



Painted Desert Montessori Academy

Board of Trustees

Board Meeting Notice and Agenda

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the Arizona State Board for Charter Schools (the "Board") and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. § 38-431.02(H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to convene in Executive Session, which will not be open to the public, for legal consultation and advice concerning any item on the agenda.

Pursuant to A.R.S. § 38-431.03(A)(2), the Board may vote to convene in executive session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Maritza Kizzar at (623)900-5132. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and Posted this:

22 day of August

Painted Desert Montessori Academy

- Regular Meeting of the Governing Board with Executive Session
- When: Tuesday August 25 9:00 AM
- Location: Effective immediately and until further notice, the Painted Desert Montessori, LLC Governing Board will be enforcing the Center for Disease Control (CDC)'s guidance to limit all public gatherings to ten people. As such, meetings will be held telephonically with no public in person attendance.
- Reference: Arizona Attorney General's Opinion dated March 13, 2020 Re: Concerns Related to Arizona's Open Meeting Law and COVID-19.

Agenda

1. MEETING CALLED TO ORDER
 - 1.1. Opening Remarks – Board President: Angela Hansen
 - 1.1.1. The Board President/Chair or designated presiding Officer will introduce him/herself, announce the meeting name, date, time, and location and call the meeting to order.



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The Board Secretary will conduct a roll call of board participants. Making note of a quorum being present the Board President/Chair or designated presiding Officer will then formally convene the meeting.

1.1.2. Pledge of Allegiance (in suitable environment)

2. PUBLIC COMMENT

Public Comment: Pursuant to A.R.S. §38-431.01(H) this agenda item provides an Open Call to the Public allowing individuals to address the Governing Board on any issue within the jurisdiction of the Board. Items not listed on the agenda may be brought to the Governing Board's attention under this section of the agenda. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda. Please limit your comments to three (3) minutes. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. The law permits Board members to ask staff to review a matter; or ask that a matter be put on a future agenda.

3. ITEMS FOR DISCUSSION AND ACTION

"Unless it is an EMERGENCY meeting, the Board may not take final action on a topic in an open meeting unless the topic is listed under an agenda item as required and included with the advance public notice requirements. Items that are open for discussion and action at this meeting are:"

- Approval of the Minutes from Board Meeting on July 15, 2020. **Included below are the minutes from July 15, 2020.**
- Report from Executive Director, Cynthia Gonzalez
- 2019-2020 Finance Review by Corina with ACEA Accounting.
- PDMA Board Policies and Procedures
- Criteria and planning for on-site attendance to The Garden, The Zone, and all grades. **Included below is the reopening summary document.**
- A change in governance of Painted Desert Montessori LLC and the addition of another Manager
- Designation of a new Painted Desert Montessori LLC Charter Representative
- Relationship with Oasis Virtual Academy
- Executive Session

"An Executive Session may be called for specific items which is not open to the public as defined in the Painted Desert Montessori Academy's Open and Public Meeting Policy.

In accordance with the provisions contained within **A.R.S. § 38-431.01** the Painted Desert Montessori, LLC Board will consider a motion to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical



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or mental health of an individual. An executive session can be held at this time if approved by two-thirds majority of the members present at this meeting. A motion to conduct a closed meeting must be moved, seconded, and stated by the chair before it can be discussed. “

The floor is open for a motion.

The vote must be recorded by name, of each member of the public body, either for or against the motion to hold the closed meeting.

4. ADJOURN

A motion to adjourn must be moved, seconded, and stated by the chair before it can be discussed. The floor is open for a motion.



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07/15/2020 11:00 AM

Public Hearing and Regular Meeting of the Governing Board (Wednesday, July 15, 2020)
Generated by Maritza Kizzar on Thursday, July 16, 2020

Board Members present:

Angela Hansen, Board President

William Brown, Board Member

Others Present:

Cynthia Gonzalez, Executive Director

Maritza Kizzar, Secretary to the Board

Absent: N/A

1. Opening Meeting (Procedural)

Angela Hansen, Governing Board President called the Public Hearing to order at 11:06 AM Mountain Standard Time.

2. Public Hearing: Due to the virtual format of the meeting, a Call to the Public was not made.

3. Agenda:

***Approve PDMA Board Policies and Procedures (Discussion, Information, Action)**

The approval policy of Board Policies and procedures is being tabled until next board meeting.

***Approve addition of Board Member (Discussion, Information, Action)**

Presented by: William Brown, Board Member

William Brown shared that the current Board would like to add a 3rd Board Member as the Board currently has only two members. The Board would like to add a 3rd Board Member that is vested, has first hand knowledge of Painted Desert Montessori Academy and can contribute to the vision of the school.

Angela Hansen motioned to make Cynthia Gonzalez the third Board Member of the Painted Desert Montessori Academy Board effective immediately, second by William Brown

Yea: Angela Hansen, William Brown

Final Resolution: Motion Carries Unanimously



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***Approve the PDMA 2020-2021 School Year Budget (Discussion, Information, Action)**

Presented by: William Brown, Board Member

William Brown shared that the 2020-2021 school year budget had to be constructed from scratch as there was limited information from the previous year. The budget was based upon new methods of operation to include a Distance Learning Academy. The budget includes funding (PPP) which shows as a loan that will be forgiven shortly. The budget includes the PDMA Virtual Academy and was done in close cooperation with our Accountant and Bookkeeper. William shared that the budget created made all requirements for submission to the State but will still have to go through the state approval process.

Angela Hansen motioned to make the 2020-2021 PDMA school year budget as submitted with understanding that it may need to be modified based on feedback from the State of Arizona, second by Cynthia Gonzalez.

