



PARADIGM SCHOOLS

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www.paradigmschools.org (p) 801-676-1018 (f) 801-676-1036

Dear Paradigm Families,

We are so excited to start the 2020-21 school year! Below you will find instructions for online registration.

When registering, we strongly encourage parents and scholars to refer to the **Paradigm Schools Handbook** for all procedures and policies.

If you are new to Paradigm this year please remember to bring your scholar's official birth certificate and immunization records to the office so we can get them into our system. If you have any questions please call us at (801) 676-1018 or email us at office@paradigmschools.org.

Thank you,
The Paradigm Administration



Paradigm Schools

2020-21 Registration Packet

(Please complete for each scholar attending Paradigm this year.)

Step 1 :

Click **HERE** to complete the Online Registration Form:

Step 2:

Pay Required Registration Fees

- To view the 2020-21 Fee Schedule please click below:
2020-21 Paradigm Fee Schedule
- To visit our online payment system, please click below:
Paradigm Online Payments
- To apply for a fee waiver, print and complete the following form and bring it to the office with required documentation:
Fee Waiver Application Grades 7-12

Step 3:

Complete any APPLICABLE online forms:

- To order OPTIONAL SCHOOL CLOTHING, click below:
Optional Paradigm Clothing and Swag Order Form
- To sign up for VOLUNTEER OPPORTUNITIES, click below:
Paradigm Volunteer Page
- If your scholar is a SENIOR this year, click below:
Senior Yearbook Page 2020-21

Step 4:

Print, sign & bring any APPLICABLE documents to the office:

- If your scholar turns 18 during the school year, click below:

18 Year Old Check In/Out Form 2020-21

- If your scholar needs to take any medication (including over the counter medications) at school, click below:

Medication Authorization Form

Step 5:

Request your scholar's class schedule

- To request your scholar's class schedule
please click below:

2020-21 Schedule Request

*** Parents, please remember that class schedules will not be created
until the above registration steps have been completed.**

**If you have any questions, please call the office at 801-676-1018
or email us at office@paradigmhigh.org**

**Thank you,
Paradigm Schools**

Important Additional Information:

Paradigm Clothing & Dress Code

Provided School Clothing

Paradigm will be providing every scholar with an official Paradigm Hoodie this year! The Paradigm Hoodie will have a unique design for the 2020-2021 school year. Samples are available to try on in our main office during summer office hours. Please make sure you order the correct size as there will be no returns or exchanges.

Optional School Clothing

Parents can also choose to purchase a v-neck pullover sweater, ladies cardigan, pique jacket, or the Paradigm Letterman jacket. These additional clothing items are completely optional and there is no requirement for parents to purchase them. These clothing items will only be available to purchase until August 30th. Paradigm sweaters and jackets will have the school logo embroidered on the left chest. Parents can choose to pay an extra \$5.00 to have their scholar's name embroidered on the sweaters or jackets (not available for hoodies). Sample sizes are available for all items in the main office.

Paradigm Letterman Jackets

Paradigm Letterman Jackets are a great way to show off your school spirit! These jackets may be purchased by all scholars. Letterman jackets are all one material (65% cotton, 35% polyester, no leather sleeves) and are navy with white trim stripes and gray sleeves. Scholars can also choose to have any clubs or groups they are associated with embroidered on the back for an additional fee. Paradigm High School is sewn onto the back in applique lettering along with a block "P" on the front left chest. Parents can choose to have their scholar's jacket custom made with their name and graduation year embroidered underneath the front pockets. These jackets are completely optional and there is no requirement for parents to purchase them.

Paradigm Dress Code

Please make sure you read the scholar handbook for the full school uniform and dress code policy. The full [Dress Code/School Uniform Policy](#) is also available on our website.

PE Uniforms

All scholars are required to purchase PE Uniforms to be worn during general PE classes. Proper footwear must also be worn. Please see the fee schedule for pricing.

Check-in & Check-out Procedures

As a courtesy to our mentors and scholars, we have implemented the following procedure for checking-in and out scholars:

