

Minutes / 11-12-20

Location: P.A.S.S.

A. Attendance: Marcos Martinez, Nick Avila, Hannah Bussell, Ann Redman, Maira Marcum, Trish Linton

B. Approval of Agenda

1. Maira motion to the approve the agenda (6:05pm); affirmed unanimous

C. Approval of Minutes

1. Ann motion to revise last meeting's minutes to reflect Trish in attendance (6:06pm); affirmed unanimous
2. Ann motion to approve minutes with revision (6:06pm); affirmed unanimous

D. Public Comment

1. No public comment at this time.

E. School Updates

1. COVID 19 Update
 - a. Dual staff at PODER / PASS have remained at one school out of caution
 - b. Front office and common areas have been restricted
 - c. PASS had 7 COVID positive cases amongst the staff
 - i. Were likely exposed outside of school
 - ii. Most cases at both schools have been occurred with staff, not students
 - d. PASS had 2-3 positive cases amongst students so far
 - e. After-school activities have been cancelled temporarily
2. WY-TOPP
 - a. Marcos looking into state expectations for WY-TOPP
 - b. PODER students still required to take the exam
 - c. Requirements may be relaxed due to COVID
3. Staff COVID Leave Policy
 - a. Need to find a balance in the leave policy
 - b. School has been short staffed due to close contact suspicions
 - c. Employees frequently report symptoms, come back negative
 - d. Hannah: did not have many symptoms when she had COVID
 - i. Suggests employees get rapid tests at Next Care on College Drive
 - ii. Can get results within an hour
 - iii. Free with Blue Cross / Blue Shield
 - e. Marcos: School has been sending staff to the Health Dept.

- f. PODER Admin asked the staff to stop with the social activities
- 4. Ann: how is facility being sanitized
 - a. Avila: janitor was recently out with COVID, tried to hire an outside agency and had the results were poor
 - b. Janitor has returned and is handling sanitizing the building
 - c. Staff and students are doing their part to sanitize
 - d. Avila: Parents are assuming a risk by sending their students to schools amidst a pandemic when the community at large has been cavalier about masks
- 5. Community spread
 - a. Cheyenne is seeing an all-time high in positive cases
 - i. Base is seeing an outbreak; clinics are backed up
 - b. Hannah: what are the prospects for closing down, and much advanced warning might we receive?
 - i. Avila / Marcos: the likelihood of closing is unclear, more unlikely
 - ii. Level of advanced warning is unknown
- 6. New website launch
 - a. PODER Secondary is preparing to launch a new website
 - b. Need headshots and bios from Board members

F. Financials Approval (September 20')

- 1. Marcos: might see a 15% cut in funding
 - a. District proposed cutting 350 jobs
 - b. PASS does not need to make cuts as of now
 - c. Anticipating further cuts at the biennium
- 2. Even with drop in enrollment school's budget is stable
 - a. Secondary students receive more funding per student than elementary
- 3. School maintains large fund reserve to offset funding cuts
- 4. Hannah motion to approve financials for September 20' (6:30pm); affirmed unanimous

G. Audit Approval (19-20')

- 1. School operations went remote in early spring
 - a. Much of audit communications were held remotely
 - b. School did not receive any flags
 - c. School financial protocols are disciplined
- 2. Maira: How frequently do Audit happen?
 - a. Marcos: Once each year
- 3. Maira: Are the audits required?
 - a. Marcos: Yes, they are required by statute
 - b. PASS Board approves the audit then sends it to LCSD1
- 4. Ann motion to approve the Audit 19-20' (6:33pm); affirmed unanimous

H. Budget Approval (20-21')

1. Marcos: School is anticipating a lot of fluctuation in the numbers
 - a. Board may likely need to approve once or twice again as revenue / expenditures stabilize
 - i. School spending on COVID related items will create budget fluctuation
 - ii. Receiving funding via CARES and Governor's ESSER fund
2. Technology
 - a. Most checked out laptops have been returned; small percentage are being written off as a loss
 - b. School does not have much recourse to pursue families over lost / damaged laptops
3. Hannah: How long do we have to spend funds?
 - a. Marcos: The ESSER funds we have until the end of the year, the other funds afford a bit more flexibility
4. Hannah: funding cuts are being felt around Cheyenne
 - a. Cheyenne City Board of Utilities on a hiring freeze, other city agencies are getting ready to lay off as well
 - b. PASS should remain conservative as funding cuts seem imminent
5. Trish motion to approve the budget (6:45pm); affirmed unanimous

I. Executive Session

1. Trish motion to enter executive session (6:47pm); affirmed unanimous
2. Maira motion to exit executive session (7:01pm); affirmed unanimous

J. Next Board Meeting

1. Monday, January 11th (6:00pm) – PASS

K. Adjourn - Maira motion to adjourn (7:04pm); affirmed unanimous