Yea: Angela Hansen, William Brown, Cynthia Gonzalez

Final Resolution: Motion Carries Unanimously

***Approve the PDMA Virtual Academy Distance Learning Plan to be submitted to AZ Charter (Discussion, Information, Action)**

Presented by: William Brown, Board Member and Cynthia Gonzalez, Board Member

William Brown shared that schools were shut down and remain closed during the Pandemic. Under AZ statutes, special approval is needed from the State in order to conduct distance learning. While a separate application is normally necessary, because of the Pandemic the State has opened up the opportunity to conduct distance learning under special dispensation for this school year only. The approval of the Distance Learning Plan comes by the submission of the plan and once submitted you are approved to implement a Distance Learning Program.

Cynthia Gonzalez shared that following the guidelines submitted by the Governor's latest Executive Order, seven guidelines were stated for us to follow in order to submit to the AZ State Board of Charter Schools. The guidelines are Attendance Tracking, detailed expectation of Teachers and other Staff working virtually, detailed plans on how the school will provide Distance Learning, detailed plans on how the school will meet the needs of Special Education and ELL Learners, detailed plans on how the school will provide social and emotional support to students, detailed plans on how the school will require students to demonstrate on going competency, and detailed plans on how the school will provide benchmark testing within the first 6 weeks of school. A proposal was put together based on the guidelines given and the Charter Holder or Charter Representative will receive the application and then we will be able to submit the application.

Angela Hansen motioned to approve the PDMA 2020-2021 Virtual Academy Distance Learning Plan to be submitted to the AZ Charter Board, second by William Brown.

Yea: Angela Hansen, William Brown, Cynthia Gonzalez

Final Resolution: Motion Carries Unanimously



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***Approve a monthly fee to charge Preschool families that would like to hold their spot until second semester (Discussion, Information, Action)**

Presented by: Cynthia Gonzalez, Board Member

Cynthia Gonzalez shared that current preschool families who are not comfortable returning to us in person at the start of the school year would like to know how their spot can be held. Cynthia shared the idea that a monthly fee be assessed to parents that would like to secure their spot and at the end of the first semester can reconvene the idea. The fee would be non-refundable.

Angela Hansen motioned to approve the monthly fee to charge preschool families that would like to hold their spot until the second semester, second by William Brown.

Yea: Angela Hansen, William Brown, Cynthia Gonzalez

Final Resolution: Motion Carries Unanimously

***Approve the purchase of Board Software to streamline meeting agenda and meeting minutes**

Presented by: Maritza Kizzar, Secretary to the Board and William Brown Board Member

I, Maritza Kizzar, shared that after researching different Board Software to help with streamlining minutes, agendas and policies and procedures have narrowed it down to two companies. Board Effect and BoardDocs. The biggest difference is that Board Docs allows us to link our website with our meeting agendas, minutes, policies and procedures which is important in showing the transparency of the Board.

William shared that while taking cost into consideration is important but so is making sure that we are compliant with the State.

Angela Hansen motioned to approve Board Software, Board Docs, second by Cynthia Gonzalez.

Yea: Angela Hansen, William Brown, Cynthia Gonzalez

Final Resolution: Motion Carries Unanimously

Adjournment (Action, Procedural)

Angela Hansen made a motion to adjourn at 11:54 A.M July 15, 2020 . Seconded by William Brown.

Yea: Angela Hansen, William Brown, Cynthia Gonzalez

Final Resolution: Motion Carries Unanimously



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The next board meeting will be scheduled at a later date.

Submitted by: Maritza Kizzar, Secretary to the Board 7/20/20



Painted Desert Montessori Academy Covid-19 Response - Reopening Planning

August 21, 2020

The current **Recommendations for Resuming In-Person Learning** issued by the **Maricopa County Department of Public Health (MCDPH)** recommends the following benchmark thresholds be met prior to offering any in-person learning:

- **Cases:** Two consecutive weeks with new case rates below 10 per 100,000 people for “traditional” instruction, 100 per 100,000 people for a “hybrid” (limited attendance) model of instruction.
- **PCR Test percent positivity:** Two consecutive weeks with less than 5% positivity for “traditional” instruction, 7% positivity for a “hybrid” (limited attendance) model of instruction.
- **COVID-like Illness percentage of hospital visits:** Two consecutive weeks with percent of hospital visits showing symptoms of COVID-like illness below 5% for “traditional” instruction, 10% for a “hybrid” (limited attendance) model of instruction.

The **Arizona Department of Health Services (ADHS)** has determined that a decline in weekly average cases for two consecutive weeks (not including the current week) will also meet the case metric for the initial return to a hybrid in-person/distance learning model.

The publically reported (<https://www.maricopa.gov/5594/School-Metrics>) results for this week indicate that in our specific area code (85326) are:

- **Cases:** 83.23 cases per 100 people
- **PCR Test percent positivity:** 11.63% positivity
- **COVID-like Illness percentage of hospital visits:** 3.00%

The publically reported (<https://www.maricopa.gov/5594/School-Metrics>) results for this week indicate that in our specific area code (85326) are:

- **Cases:** 183.74 cases per 100 people
- **PCR Test percent positivity:** 12.44% positivity
- **COVID-like Illness percentage of hospital visits:** 4.00%

While the trend is in a favorable direction we still do not meet the current **Recommendations for Resuming In-Person Learning** in either a traditional or hybrid model.

We should consider an action plan that addresses a progression from the virtual model to a hybrid model and then to a traditional model.

Additionally, we need to define our hybrid model in terms as “split days” (One group of 50% of enrollees attending classes Monday and Tuesday, the second group of the remaining 50% of enrollees attending classes on Wednesday and Thursday, or limiting the number of enrollees attending classes 4 days per week.