



SOLDIER HOLLOW

C H A R T E R S C H O O L

To: Families at Soldier Hollow Charter School
From: Board of Directors and Principal
Re: Parent and Family Engagement Policy

Dear Parents:

We would like to inform families whose children are attending Soldier Hollow Charter School of our Parent and Family Engagement Policy.

- Families are expected to volunteer a minimum of three (3) hours per week. Families with more than one (1) child are expected to volunteer (1) one additional hour per week on behalf of each additional child. (2 children = 4 hours per week, 3 children = 5 hours per week, etc.).** Volunteer time can include, but is not limited to, helping in the classroom, school projects, classroom activities, field trips, helping with student supervision before school, during lunch or during recess, and serving on PTO, board, or school sub-committees. Volunteer hours are to be entered on the computer in the office when volunteering within the school. Parents are also able to enter volunteer hours on ParentSquare, our main school-to-home communication platform.
- Volunteers are an integral part of the running of the school and **commitment** is very important. **If a volunteer cannot cover his or her specific duties or shift it is imperative that the volunteer find his or her own replacement.**
- Families are expected to have their child(ren) here on time and **call the office when their child(ren) will be absent.**
 - Families are expected to complete a "Pre-Excused Absence Request Form" prior to extended absences/vacations.
- Families are expected to sign their child(ren) in and out during the course of the school day if he/she/they is/are coming in late or leaving early.
- Families are expected to check in at the office whenever they come into the school. Entering the hallways or classrooms without checking in is not permitted for security reasons.
- Families are expected to read a copy of the charter so they understand the teaching methods, curriculum, and assessments.

We look forward to your involvement and to a great school year and thank you for your support!

I have read the above policy and agree to abide by it in order to maintain the status of a Family in Good Standing at Soldier Hollow Charter School.

Parent Signature

Date

Parent Signature

Date