have come into contact with an individual testing positive.
Quarantine/Isolation Protocol	<p>State Required:</p> <ul style="list-style-type: none"> ● Designated quarantine rooms at each school to temporarily house students who are unable to return home. ● Communicate health and safety issues transparently, while protecting the privacy of students and families.

Temporarily Reclosing if Necessary

Preparation Phase	<p>URHS will educate Administrators, Teachers, and Staff if the school has to go into a temporary reclosing and/or soft dismissal.</p> <p>If such a situation occurs, URHS will:</p> <ul style="list-style-type: none"> ● Consult with the Ute Indian Tribe and local health officials on responding to confirmed cases and the coordination of temporary closure of a school. ● In the event of an outbreak, contacting the Ute Indian Tribe and local health department in order to trigger the pre-establishment plan which may include: class dismissal, school dismissal, longevity of dismissal based on community spread, cleaning/sanitization, communications, contact tracing, etc.
Transition Management Preparation	<p>In the event that there is a temporary reclosure:</p> <ul style="list-style-type: none"> ● URHS will contact parents/students via one phone and email. ● Review original Continuity of Education Plans that were implemented during the Spring of 2020 soft closure and analyze lessons learned. Consider making changes accordingly and incorporating into transition management plans.

	<ul style="list-style-type: none">● Analyze remote learning capabilities.● Explore extracurriculars/in-person events that may also need to be temporarily postponed/canceled or transitioned virtually.
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