

NORTHWOOD ACADEMY CHARTER **PARENT AND FAMILY ENGAGEMENT COMPACT**

The Northwood Academy Charter School, and the parents of the students participating in activities, services, and programs funded by the Title I, Part A of the Every Student Succeeds Act (ESSA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the school year 2020-2021.

The Northwood Academy Charter School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

Our curriculum is standards based and delivered by a highly qualified staff. We implement the RtII model and serve the diverse needs of our learners. Progress is monitored with multiple assessments ensuring that our curriculum and techniques are data driven. Teaching teams meet regularly to plan accordingly. We have a positive behavior model and implement Responsive Classroom school wide.

2. Hold parent information sessions (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

- Fall Title I Information Session
- Chat and Chew Sessions
- Back to School Night in September lays out classroom and school-wide protocols and goals for the year.
- Mandatory Report Card Parent Teacher Conferences occur twice annually- December and March.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

Interim Reports for every student are sent home in October and discretionary Interim Reports are sent in January and April. Report cards are delivered in December, March and

June. Baseline assessment results are shared as well as ongoing classroom assessments throughout the year. Standardized test results are delivered in a timely manner. Staff members are required to contact parents whenever there is a concern and also for times of success. Communication logs are kept.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

- All staff receive phone messages through our front office and will respond within twenty-four hours.
- A written letter to a teacher will be responded to within twenty-four hours.
- Each staff member has an email address. First initial, last name @northwoodcs.org i.e. ahollister@northwoodcs.org

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

Our Community Coordinator oversees all volunteer opportunities and communicates with parents concerning upcoming school events. All of our volunteers are in compliance with the Child Protective Services Law and have obtained all clearances including the FBI fingerprinting check. The Parent Core Organization (PCO) works with administration to sponsor events throughout the school year such as Book Fairs, the Holiday Shop etc. Northwood Academy has an open-door policy for our parents which allows them to observe in their child's classroom setting whenever requested. These arrangements are set up with the teacher. When available, each classroom goes on a minimum of three class trips in which parents are invited as chaperones. We invite our parents to visit anytime.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitor attendance including lateness and early dismissals; well-fed; well rested.
- Make sure that homework is completed.
- Monitor the amount of television and electronic use to create a home atmosphere that supports learning.
- Complete clearances and checks required in accordance with the Child Protective Services Act in order to volunteer at Northwood Academy events.
- Communicate with school concerning issues related to child, including homelessness.
- Review all school communication & respond promptly.
- Participating, as appropriate, in decisions relating to my child's education.

- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving the Northwood community to the extent possible; attend school functions.
- Encourage their child to show respect for all members of the school community and school property.

Student Responsibilities (revise as appropriate to grade level)

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Attend school regularly and on time.
- Follow Northwood Norms.
- Do my homework every day and ask for help when I need it.
- Read at least 30 minutes every day outside of school time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.

Northwood Academy Charter School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time for parents and will offer a flexible number of additional parental involvement meetings, such as morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Ensuring regular two-way, meaningful communication between family members and school staff and provide information to parents of participating students in an understandable and uniform format and including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.

5. Provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. There will also be an annual survey made available to parents so they can offer feedback. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide information to parents and district, upon notification of issues related to housing.
9. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, the Northwood Academy Charter School will:

1. Recommend to the ESSA the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Work with the School District of Philadelphia in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
3. Work with the School District of Philadelphia to ensure that a copy of the State Education Agency's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

NORTHWOOD DISTRICT PARENTAL AND FAMILY INVOLVEMENT POLICY

2020-2021

Part I GENERAL EXPECTATIONS

Each school in its School Parental Policy must establish the school's expectations for parental involvement. (ESSA, Section 1116.)

The Northwood Academy Charter School agrees to implement the following statutory requirements

- Northwood Academy Charter School will put into operation programs, activities and procedures for the involvement of parents in all of its schools, consistent with section 1116 of the Every Student Succeeds Act (ESSA), Title I, Part A programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children and updated annually to meet the changing needs of parents, family members and the school.
- Consistent with section 1116, Northwood Academy Charter School will ensure that the required school-level parental involvement policies meet the requirements of ESSA, Section 1116 (b)(1), and each include, as a component, a school-parent compact consistent with ESSA, Section 1116 (d)(1).
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the Northwood Academy will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section III of the ESSA in an understandable and uniform format and including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools for parent-related activities or other school-related activity as agreed upon between the parents and the school administration.
- The school will provide parents of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards (ESSA, Section 1116 (c) (4) (B)).