- 1- We ask that you schedule doctor/dentist/etc. appointments before or after school. Scholars receive the bulk of their learning in the classroom and an alternative assignment may be given if a scholar has an excused absence for class.
- 2- If you need to *check-in* your scholar, you may call the front office at 801-676-1018, send your scholar with a note, fax a note to 801-676-1036, or e-mail us at office@paradigmhigh.org. You may also come in and sign the Check-In/Out Sheet in the office. Your scholar will be required to get a late pass from the office before they go to class.
- 3- If you need to *check-out* your scholar, you may send them with a note, send an email to office@paradigmhigh.org, or fax 801-676-1036. You may also come in and sign the Check-In/Out Sheet in the main office. **All checkouts MUST be in writing from the parent/guardian or designated emergency contacts. Over-the-phone checkouts are not allowed.** Improper check-outs from scholars will be subject to the Accountability Process.
- 4- Scholars who are 18 or older must still adhere to our check-out policy unless you give them written permission (required only once) to check themselves out. If you would like to do this, please fill out the "18 or Older Check-In/Out" form for us to keep on file for the school year. Scholars who have permission to do this must still check-in/out with the front office or they will be marked with an unexcused absence.
- 5- For all school field trips, a permission slip that has been filled out from the sponsoring mentor must be submitted in order for your scholar to attend the activity. We will NOT allow over-the-phone permission or a written note as means of releasing your scholar. This form is available on our website.

**We ask that all parents and scholars follow these procedures so there are as few interruptions as possible.
Thank you for your cooperation!**

Parking Permits

(High School Scholars Only)

Parking Permits for the 2020-21 school year may be purchased for \$10.00 in the main office.

Paradigm High School reserves the right to prohibit a scholar from parking on school grounds if any violations are committed per our Scholar Parking Policy. Scholars must complete the Scholar Driving Policy and Parking Permit form, bring their driver's license and insurance card to the front office, and pay the \$10.00 fee to obtain a parking permit.

Lunch Program

(Paradigm Charter School does not provide a lunch program)

Due to COVID-19, the following changes will be made to our lunch program for the 2020-2021 school year:

- All scholars are required to stay on-campus during lunch. Scholars should bring a lunch from home or they can purchase from the Hole in the Wall.
- High School scholars will rotate between eating lunch in their 2nd period classroom and the lunch room/outside. The rotations will be determined by hallways.
- Depending on the number of Prep School scholars, they will either rotate between the lunchroom and their 2nd period classroom or they will all eat in the lunchroom.
- Microwaves will be available for scholars to use either in the lunchroom or hallways.

Driver's Education

Paradigm High School does not offer a driver's education course, but the Wright Driving School is a private business that offers their services to our school and the community. Classes are held here at Paradigm several times a year. Tuition for driver's education must be paid directly to Wright Driving School. Paradigm cannot take payment for Driver's Ed. To sign up please contact The Wright Driving School at (801)209-2328 or visit wrightdrivingschool.com.

Yearbooks

- **HIGH SCHOOL YEARBOOKS** are ordered through **Jostens.com** (2020-21 yearbooks will be available for purchase beginning Thursday, July 30th)
- **PREP SCHOOL YEARBOOKS** are free of charge for every prep school scholar. There is no need to place an order.

Parent Volunteer Opportunities

- Our view is that parents have the primary responsibility and privilege to educate their children and we encourage strong parental involvement. This involvement is vital to the success of any scholar's education, and also the success of any charter school.
- **Every family is expected to volunteer at least 4 hours per month or 30 hours per year to help the school.** Volunteer hours can include help from any family member, not only parents.
- Please visit our school website to sign-up for volunteer opportunities. Volunteer hours can be recorded through the school website (Volunteer Hours Log). Please contact the office for information.

Donations for Volunteer Hours

While parent involvement for volunteer hours is always preferred, parents can also donate items to go toward their volunteer hours.

Items we are ALWAYS in need of:

**Kleenex Tissues, Disinfectant Wipes, Band-Aids,
Hand Sanitizer, First-Aid Kits, Expo Markers**

If you would like to donate any of these items, please bring them to the office and we will distribute them evenly. Every \$15.00 spent on donated items counts toward 1 volunteer hour. Monetary donations are also accepted (1 hour = \$15.00)

Thank you for your support!

Volunteering at Paradigm

Paradigm's school-wide policy is that parents who wish to volunteer at the school in any capacity where there will be interaction or association with scholars MUST have completed the school's clearance process, including the state's criminal background check and a release and reference check authorization. This will help to ensure the safety of all scholars and staff.

If you are a parent who completed and passed a criminal background check for Paradigm since 2015, there is no need for you to complete this again. Please contact Mallory Woodbury to find out if you are already approved - mwoodbury@paradigmschools.org

This clearance process first requires you to have a criminal background check done with fingerprinting through the Utah Bureau of Criminal Identification department. These background checks must be accessible by Paradigm through BCI's database. This means that clearance given to Paradigm on paper from other entities will no longer be accepted. These criminal background checks are done through constant monitoring and they don't expire, so you will only have to have this process done once while your scholar attends Paradigm. Criminal background checks cost \$33.25 (payable to Paradigm). Fingerprints cost around \$25.00 at Jordan School District. Parents may count 6 volunteer hours for payment of these fees.

