

## **How to fill out Free and Reduced Application**

1. Log into your student's SIS account (you only need to fill out 1 application for a whole family, if you have more than 1 student, pick 1 student's account to log into).
2. On the right hand side you will see a button that says "Free/Reduced Meal Application". Click this button to begin the application.
3. At the top of the page you will see you can choose to apply in English or Spanish. Click which option you prefer.
4. There are frequently asked questions you can read to help answer any question you might have.
5. On the bottom right side of the page you will see it says "Apply now for free or reduced benefits." Click to begin application.
6. Once application is complete it will be automatically sent to the Cafeteria Director to verify. You will receive a letter in the mail letting you know if you qualify and what benefit you qualify for.

If you have any question, or need help filling out the application or need to use a computer please come to the cafeteria between 8-10:30 am and from 1:30 – 2:55pm.