



Emergency Response Plan

Excelsior Academy is committed to providing a safe environment for students, employees, and visitors. Excelsior Academy practices drills with students throughout the school year. For more information about how Excelsior prepares and drills for emergencies, contact the school.

Excelsior has a detailed emergency response plan for responding to crisis situations such as:

- Fire
- Flood
- Violence/terrorism
- Severe weather
- Earthquake
- Chemical spills
- Bomb threat
- Power outages
- Reunification

Evacuation: If it is unsafe for students and staff to remain inside the building, the school is evacuated. Students and staff may be relocated to a safe location off school property, if necessary. An evacuation is conducted for an emergency such as a fire.

Lock out: If there is a threat of violence on or near the campus, the school implements a lock out. In a lock out, all students and staff are brought inside the building and all exterior doors are locked until the threat has been resolved. Parents and other visitors may not be allowed in the school during a lock out.

Lock down: If there is an intruder inside the building, the school implements a lock down.

Shelter-in-Place: If there is severe weather or threatening conditions outside, a shelter-in-place is implemented. All students and staff move to safe locations inside the building.

How will parents/guardians be notified if an incident occurs at school?

Parents/guardians will be notified directly through the mass text and email systems in Compass, the school information system, and will be provided with information and/or instructions. It is important for parents/guardians to ensure that emergency contact information is accurate in Compass.