The second part of the process includes a release and reference check authorization. You will be required to give four references for Paradigm to call upon. This sheet will be given to you at the time you fill out the criminal background check paperwork.

Examples of volunteering that will require a background check include driving or chaperoning for school field trips, helping with the scholar store during lunch, helping in the classroom, office, or school library, and chaperoning for school dances or activities. There are many other volunteer opportunities that do not involve interaction with scholars and therefore no background check is needed.

Fingerprinting at Paradigm

* Due to COVID-19 fingerprinting information will be coming soon.

Parent Drivers and Substitutes

Parent drivers are always needed for our school field trips! In order to be a driver, **all parents and staff** must complete a criminal background check including fingerprints as well as provide the school with a driver's license, insurance card, and driving record. If you are interested in becoming a parent driver, please contact the office for background check paperwork.

We are also looking for substitutes for the 2020-2021 school year. We ask that substitutes have completed at least a 4-year college degree and be at least 21-years-old. Substitutes must also pass a criminal background check. The background check fees are not reimbursable. Parents may substitute for their volunteer hours or can be paid hourly. Substitutes are paid \$12.00/hour. Please contact our main office for more information.

Easy ways to support your school!



Amazon Smile is a great way to support Paradigm while doing your everyday online shopping through Amazon. Go to smile.amazon.com every time you want to shop at Amazon and choose "Paradigm High School" for your charitable organization. We will receive 0.5% on all eligible purchases made through Amazon Smile!



Simply make a purchase of qualifying school supplies through Office Depot/OfficeMax online and provide Paradigm's ID number at checkout (70214919). We will receive 5% back in credits for free supplies! Use your Rewards Card and help us grow!



Visit SmithsCommunityRewards.com and sign-in to your online account (or create an account). Choose Paradigm High School for your non-profit organization (#34400) We will receive a donation from Smith's just from you using your rewards card!



Cafe Zupas Nights are a great way to support our school! We receive a percentage of all purchases when you mention Paradigm! Our scheduled Cafe Zupas Nights will be held at the District location 9/22 and 4/13.



Chick-Fil-A Spirit Nights are another great way to support our school! We receive a percentage of all purchases when you mention Paradigm! (Dates TBA)

COVID 19 Information

- Please be aware that because face coverings are a state mandate and the school is a state entity, Paradigm is obligated to comply with state regulations on this matter due to safety and liability issues related to the schools' COVID response. Please expect to wear face coverings while at school as long as that is the direction the school receives.

- Face coverings include masks or face-shields (*See examples below)

- Please be aware that the state's guidelines to schools specify "social distancing" as a space of 3ft-6ft of distance between persons with or without face coverings, Paradigm will do its best to provide space within the school for 3ft-6ft social distancing.

-Please be aware that the school has invested in additional products and services to sanitize the school building daily.

Because our classes will have live-streaming of class instruction:

*Please be aware that mentors may shut off video and/or audio capabilities in the live-stream feed occasionally, but rarely, to tend to classroom needs that may be personal, sensitive, or private to those in the class in-person.

*Please be aware that classes will not be recorded by any participating persons in the live streaming of classes.

*Please be aware that web-cams in classrooms will be directed towards the mentor in the classroom and not towards the scholars for privacy reasons.

Because a live-streaming component will be a part of the educational services provided by the school, please be aware of the following expectations:

*Scholars will be expected, while attending class virtually, to have the camera on so mentors and scholars can engage and interact as in-person as possible.

*Scholars will be expected to utilize headphones/earbuds to improve sound quality on both ends of a virtual connection.

*Scholars will be expected to be dressed in the school uniform and follow dress code standards while attending school in-person or attending virtually. Please do not attend class in pajamas or workout clothes, for example.

*Scholars will be expected to find a reliable work space, preferably a desk/table and chair) with limited distractions when studying at home and when attending school virtually. Please do not attend virtual class while lying in bed or on a couch, for example.

*Scholars will be expected to not eat or snack while attending class in-person or attending virtually as this may be a distraction in the learning environment. Exceptions are of course granted for medical dietary reasons.

- Please be aware that not all classes may be offered in-person due to challenges to maintain a high quality learning experience due to COVID related restrictions. These classes will be indicated in the class schedule.

- Please be aware that not all classes may be offered virtually due to challenges to maintain a high quality learning experience due to COVID related restrictions. These classes will be indicated in the class schedule.

