

HAWTHORN ACADEMY PUBLIC COMMENT PROCEDURES

Welcome to the Hawthorn Academy Board Meeting. We appreciate your interest and involvement in making our school a success.

For your convenience, we have outlined below Hawthorn Academy's protocol for public comment and participation during our Board Meetings.

1. MEETINGS

- a. We welcome the public to all of our meetings!
- b. Hawthorn Academy adheres to all of the requirements of the Open Meeting Act. "The purpose and clearly stated intent of Utah's Open and Public Meetings Act ([Utah Code 52-4-101 et sec](#)) is to ensure that actions of the state are conducted openly and that the people's business is done in full view of the public."

2. SEATING

- a. Board Members, Academica West staff, and the School Director are invited to sit at the board table.
- b. A public seating area is provided for parents and other guests.

3. PUBLIC COMMENTS

- a. Public comment time is included on the agenda at most meetings in order to give the public the opportunity to make comments.
- b. As a courtesy to others, we ask that public comments be limited to no more than three minutes per person.
- c. We value public input and want to be responsive; however, Board Meetings are not an effective forum for the public to ask questions and engage in a dialogue with Board Members.
- d. For topics or issues that the public wishes to have addressed during the Board Meeting, please submit them in writing to board@hawthornacademy.org forty-eight (48) hours in advance of the meeting. The Board Chair will consider those items for inclusion on the next Board Meeting agenda.

4. GRIEVANCES

- a. For the Parent Grievance Policy please visit the school website at: http://www.hawthornacademy.org/Docs/Parent_Grievance_Policy.pdf

Thank you for attending our Hawthorn Academy Board Meeting.

Jamie Johnson
Greta Betts
Heidi Scott

Meggen Pettit
Diana Jensen
Dr. Deborah Swensen, Lead Director

