

Minutes / 11-9-21

Location: P.A.S.S.

A. Attendance: Marcos Martinez, Nick Avila, Sara Melendez, Nicole Chavez, Robert Ripplinger, Cherise Atkinson

B. Approval of Agenda

1. Nicole motion to remove board member approval from the agenda (5:59pm)
2. Nicole motion to the approve agenda (5:59pm); affirmed unanimous

C. Approval of Minutes

1. Motion to approve minutes w/ correction to the name “Sara” (6:00pm); affirmed unanimous

D. Public Comment

1. No public comment at this time.

E. School / COVID Update

1. Decorations have gone up in the building for the holidays
2. PASS Homecoming was held in the new gymnasium
 - a. Social distancing was attempted to the greatest extent possible
 - b. Get back to normalcy
3. WY-TOPP Interim – students are preparing for this mid-year assessment
4. Enrollment numbers are stable; student turnover has decreased
5. COVID 19
 - a. PODER/PASS not yet affected by new federal mandates
 - b. Robert – policy makers debating new regulations that might include organizations with under 100 employees
 - i. New policies will take time to implement
 - c. Nicole – Who pays for COVID testing?
 - i. Marcos: As of now employee pays
 - ii. Robert – employers frequently pick up the cost
6. Charter renewal application
 - a. Revisions to initial draft are underway, due by next Friday
 - b. District is concerned about large carry over balance
 - c. Few points in contention
 - i. Incentives for teachers
 - ii. Evaluation format
7. Nicole – Concerned about students and vehicle collisions in the news

- a. Marcos: PODER schools have organized and staggered dismissal to help mitigate this risk
- 8. Cherise – how are PASS graduates doing?
 - a. Nicole – do we have a process for post graduate check-in
 - b. Marcos – PASS is still developing that process
 - c. Cherise – are scholarships available from PASS for graduates
 - i. Marcos – none in-house yet

F. Financials Approval (through Sept 21')

- 1. PASS currently has a large cash balance
 - a. Cash balance projected to increase as enrollment increases
 - b. Nicole – how much capacity for enrollment increase?
 - i. Marcos: seats available at high school level, middle school at capacity
 - ii. Most of new enrollment is in middle school, many students then leave for high school
 - c. Robert – what is class maximum?
 - i. Marcos – 28 students; grades 6-8 is already near capacity
- 2. Cherise motion to approve financials (6:28pm); affirmed unanimous

G. Budget Review

- 1. Marcos: two grants will help off-set substantial costs
 - a. Grant for mental health
 - b. Federal COVID relief grant
- 2. District would like to see the school spend down reserves
 - a. Admin team has deliberating on a spend down plan
- 3. Cher would like to see more fundraisers
 - a. Sara – student fundraisers promote team building skills
- 4. Sara – why are projections for computers and technology so off?
 - a. Marcos – did not budget correctly
- 5. Robert – what's causing lease revenue to jump?
 - a. Marcos – adding square feet leads to more reimbursement
 - i. School is only a pass through for these funds
 - ii. Funds get paid out to the landlord
- 6. Robert – For equipment, what are the costs for leasing?
 - a. Marcos – copier leases, original budget may be off
- 7. Nicole motion to approve the Budget 21-22' (6:37pm); affirmed unanimous

H. Executive Session

- 1. Robert motion to enter executive session (6:37pm); affirmed unanimous
- 2. Sara motion to exit executive session (6:51pm); affirmed unanimous

I. Next Board Meeting

- 1. Tuesday, January 4th (6:00pm) – PASS

J. Adjourn - Cher motion to adjourn (6:54pm); affirmed unanimous