- Please be aware that if you do not feel safe or comfortable attending school in person, you may still attend school virtual with live real-time instruction, enroll in the State Online Education Program (SOEP), online BUZZ courses (independent study program), Paradigm school packets and online work, or Paradigm's Homeschool portfolios.
- Please be aware that the school plan of action is flexible and subject to change during the school year is dependent on the virus outcomes and state and health recommendations and instructions.
- Please be aware that in the event of a positive COVID test result by any member of our staff and faculty, any attending scholar, or visitor to the school, state and health officials may determine to close the school temporarily in order to prevent or slow a possible outbreak.

Paradigm Special Ed:

*Education Services will still be offered for all scholars with IEPs.

*Paradigm 504 services and accommodations will still be offered for all qualifying scholars with 504 plans

- Paradigm honors the parents' primary role as educators for their family and therefore will consider ideas, suggestions, feedback, and reasonable accommodations in scheduling, school policies, and classroom instruction that best meet the needs of your family.
- Please be aware that while Paradigm can guarantee a plan is in place and will be implemented, Paradigm cannot guarantee that the human behavior of persons will align with the school plans, policies, and expectations or the course of the virus or other illnesses.

Examples of Acceptable Face Coverings:



****Please be aware that face shields are not currently allowed without a mask.**

Important Upcoming Dates

(Subject to change)

Friday, August 14th	Jump Start Day 8:00 am-12:40 pm (for New Scholars and Freshmen)
Monday, August 17th	First Day of School (8:00 am-2:55 pm)
Friday, August 21st	Welcome Back Social at 6pm
Thursday, August 27th	Back to School Parent Night (There will be a brief parent meeting at 6:30 pm followed by an opportunity to meet your scholar's mentors)

For future announcements:

- Visit our school website at **www.ParadigmSchools.org** and click on the Announcements link at the top of the page.
- View our school calendar **[HERE](#)**
- Download our school app **[HERE](#)** or search ParadigmHS in the App Store or Google Play Store.

Follow us on Social Media!

Facebook - **www.facebook.com/paradigmschools**

Twitter - **@paradigmschool**

Instagram - **@paradigm_schools**

Paradigm Schools Bell Schedule

2020-21

High School

Monday - Thursday		
	A Day (Mon/Wed)	B Day (Tues/Thurs)
8:00-9:35	A1	B1
9:40-11:10	A2	B2
11:10-11:50	LUNCH	LUNCH
11:50-1:20	A3	B3
1:25-2:55	A4	B4

Friday Schedule (A & B Day)	
8:00-9:10	A/B1
9:15-10:20	A/B2
10:25-11:30	A/B3
11:35-12:40	A/B4

High School Assembly Schedule (Monday-Thursday)	
8:00-9:15	A/B1
9:20-10:30	A/B2
10:30-11:45	Assembly
11:45-12:30	Lunch
12:30-1:40	A/B3
1:45-2:55	A/B4

Friday Assembly Schedule	
8:00-8:50	A/B1
8:55-9:45	A/B2
9:50-10:40	A/B3
10:45-11:35	A/B4
11:40-12:40	Assembly

Prep School

Monday - Thursday		
	A Day (Mon/Wed)	B Day (Tues/Thurs)
8:00-9:35	A1	B1
9:40-11:10	A2	B2
11:15-12:00	A3	B3
12:00-12:35	LUNCH	LUNCH
12:35-1:20	A3	B3
1:25-2:55	A4	B4

Friday Schedule (A & B Day)	
8:00-9:10	A/B1
9:15-10:20	A/B2
10:25-11:30	A/B3
11:35-12:40	A/B4

Prep School Assembly Schedule (Monday-Thursday)	
8:00-9:15	A/B1
9:20-10:30	A/B2
10:30-11:45	Assembly
11:50-1:00	A/B3
1:00-1:45	Lunch
1:45-2:55	A/B4

Friday Assembly Schedule	
8:00-8:50	A/B1
8:55-9:45	A/B2
9:50-10:40	A/B3
10:45-11:35	A/B4
11:40-12:40	Assembly



Paradigm Office Hours

Summer 2020

June 1st-5th	Monday-Thursday 8:30am-12:30pm
June 8th-25th	Monday-Thursday 9am-1pm
June 29th-July 3rd	Closed
July 6th-30th	Monday-Thursday 9am-1pm
Monday, August 3rd-7th	9am-3pm
August 10th	Monday-Thursday 9am-3pm
August 11th	Closed for Staff Development
August 12th-13th	Monday-Thursday 9am-3pm
Regular Office Hours Resume August 14th	Monday-Thursday 7:30-3:30 Friday 7:30-1:00