- The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, meaningful communication involving student academic learning and other school activities, including ensuring-

- A. *that parents play an integral role in assisting their child's learning;*
- B. *that parents are encouraged to be actively involved in their child's education at school;*
- C. *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- D. *the carrying out of other activities, such as those described in Section 1116 of the ESSA.*

The school will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

Part II DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

(NOTE: The school Parental Involvement Policy must include a description of how the school will implement or accomplish each of the following components (ESSA, Section 1116). Regardless of the format the school chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.)

1. Northwood Academy will take the following actions to involve parents in the joint development of its school-wide parental involvement plan under ESSA, Section 1116 (c)(3), morning and/or evening:

Actions:

- Kindergarten Orientation Meeting
- Board Meetings
- Fall Planning Sessions
- Parent Information and Feedback Sessions
- Application Nights to complement SDP policies and procedures
- Individual High School Counseling Meeting (as needed)

2. Northwood Academy will take the following actions to involve parents in the process of school review and improvement under ESSA, Section 1116 (c) (3):

Actions:

- Board Meetings
- Survey
- Planning Committee (Parent Core Organization Committee and Compact Representatives Committee)
- Requests for feedback on issues
- Responses from emails

3. The school will provide the necessary coordination, technical assistance, and other support to assist in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Actions:

- Back to School Night
- Report Card Conferences
- Interim Reports
- PSSA requests
- Math/Literacy/STEM Nights
- Title I Information Sessions
- Tier Time updates
- I.E.P. Conferences
- Home Visits by the Counselor and Admin.
- School Reach Phone System
- Technology Information Sessions
- Family events
- Technology Coordinator
- Community Coordinator
- Updating of Social Media
- Technical Equipment and Adequate Facilities

4. Northwood Academy will coordinate and integrate parental involvement strategies in Title I Part A with parental involvement strategies under the following other programs (ESSA, Section 1116 (c) (4) (A)):

Actions:

- CORA Services- After School Support Program
- CORA Student Assistance Program- offers family counseling, referral, assessment, and family support

5. Northwood Academy will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement

policy in order to assess its impact on family engagement in Title I, Part A schools (ESSA, Section 1116 (c) (1)). The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). Northwood Academy Charter School will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies (ESSA, Section 1116(7) (f)).

Actions:

- Annual Title I Meeting
- Survey results
- Interpreter available as needed
- Regular communication through weekly reminders including Spanish version
- Annual Parent Representative (Compact) meeting

A. Northwood Academy, will provide assistance to parents, as appropriate, in understanding topics such as the following (ESSA, Section 1116(c) (4) (C)):

- the State's academic content standards;
- the State's student academic achievement standards;
- the State and local academic assessments including alternative assessments;
- the requirements of Title I, Part A;
- how to monitor their child's progress, and
- how to work with educators

Activities in School Plan:

- Back to School Night
- Parent Teacher Conferences
- Notes/Emails from Staff
- Information Sessions for Parents
- Report Card Conferences
- I.E.P. Conferences and updates
- Application Nights
- Messages on website
- Phone Calls from school
- Social Media (Facebook and Twitter)
- School Reach
- Service Learning

- Parent Core Organization events

B. Northwood Academy will, with assistance, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement by (ESSA, Section 1116 (6) (e) (1)):

Activities in School Plan:

- A Principal and two Assistant Principals for parents to access
- A Safety Net Team (which includes the Director of Student Services, Assistant Principals, and School Counselor)
- Access to Parental Resources
- Ongoing communication with teachers and staff
- Information Sessions for parents

C. Northwood Academy will, with assistance, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by (ESSA, Section 1116 (6) (e) (3)):

- Professional Development Meetings
- Professional Learning Committee Meetings
- Grade Group Meetings
- Instructional Support Meetings
- Administrative Meetings
- Professional Conferences/Development

D. Northwood will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by (ESSA, Section 1116 (6) (e) (4)):

- CORA (coordinates these activities)
- Application Nights
- Related service agencies including behavioral, occupation and speech services

E. Northwood Academy will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language that the parents can understand (ESSA, Section 1116 (6) (e) (5)):

Activities in School Plan:

- Letters to Parents
- Wednesday Reminders “Bulldog Blasts”
- Website Notices
- Facebook/Twitter
- Emails
- School Reach- automated schoolwide phone system
- Phone Calls

Part III SCHOOL-WIDE PARENTAL AND FAMILY INVOLVEMENT POLICY COMPONENTS

NOTE: The School’s Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s achievement, such as the following discretionary activities ESSA, Section 1116 (5):

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school; in order to maximize parental involvement and participation in their children’s education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a Parent Core Organization to provide input on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under ESSA, Section 1116 (d) (2) (A-D) as parents may request.

Part IV ADOPTION

Northwood District and Parental Involvement Policy has been developed jointly with, and agreed with, parents as evidenced by Participation in School Plan.

The school will distribute this policy to all parents on or before October 28, 2020



_____ Signature of CEO

_____ October 28, 2020 Date

