

Utah Military Academy  
 Board of Directors || Meeting Minutes  
 Wednesday December 2nd, 2020 || 5-6:30p  
 Location: UMA- Hill Field Campus 5120 S 1050 W Riverdale, UT 84405  
 Alternate Location: [ZOOM LINK CLICK HERE](#)

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Directors to take an action openly and conduct deliberations regarding Utah Military Academy business. As a courtesy, please step outside with noisy children or to speak amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take an action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Presenter	Materials/ Notes	Time
<b>Call to Order/Roll Call</b>	Chair	Call to order Chuck Williams Present: Baron, Chuck, Darren, Curt, Vickie, Sherrain, Merlynn, Chris	1705
<b>Review of Audited Financials - Eide Bailly</b>	Ken Jeppesen	Kenn Jeppesen presents audited financials issued from Eide Bailly	30 min
<b>Consent Agenda:</b> <ul style="list-style-type: none"> <li>● Review and approval of board meeting minutes</li> </ul>	Board of Directors	Curt moves to approve the minutes, Darren seconds. All in favor of approving the minutes. Minutes approved unanimously.	2 min
<b>Public Comment Period</b>	Public Attendees	Limit to one minute each - No public comments	10 min
<b>Achieving UMA's Mission and Vision</b>	Board, Administration	Review of the Vision & Mission of UMA <ul style="list-style-type: none"> <li>● Darren reviews the vision and mission of UMA.</li> <li>● Darren explains that an administration report will take place at each meeting, to ensure it coincides with our vision and mission.</li> </ul> Superintendent Report <ul style="list-style-type: none"> <li>● Great staff at both campuses.</li> <li>● Staff are very tired with the new requirements Covid is causing. Admin is working on some scheduling adjustments to try and help remove some of the restraints teachers are seeing.</li> <li>● Enrollment Total is 938 between both campuses.</li> </ul>	5 min
<b>Finance Committee Report</b>	Baron Wesemann	<ul style="list-style-type: none"> <li>● Baron lets the Board know that he did a mini audit of a few transactions, and everything required was available, processes are being followed.</li> <li>● Business Administrators were looking at a new accounting system, but it came back with a higher price than they were anticipating. Looking at prolonging transitioning to the new system if at all.</li> </ul>	10 min
<b>Board Approval of LEA specific Teacher Licences.</b>	Academic Directors	<ul style="list-style-type: none"> <li>● Mr. Carroll explains the new process for teacher licensing.</li> <li>● UMA HF and CW have submitted the list of the teachers that need LEA Specific licenses to the state.</li> <li>● Board is required to sign off on approval of these Licenses</li> <li>● Lt. Carroll will email updated letter with the correct number of teachers, and definitions, so the board can take action today, and we will revisit</li> </ul>	10 min

<p><b>Board Governance Policies Review</b></p> <ul style="list-style-type: none"> <li>● Governance Process Policy</li> <li>● Board to Admin Delegation</li> <li>● Costs of Governance Policy</li> </ul>	Board of Directors	<ul style="list-style-type: none"> <li>● Sherrain and Curt are looking at bylaws. Article 3 is clear. Will send their recommendations to the board prior to January's meeting.</li> <li>● HF and CW need to work on getting word out to parents about the 2 parent positions on the board. 1 per campus.</li> <li>● Darren reminds the board they are required to review the Board Governance policies annually.</li> <li>● Merlynn recommends correcting Board Governance policies to reflect the verbiage of Superintendent, rather than Director. Other than that the policies look good.</li> </ul>	10 min
<p><b>Title I Update</b></p>	Administration	<p>Darren reviews Title I Requirements for the Board. We need an official definition of an At Risk Student for Title I.</p> <ul style="list-style-type: none"> <li>● Merlynn motions to approve the definition of an At Risk Student to mirror state definition. Sherrain seconds. Unanimous approval.</li> </ul>	10 min
<p><b>Revisit the LEA Specific Licenses for Action.</b></p>		<p>Lt. Carroll was able to resend the list for LEA Specific licenses. Curt motions to approve, Merlynn seconded. All approve the LEA Specific licenses. No opposed. Licenses are approved, Chuck will sign and return the letter to Lt Carroll.</p>	
<p><b>Housekeeping Board Items</b></p>	Board	<ul style="list-style-type: none"> <li>● Are we getting board badges? Yes, if you send a photo Jordon will get them going.</li> <li>● Chris asks for updates on Marketing and what we are doing to increase numbers. <ul style="list-style-type: none"> <li>○ Darren - Not closing enrollment this year, like we normally do in October.</li> <li>○ Beginning marketing for next year already.</li> </ul> </li> <li>● Next Board meeting scheduled Tuesday January 26th at CW Campus.</li> </ul>	3 min
<p><b>Executive Session:</b> To discuss the character competence, or mental or physical health of an individual; and to discuss potential pending litigation</p>	Chair	<ul style="list-style-type: none"> <li>● Darren requests an executive session to discuss the character competence of an individual.</li> <li>● Baron motions to join an executive session to discuss the character competence of an individual. Merlynn seconds. <ul style="list-style-type: none"> <li>○ <b>Roll Call Vote:</b></li> <li>○ Curt, Darren, Sherrain, Chris, Baron, Chuck, Merlynn, Vickie.</li> </ul> </li> </ul> <p>Merlynn moves to exit executive session, Curt seconds. Darren, Baron, Sherrain, Vickie, Curt, Chris, Chuck, Merlynn</p>	
<p><b>Adjourn</b></p>	Chair	<p>Merlynn motions to adjourn, Barron seconds. Adjourned.</p>	1820