

## Section 3: School Policies

### Staffing

Each child is an individual, with his/her own distinct personality, inner developmental timetable, and potential. PDMA respects the uniqueness of every child. All members of our highly qualified, trained staff are dedicated to the Montessori approach to education and to life. The school is happy to make available for inspection the resume information for all employees who provide instruction to pupils. Please contact the Executive Director to request this information.

### Liability

Pursuant to the Arizona Department of Health Services Rule R9-5-308, PDMA maintains general liability insurance. Documentation of general liability insurance may be viewed upon request from the Executive Director.

### Non-Discrimination Policy

PDMA maintains a strict non-discrimination policy regarding students, teachers and other employees. PDMA does not discriminate on the basis of gender, race, color, national, ethnic or religious origin in admissions or administration of any policies or programs.

### Pesticide Application Policy

Parents are notified at least 48 hours before a pesticide is applied on the facility's premises by any of the following including but not limited to: posting the notice on the main door to the office, posting the notice on the classroom doors, in-person communication, via email, over the phone, etc. PDMA endeavors to use environmentally and allergen friendly pesticides whenever possible.

### Health of the Child

Health forms, along with other forms required by the State of Arizona, are provided to all parents upon enrollment. These records must be completed, and immunizations must be up to date by the child's *first day of school*, or as soon as possible thereafter.

Please report any contagious diseases in your family so that all parents may be alerted. We will never identify the name of a child or family when informing parents of a contagious illness risk. When a child has a fever, diarrhea or vomiting, please keep him/her home until free of these symptoms for 24 hours. Please call the school to report any prolonged absence or unusual illness that might spread through a class.