

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: July 22, 2020

Time: 12:00 PM

Place: Zoom Video

Members Present: Harvey Newman, Douglas Knight, Richard Levine, Ron Tabano, Sy Fliegel, Dana Jackson, Lawrence Ng, Luba Koziolkowsky

Members Absent: None

Call to Order: Mr. Newman called the meeting to order at 12:00 p.m. on July 22, 2020

The minutes of June 2020 were reviewed. Mr. Newman requests a motion to accept the June 2020 minutes.

Motion: Mr. Knight makes a motion to accept the June 2020 minutes.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous

Report of the CEO

Mr. Tabano reports that the DOH and State ED request two plans on the opening of schools in the fall. One plan that would cover virtual learning and the other a plan that involves a hybrid of virtual and in-person learning.

Mr. Tabano requests for a motion to approve the final drafts of the DOH and State Ed plans.

Motion: Mr. Knight makes a motion to approve the final drafts of the DOH and State Ed plans.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous

We plan to have future board meetings via Zoom through the end of the school year.

Mr. Tabano requests for a motion to approve the plan to have future board meetings via Zoom through the end of the school year.

Motion: Mr. Ng makes a motion to approve the plan to have future board meetings via Zoom through the end of the school year.

Second: Ms. Koziolkowsky seconded the motion.

Vote: Unanimous

Summer school will be administered remotely until August 14th.

Mr. Tabano informs the Board that we will have the largest graduation class in the history of JVL Wildcat Academy at more than 120 graduates. We plan to have another graduation drive-by in the middle to end of August to congratulate our graduating seniors.

We have met with CSA's President, Mark Cannizzaro to receive his support regarding allocation of funds to our school from the City. We have also sent a letter to him requesting he includes our school if the City decides to provide PPEs to public schools.

The State money is in flux and to be determined. Mr. Tabano will update the Board once there is news regarding this. ESSER (Cares Act) through the efforts of the Fed has allocated about \$94K to JVL. Christopher Kim will be administering the application which is due August 15th.

We have started a recruitment campaign with the Daily News. We are hoping this campaign will help grow student recruitment in tandem with our own efforts.

The training for the Mental Health Grant will occur in September.

Mr. Tabano has met with building management for both campuses regarding the ventilation system. They will order the correct filters and will update us on its progress along with building protocols.

We will be following the City school calendar whenever it gets released.

Report of the CFOO

Ms. Sakosky reports that if we have in-person learning, we will take every precaution necessary to comply with all safety regulations from the DOH and State Ed. We have purchased Personal Protective Equipment (PPE) such as face masks, gloves, cleaning supplies, hand sanitizers, disinfectants and other supplies. We continue to thoroughly clean both campuses. See-through barriers for staff cubicles have also been purchased. Signage around COVID-19 health and safety guidance will be posted throughout school building. To reduce liability exposure, we will

be administering daily temperature checks on each employee and student. Staff, teachers and leadership must complete an online health screening before entering the school.

Ms. Sakosky informs the board that we may need to purchase additional PPE equipment and technology for students. We'd like to have authorization from the Board of Trustees to proceed. We don't have an estimate as of now, but it will be shared once we have the information.

Ms. Sakosky requests a motion for an approval from the Board for authority to purchase necessary PPE equipment and technology for students as a result of COVID-19.

Motion: Mr. Fliegel makes a motion for an approval from the Board for authority to purchase PPEs and other equipment such as technology for students.

Second: Mr. Levine seconded the motion.

Vote: Unanimous

We remain in a strong financial position. The fund balance has increased to about \$477K. We will likely use cash reserves to prepare us for the upcoming school year such as purchase of PPE to make our school safe for students, instructors and staff, technology for distance learners, contracting cleaning company, and PD for teachers, staff and students.

The next board meeting is August 20, 2020 at 12 p.m. via video conference.

Mr. Newman asks for a motion to adjourn the meeting.

Motion: Ms. Jackson moved that we adjourn the meeting.

Second: Mr. Levine seconded the motion.

Vote: Unanimous

The meeting adjourned at 12:49 pm.