

JOB DESCRIPTION

NYSED Certified Guidance Counselor

John V. Lindsay Wildcat Academy Charter School is a year-round transfer high school, serving the needs of disenfranchised youth who have either dropped out of school or who are at risk of dropping out of school. JVL Wildcat is a highly collaborative environment where teachers and staff work together to create an atmosphere in which students can flourish. JVL Wildcat is looking for an exceptional NYSED certified guidance counselor for the Bronx campus.

Qualifications:

- Master's degree in school counseling from an accredited college or university.
- NYSED Public School Teacher Certificate for School Counselor required.
- Experience providing counseling services as required by this position.
- Knowledge of state and federal laws pertaining to school counseling.
- Effective counseling methods to provide support services to inner-city youth.

The specific roles are:

- Establish high standards and expectations for all students for academic performance and responsibility for behavior.
- Provide individual and small group counseling to students in the areas of academic planning and success and social/emotional development.
- Consult and collaborate with teachers, staff and parents in understanding and meeting the needs of students in the school setting.
- Complete assessments, referrals, and counseling with students and families.
- Develop and maintain family outreach programs and community partnerships.
- Assist parents in addressing school related problems and issues. Refer students and their parents, as needed, to appropriate specialists, programs and/or outside agencies.
- Inform students and their parents as to pertinent test results and their implications for educational and career planning.
- Monitor and advise students and their parents/guardians as to progress toward promotion/graduation.
- Use data to document the results of strategies and interventions that are used to improve student trade/academic performance.
- Completes written reports as needed or as requested by Principal and Assistant Principal
- Completes reports as required by Federal, State and local agencies.
- Assist students in the transition from Bronx campus to Manhattan campus.
- Participate in activities that contribute to the effective operation of the school.
- Plan, evaluate and revise the school counseling program.
- Pursue continuous professional growth to stay abreast of the field.
- Participate in staff meetings and any professional development required by the school.
- Perform additional tasks as requested.

This is a union position covered under UFT collective bargaining agreement.