



Policy Type: Executive Limitations  
Policy Title: Communication and Support to the Board  
Effective: June 4, 2009

The Director shall not permit the board to be uninformed or unsupported in its work.

Accordingly, he or she shall not:

1. Neglect to submit monitoring data in electronic format required by the board in a timely, accurate, and understandable fashion, directly addressing provisions of board policies being monitored by established deadlines.
2. Delegate IMR Reports.
3. Let the board be unaware of relevant trends, anticipated adverse media coverage, and material external and internal changes, particularly changes in the assumptions upon which any board policy has previously been established.
4. Fail to advise the board if, in the Director's opinion, the board is not in compliance with its own policies on Governance Process and Governance-Management Relationship, particularly in the case of board behavior that is detrimental to the work relationship between the board and the Director.
5. Fail to marshal for the board as many staff and external points of view, issues, and options as needed for fully informed board choices.
6. Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and other.
7. Fail to provide a mechanism for official board, officer, or committee communications.
8. Fail to deal with the board as a whole except when fulfilling individual requests for information or responding to officers or committees duly charged by the board.
9. Fail to report in a timely manner an actual or anticipated noncompliance with any policy of the board.
10. Fail to supply in electronic format by deadline for the consent agenda all items delegated to the Director, yet required by law or contract to be board-approved, along with the monitoring assurance pertaining thereto.

CAPABLE. CONFIDENT. CONTRIBUTING.



11. Fail to submit a written monthly report in electronic format by the deadline to be included in the board packet. The report will include but is not limited to:

- a. Change in enrollment
- b. Upcoming events
- c. Results of testing data
- d. Year to date budget
- e. Potential employment issues
- f. Awards students have received
- g. SAC report

### **Certification**

The Undersigned officers and or directors of Lakeview Academy certify that this communication and support of the board policy was duly adopted as of June 4, 2009.

Signature: April Thompson

Print Name: April Thompson

Title: Vice President

Signature: Alan Daniels

Print Name: Alan Daniels

Title: Board Member